



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

Regional Advisory No. 069, s. 2026

July 07, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd NIR officials and personnel/staff.

PAPSATSI ACADEMIC SUPPORT SERVICES CONFERENCE 2026

Attached is an invitation from Philippine Association of Private Schools, Administrators, Teachers and Students, Inc. (PAPSATSI) regarding the PAPSATSI Academic Support Services Conference 2026.

The Schools Division Superintendents are given the discretion to act on this matter.

For queries, contact:

Rev. Exequiel F. Guanzon, ChEDD
President and Chairman of the Board

10/ASKC/HRDD— PAPSATSI Academic Support Services Conference 2026/July 7, 2026



Address: Batinguel, Dumaguete City, 6200

Telephone Nos:

Email Address: nir@deped.gov.ph

Website: depednir.net



**Philippine Association of Private Schools, Administrators,
Teachers and Students, Inc. (PAPSATSI)**

Email Add: vmcalsado@yahoo.com

Mobile Number: 09812123796

July 2, 2026

RAMIR B. UYTICO, CESO III

Regional Director

Department of Education – Negros Island Region

Dear Director Uytico:

Warm greetings of peace and excellence!

The Philippine Association of Private Schools, Teachers, and School Administrators, Inc. (PAPSATSI), respectfully informs your esteemed office of the forthcoming:

PAPSATSI ACADEMIC SUPPORT SERVICES CONFERENCE 2026

Theme:

“Empowering Academic Support Services for School Excellence: Strengthening Library, Guidance, and Registrar Operations for Quality Assurance and Learner Success”

August 10–11, 2026

Punta Villa Resort and Conference Center

Arevalo, Iloilo City

This two-day professional development conference is specifically designed for Private School Librarians and Library Designates, Guidance Counselors and Guidance Designates, and Registrars and Registrar Designates who play critical roles in ensuring quality learner support services and institutional effectiveness.

The conference was conceptualized in response to the growing demand for competent academic support personnel capable of meeting quality assurance standards, accreditation requirements, and the evolving expectations of educational institutions. Through plenary discussions and specialized parallel learning tracks, participants will gain practical knowledge and current best practices in library management, guidance services, student support systems, records management, compliance documentation, and institutional quality assurance.

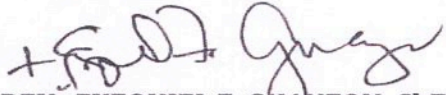
Recognizing your office's unwavering commitment to educational excellence and professional development, we respectfully request the endorsement of this conference to both public and private schools within your division. Such endorsement will greatly assist us in reaching educational personnel who may benefit from this timely and relevant capacity-building initiative.

We believe that strengthening academic support services ultimately contributes to improved learner outcomes, enhanced school operations, and stronger educational institutions.

Attached herewith is the Training Matrix for your review and reference.

We sincerely hope for your favorable consideration and support. Thank you very much for your continued leadership and dedication to advancing quality education in the Negros Island Region (NIR).

Truly yours,

A handwritten signature in black ink, appearing to read 'Exequiel F. Guanzon', written in a cursive style.

REV. EXEQUIEL F. GUANZON, ChEdD
President and Chairman of the Board



**Philippine Association of Private Schools, Administrators,
Teachers and Students, Inc. (PAPSATSI)**

Email Add: vmcalsado@yahoo.com

Mobile Number: 09812123796

June 26, 2026

TO:

School Owners

School Administrators

Principals

Academic Directors

Librarians and Library Designates

Guidance Counselors and Guidance Designates

Registrars and Registrar Designates

Subject: Invitation to the PAPSATSI Academic Support Services Conference 2026

Dear Education Leaders and Academic Support Personnel:

Warm greetings of peace and excellence!


In today's increasingly complex educational landscape, schools are challenged not only to provide quality instruction but also to maintain responsive, efficient, and compliant academic support services that contribute significantly to learner success and institutional effectiveness.

