



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REQUIREMENTS FOR ISSUANCE OF CERTIFICATION, AUTHENTICATION AND VERIFICATION (CAV)

1. It shall include any or all of the following:

a. DIPLOMA

- Original Copy
- 2 Certified Xerox Copies
(duly certified by school authorities concerned)

b. FORM 137

- Original Copy
- 2 Certified Xerox Copies
(duly certified by school authorities concerned)

c. FORM 138

- Original Copy
- 2 Certified Xerox Copies
(duly certified by school authorities concerned)

FOR ALS OR PEPT PASSER

Report of Rating in the A & E Test of the ALS or PEPT

- Original Copy of the Report of Rating
- 2 Certified Xerox Copies
(duly certified by authorities concerned)

CERTIFICATION OF RATING (A&E/PEPT)

- Original Copy of the Certification (TO BE SIGNED BY THE SDS)
- 2 Certified Xerox Copies
(duly certified by authorities concerned)

2. CERTIFICATION OF GRADUATION / SCHOOL ATTENDANCE

- Original Copy
 - 2 Certified Xerox Copies
(duly certified by school authorities concerned)
- *Private School
Special Order

3. PASSPORT SIZE ID PICTURE (2 PCS)

4. DOCUMENTARY STAMP (2 PCS)

5. ENDORSEMENT OF THE SCHOOL TO THE REGIONAL OFFICE

6. SPECIAL POWER OF ATTORNEY IF FILED BY A REPRESENTATIVE

Reference: DepEd Order No. 048 s. 2017

NOTE: RELEASING OF APPROVED CAV- WITHIN THE DAY