



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

AUG 27 2026

OFFICE MEMORANDUM
FTAD – 2026 - 005

**COORDINATION MEETING ON THE PROVISION OF TECHNICAL ASSISTANCE
TO THE SCHOOLS DIVISION OFFICES IN ADDRESSING CONCERNS ON
LITERACY AND NUMERACY PERFORMANCE**

To: Assistant Regional Director
Chief Education Supervisors
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), shall conduct a coordination meeting for the Provision of Technical Assistance to the Schools Division Offices in Addressing Concerns on Literacy and Numeracy Performance on September 1, 2026, at 9:00 a.m. at the Regional Office.

2. The activity aims to:

a. present the SDO Technical Assistance Engagement Cycle, including the detailed structure of Phase 1: Pre-Engagement (Data Collection and Analysis), Phase 2: On-Site Facilitation (The SDO Technical Assistance Engagement), and Phase 3: Post-Engagement (Monitoring, Ground Validation, and Impact Evaluation);

b. organize the work team by formally designating personnel to specific roles and responsibilities; and

c. strengthen collaboration, coordination, and shared accountability among all functional divisions to ensure aligned efforts, integrated support systems, and collective action toward achieving organizational goals and improved learner outcomes.

3. The participants in this activity are as follows:

Office	Name	Position/Designation
ARD	Anthony H. Liobet JD, CESO V	Asst. Regional Director
CLMD	G. L. John C. Haro	Chief Education Supervisor
	Mayleen Joy V. Fariñas	Education Program Supervisor
	Ma.Melanie P. Romero	Education Program Supervisor
	Jose Ernei M. Buelos	Education Program Supervisor
	Raffy L. Berina	Education Program Supervisor
	Nonito T. Guanzon	Education Program Supervisor
	Michael S. Gudio	Education Program Supervisor



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FTAD	Sol Grace O. Timola	Chief Education Supervisor
	Roy D. Villacorte	Education Program Supervisor
	Nestor A. Amisola	OIC-Education Program Supervisor
HRDD	Katherine Y. Sedillo	Chief Education Supervisor
PPRD	Serafin Fariñas III	Chief Education Supervisor
	Michelle D. Ozoa	Planning Officer III
QAD	Melvin Niñal	Chief Education Supervisor
	Rene Encabo	Education Program Supervisor
	Luisito Divinagracia	Education Program Supervisor
	Ednel Matula	Education Program Supervisor
	Maricar D. Espinosa	OIC-Education Program Supervisor
	Glenda Cadeliña	OIC-Education Program Supervisor
FD	Jennifer P. Piodos	Chief Administrative Officer-Designate
	Manuel C. Sayson Jr	Budget Officer-Designate

4. Expenses incurred relative to the conduct of this activity shall be charged against PQF downloaded fund subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: None

Reference: As Stated

To be indicated in the Perpetual Index

under the following subjects:

MEETING

RDV/FTAD-RMWLC- COORDINATION MEETING ON THE CONDUCT OF BRIDGING GAPS, ELEVATING OUTCOMES: THE D40-PQF TECHNICAL ASSISTANCE CLINIC
_____/August 26, 2026