Recognizing the vital role of academic support personnel in achieving educational excellence, the Philippine Association of Private Schools, Teachers, and School Administrators, Inc. (PAPSATSI) proudly invites your institution to participate in the:

PAPSATSI ACADEMIC SUPPORT SERVICES CONFERENCE 2026

Theme:

"Empowering Academic Support Services for School Excellence: Strengthening Library, Guidance, and Registrar Operations for Quality Assurance and Learner Success"

 **August 10–11, 2026**

 **Punta Villa Resort and Conference Center, Arevalo, Iloilo City**

This two-day professional development conference is specifically designed for:

- Librarians and Library Designates
- Guidance Counselors and Guidance Designates
- Registrars and Registrar Designates

As schools continue to respond to the growing demands of quality assurance, accreditation, digital transformation, learner support, and institutional accountability, the competencies of academic support personnel have become more important than ever.

Many schools today face challenges in recruiting fully qualified personnel for these critical positions. Consequently, designated personnel are often entrusted with responsibilities requiring specialized knowledge and skills. This conference seeks to bridge that gap by providing participants with practical, relevant, and immediately applicable learning experiences aligned with current educational standards and best practices.

Through plenary sessions and specialized parallel tracks, participants will explore:

For Librarians and Library Designates

- Modern Library Management
- Digital Libraries and Information Literacy
- Reading Promotion Programs
- Library Documentation and PEAC Readiness

For Guidance Counselors and Guidance Designates

- Comprehensive Guidance Programs
- Student Mental Health and Well-Being
- Counseling, Referral, and Intervention Systems
- Documentation, Ethics, and Quality Assurance

For Registrars and Registrar Designates

- Records and Documentation Management
- Data Privacy and Records Security
- Digitalization of Registrar Operations
- Compliance and Accreditation Requirements

In addition, all participants will benefit from plenary discussions on quality assurance, emerging educational trends, and future-proofing academic support services in private schools.

More importantly, participants will return to their respective institutions equipped with practical tools, action plans, compliance frameworks, and professional insights that can strengthen school operations and contribute to improved educational outcomes.

This conference also provides an excellent opportunity to network with fellow educators and academic support professionals from various regions of the country, exchange best practices, and establish meaningful professional partnerships.

JOINING FEE: Live in Participant - Php 4,300.00
Live out Participant - Php 3,800.00

(Details on inclusions, accommodation arrangements, payment procedures, and registration requirements may be found in the attached conference information sheet.)

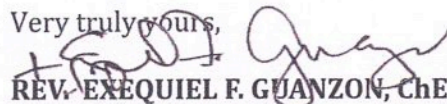
Attached herewith are the Conference Training Matrix and Registration Information for your reference.

We highly encourage schools to send their librarians, guidance personnel, registrars, and designated staff to maximize institutional learning and strengthen their readiness for quality assurance and accreditation processes.

Together, let us continue building stronger schools by empowering the people who support learning behind the scenes.

We look forward to welcoming your delegation to Iloilo City.

Very truly yours,


REV. EXEQUIEL F. GUANZON, ChEdD
President and Chairman of the Board
PAPSATSI



**Philippine Association of Private Schools, Administrators,
Teachers and Students, Inc. (PAPSATSI)**

Email Add: vmcalsado@yahoo.com / CP #: 09812123796

ACADEMIC SUPPORT SERVICES CONFERENCE 2026

Theme: *Strengthening Academic Support Services in Private Schools: Building Capacity for Quality Assurance, Compliance, and Learner Success*

Date: **August 10-11, 2026**

Venue: **Punta Villa Resort and Conference Center, Arevalo, Iloilo City**

GENERAL OBJECTIVE

To strengthen the competencies of **Private School Librarians and Library Designates, Guidance Counselors and Guidance Designates, and Registrars and Registrar Designates** by equipping them with current knowledge, practical skills, and quality assurance standards necessary to deliver efficient, learner-centered, and compliant academic support services in private educational institutions.

