



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

Regional Advisory No. 016, s. 2026

February 05, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd NIR officials and personnel/staff.

LEADERSHIP MASTERY: NAVIGATING RESPONSIBILITIES WITH PURPOSE AND IMPACT

Attached is an invitation from the Communication Arts Training Center regarding the proposed seminar-workshop on Leadership Mastery: Navigating Responsibilities with Purpose and Impact.

The Schools Division Superintendents are given the discretion to act on this matter.

For queries, contact:

Maria Virginia Valmoria-Visitacion
Managing Partner
ComArts Training Center

ASKC/HRDD-RA-2026 Leadership Mastery: Navigating Responsibilities with Purpose and Impact. 01 / February 5, 2026



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ComArts Training Center



31 CABARRUBIAS STREET, SAN JOSE VILLAGE, TISA, CEBU CITY

0817-5673-773

comartstrainingcenter@gmail.com

fb.com/ilovecomarts

February 05, 2026

Dr. Ramir B. Uytico, CESO III
Regional Director
Department of Education – Negros Island Region

Dear Dr. Uytico:

We are from Communication Arts Training Center, a Cebu-based training group that caters to different groups of individuals who have a heart for continual learning.

We have an extensive pool of speakers who are experts in the field of communication, education, journalism, business, arts, tourism, personality development, media, etc..

We have trained over 200,000 diverse individuals coming from the public and private sectors. It's our joy to see our clients, now part of ComArts family, growing and thriving.

In line with our legacy of continual learning, we would like to propose a seminar-workshop on **“Leadership Mastery: Navigating Responsibilities with Purpose and Impact.”** It's one and a half days seminar with a registration fee of P1, 850.00 per participant.

Topics include:

- 1) Effective Communication
- 2) Social Media Responsibility
- 3) Linkages with Other LGU's
- 4) The Attitude of Gratitude

Should you have concerns, feel free to contact us at 09175673773.

Thank you.

Respectfully yours,


Maria Virgini Valmoria-Visitacion
Managing Partner, ComArts Training Center



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“Leadership Mastery: Navigating Responsibilities with Purpose and Impact”

I. Rationale

Leaders are vital component of every educational institution because of their commitment to the professional development of fellow educators and creation of environments that foster achievement among learners.

Effective communication skills allow leaders to clearly define and express their visions through inspiring and empowering the people around them. It is essential for effective leadership because it develops building connections, establishing trust, and promoting collaboration.

The workshop approach includes a variety of training methodologies, including lectures, demonstrations, and open forum.

This topic tackles:

- **Effective Communication**
- **Social Media Responsibility**
- **Linkages with Other LGU's**
- **The Attitude of Gratitude**

II. Implementation Plan

A. Resource Speakers

- 2 speakers from the Training Provider

B. Target Participants

- School Heads and Supervisors

C. Schedule

- Date: TBD

| | | | |
|-----------------|---|--|---|
| Option A | <p>One and a Half Day face to face training</p> | <p>Registration fee: P2,200.00 per head</p> <p>Discounted Price: P1,850.00 per head</p> <p>Minimum of 150 participants</p> | <p>Inclusions:</p> <p>Training kit, speakers' fees, training assistants' fees, seminar/webinar content, program, e-certificate</p> <p><i>*Venue with Sound System and Meals are Shouldered by the Division</i></p> |
|-----------------|---|--|---|

D. Monitoring and Evaluation

- Evaluation link will be given to the participants at the end of the program.
- Conduct an on-site visit to assess the client's implementation and retention of the knowledge and skills acquired during the training workshop.



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We have trained over 200,000 diverse individuals coming from the public and private sectors. It's our joy to see our clients, now part of ComArts family, growing and thriving.

In line with our legacy of continual learning, we would like to propose a seminar-workshop on **“Empower, Engage, Excel: Mastering Ownership and Effective Communication in the Workplace.”** It's one and a half days seminar with a registration fee of P1, 850.00 per participant.

Topics include:

- (1) Effective Communication**
- (2) Social Media Responsibility**
- (3) The Attitude of Gratitude**
- (4) Owning the Job**

Should you have concerns, feel free to contact us at 09175673773.

Thank you.

Respectfully yours,


Maria Virginia Almoria-Visitacion
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“Empower, Engage, Excel: Mastering Ownership and Effective Communication in the Workplace”

I. Rationale

Empowerment can reflect into leadership qualities, and teacher empowerment leads to improvement in student performance and attitude. It takes a combination of your own unique experiences and attributes, professional knowledge, and specialized skills to be an effective teacher.

Effective communication can empower individuals. It facilitates collaboration, well-defined goals, and shared understandings that are necessary for productivity at work. This approach fosters a healthy work environment, and encourages teamwork.

The workshop approach includes a variety of training methodologies, including lectures, demonstrations, and open forum.

This topic tackles:

- **Effective Communication**
- **Social Media Responsibility**
- **The Attitude of Gratitude**
- **Owning the Job**

II. Implementation Plan

A. Resource Speakers

- 2 speakers from the Training Provider

B. Target Participants

- Teaching Personnel

C. Schedule

- Date: TBD

| | | | |
|-----------------|---|--|--|
| Option A | One and a Half Day face to face training per batch. | Registration fee: P2,200.00 per head Discounted Price: P1,850.00 per head Minimum of 150 participants | Inclusions: Training kit, speakers' fees, training assistants' fees, seminar/webinar content, program, e-certificate <i>*Venue with Sound System and Meals are Shouldered by the Division</i> |
|-----------------|---|--|--|

D. Monitoring and Evaluation

- Evaluation link will be given to the participants at the end of the program.
- Conduct an on-site visit to assess the client's implementation and retention of the knowledge and skills acquired during the training workshop.