SPECIFIC OBJECTIVES

At the end of the two-day conference, participants shall be able to:

1. Understand the critical role of academic support services in promoting school effectiveness, learner success, and institutional quality assurance.
2. Apply current policies, standards, and best practices relevant to library services, guidance and counseling services, and registrar operations.
3. Strengthen school-based systems and processes that support PEAC certification, accreditation, and continuous school improvement.
4. Utilize emerging technologies and digital tools to improve service delivery, documentation, records management, and learner support.
5. Develop practical action plans and improvement initiatives that respond to the unique needs of their respective schools and educational communities.
6. Establish professional networks that encourage collaboration, mentoring, and sharing of best practices among academic support personnel.

TRAINING MATRIX

DAY 1 – August 10, 2026 (Monday) OPENING PLENARY SESSION

Time	Activity	Facilitator/Speaker
8:00 – 10:00 AM	Registration and Billeting	Secretariat
10:00 – 10:30 AM	Opening Program	PAPSATSI Officers
10:30 – 12:00 NN	Plenary Session: Academic Support Services and School Quality Assurance Topics: PEAC Expectations; Quality Assurance Standards; Building Effective Academic Support	REY M. REVUELTO, LPT, EdD, PhD International Resource Speaker Principal, St. Clement Academy, Inc. Young Achievers' School of Caloocan, Jarmmeth College, Victory Global

Time	Activity	Facilitator/Speaker
	Units	Technological College Education Consultant
12:00 – 1:00 PM	Lunch Break	

PARALLEL SESSIONS

Time	LIBRARIANS & LIBRARY DESIGNATES	GUIDANCE COUNSELORS & DESIGNATES	REGISTRARS & REGISTRAR DESIGNATES
1:00 – 2:30 PM	Session A1 Managing the Modern School Library	Session B1 Building Effective School Guidance Programs	Session C1 Fundamentals of School Records Management
	Collection Development Library Operations Reading Programs	Comprehensive Guidance Program Career Guidance Referral Systems	Student Records Management Forms and Documentation Records Security
Facilitator	Stephen B. Alayon Program Head, Bachelor of Library and Information Science Associate Professor West Visayas State Univ.	Dr. MARIJOY O. GADUYON, RGC, Rpm Guidance Head, VMA Global College & Training Centers, Inc.	Diahnne Debbie D. Salud, MBA University Registrar Univ. of St. La Salle
2:30 – 2:45 PM	BREAK	BREAK	BREAK
2:45 – 4:15 PM	Session A2 Digital Libraries and Resources, Research Support, and Information Literacy Programs	Session B2 Student Mental Health and Well-Being	Session C2 Digitalization and Registrar Operations
	Digital Libraries and Resources AI Tools in Libraries Information Literacy and Research Support Services	Mental Health Programs Psychological First Aid Student Support Systems	Electronic Records Data Privacy Act School Information Systems
Facilitator	Stephen B. Alayon Program Head, Bachelor of Library and Information Science Associate Professor West Visayas State Univ.	Dr. MARIJOY O. GADUYON, RGC, Rpm Guidance Head, VMA Global College & Training Centers, Inc.	Diahnne Debbie D. Salud, MBA University Registrar Univ. of St. La Salle
4:15 – 4:30 PM	BREAK	BREAK	BREAK
4:30 – 6:00 PM	Session A3 Library Services and PEAC Compliance	Session B3 Documentation, Ethics, and PEAC Compliance	Session C3 Registrar's Role in Quality Assurance
	Compliance Requirements Best Practices	Confidentiality Program Evaluation	Government Reports Compliance Documentation

Time	LIBRARIANS & LIBRARY DESIGNATES	GUIDANCE COUNSELORS & DESIGNATES	REGISTRARS & REGISTRAR DESIGNATES
	Documentation Standards	Compliance Standards	Quality Assurance
Facilitator	Stephen B. Alayon Program Head, BLIS Associate Professor West Visayas State Univ.	Dr. MARIJOY O. GADUYON, RGC, Rpm Guidance Head, VMA Global College & Training Centers, Inc.	Diahnne Debbie D. Salud, MBA University Registrar Univ. of St. La Salle

Time	Activity
6:00 – 7:00 PM	Dinner
7:00 – 9:00 PM	Fellowship Night, Best Practices Exchange, Networking Activities

DAY 2 – August 11, 2026 (Tuesday)

MORNING PARALLEL SESSIONS

Time	LIBRARIANS & LIBRARY DESIGNATES	GUIDANCE COUNSELORS & DESIGNATES	REGISTRARS & REGISTRAR DESIGNATES
8:00 – 9:30 AM	Workshop: Developing a Library Improvement Plan	Workshop: Developing an Effective Guidance Program	Workshop: Developing a Registrar Operations Improvement Plan
Facilitator	Stephen B. Alayon Program Head, Bachelor of Library and Information Science Associate Professor West Visayas State Univ.	Dr. MARIJOY O. GADUYON, RGC, Rpm Guidance Head, VMA Global College & Training Centers, Inc.	Diahnne Debbie D. Salud, MBA University Registrar Univ. of St. La Salle
9:30 – 10:00 AM	BREAK	BREAK	BREAK
10:00 – 11:30 AM	Presentation of Outputs and Sharing of Best Practices	Presentation of Outputs and Sharing of Best Practices	Presentation of Outputs and Sharing of Best Practices
Facilitator	Stephen B. Alayon Program Head, BLIS Associate Professor West Visayas State Univ.	Dr. MARIJOY O. GADUYON, RGC, Rpm Guidance Head, VMA Global College & Training Centers, Inc.	Diahnne Debbie D. Salud, MBA University Registrar Univ. of St. La Salle

CLOSING PLENARY SESSION

Time	Activity	Facilitator/Speaker
11:30 AM – 12:00 PM	Plenary Session: Future-Proofing Academic Support Services in Private Schools	REY M. REVUELTO, LPT, EdD, PhD International Resource Speaker Principal, St. Clement Academy, Inc. Young Achievers' School of Caloocan,
	Topics: Emerging Trends, AI Integration, Professionalization of Support Personnel, Capacity-Building Roadmap	Jarmmeth College, Victory Global Technological College

Time	Activity	Facilitator/Speaker
		Education Consultant
12:00 – 12:15 PM	Closing Ceremonies, Synthesis of Learning, Commitment Setting, Awarding of Certificates	PAPSATSI Officers
12:15	Lunch	

	LIBRARIANS	GUIDANCE	REGISTRAR
Training Highlights	Common Plenary Sessions <ol style="list-style-type: none"> Academic Support Services and Their Role in School Quality Assurance Understanding PEAC Standards and Expectations for Academic Support Units Future-Proofing Academic Support Services in the Age of Digital Transformation and Artificial Intelligence 		
	<ol style="list-style-type: none"> Managing the Modern School Library Collection Development and Library Resource Management Digital Libraries and Information Literacy Reading Promotion and Library Utilization Programs Library Documentation and PEAC Compliance Developing a School Library Improvement Plan 	<ol style="list-style-type: none"> Building Effective School Guidance Programs Student Mental Health and Well-Being Career Guidance and Learner Support Systems Counseling, Referral, and Intervention Programs Ethics, Documentation, and Confidentiality Developing a Guidance Program Enhancement Plan 	<ol style="list-style-type: none"> School Records Management and Documentation Digitalization of Registrar Operations Data Privacy and Records Security Government Reporting and Compliance Requirements Registrar's Role in Quality Assurance and Accreditation Developing a Registrar Operations Improvement Plan
Expected Outputs	Common Output: <ul style="list-style-type: none"> Individual Professional Development Commitment Plan School-Based Academic Support Services Action Plan 		
	<ol style="list-style-type: none"> School Library Improvement Plan Library Services Compliance Checklist Annual Library Development Framework 	<ol style="list-style-type: none"> Guidance Program Enhancement Plan Learner Support and Referral Framework Student Wellness and Intervention Action Plan 	<ol style="list-style-type: none"> Registrar Operations Improvement Plan Records Management Compliance Checklist School Documentation and Records Audit Tool