REGIONAL MEMORANDUM

No. _____010_____, s. 2026

JAN 0 6 2026

INVITATION TO THE PSRTI REGULAR TRAINING COURSES

To: OIC-Assistant Regional Director
        Schools Division Superintendents
        All Others Concerned

1.   Attached is a basic communication from the Philippine Statistical Research and Training Institute (PSRTI) inviting participants to its PSRTI Regular Training Courses on a first-come, first-served basis.

2.   Interested participants may register through the link: https://bit.ly/2026RTCRegistration.

3.   For details, refer to the attached communication.

4.   Immediate dissemination of this Memorandum is desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: As Stated
Incl: As Stated
To be indicated in the Perpetual Index
under the following subjects:

        TRAINING PROGRAMS
        PARTNERSHIPS

KPA/PPRD-RM/ Invitation to the PSRTI Regular Training Courses
January 6, 2026

2026 PSRTI Regular Training Course Offerings

No.	RTC No.	Date	Course Code	Training Course	Core Competency	Type
1	RTC-1A	February 2-5, 2026	SW 1	Data Management: A Comprehensive Guide to MS Excel and Google Sheets	1	Hybrid
2	RTC-2A	February 9-12, 2026	BS 1	Foundations of Insight: Data Analytics Using Descriptive Statistics[1]	1	Hybrid
3	RTC-3A	March 2-5, 2026	SW 6	Visualize to Captivate: Data Representation through Infographics [1]	1	Hybrid
4	RTC-4A	March 9-13, 2026	BS 2	Basic Statistics 2: Estimation and Hypothesis Testing[2]	1	Hybrid
5	RTC-5A	March 23-26, 2026	SS 1	Survey Operations and Questionnaire Design[6]	2	Hybrid
6	RTC-6A	April 13-16, 2026	SW 1	Data Management: A Comprehensive Guide to MS Excel and Google Sheets	1	Hybrid
7	RTC-7A	April 20-23, 2026	BS 1	Foundations of Insight: Data Analytics Using Descriptive Statistics[1]	1	Hybrid
8	RTC-8A	April 27-May 30 2026	SW 6	Visualize to Captivate: Data Representation through Infographics [1]	1	Hybrid
9	RTC-9A	May 4-8, 2026	BS 2	Basic Statistics 2: Estimation and Hypothesis Testing[2]	1	Hybrid
10	RTC-10A	May 11-15, 2026	SEPA 1	Statistics for Program and Project Performance Monitoring and Evaluation[3]	2	Hybrid
11	RTC-11A	May 18-22, 2026	SEPA 2	Statistics for Policy Analysis[7]	2	Hybrid
12	RTC-1B	June 1-5, 2026	SM 1	Regression Analysis[3] (using licensed software)	2	Onsite
13	RTC-12A	June 15-19, 2026	SM 2	Time Series Analysis and Basic Forecasting Techniques[4] (using freeware)	3	Hybrid
14	RTC-13A	June 22-26, 2026	SEPA 3	Statistical Tools for Impact Evaluation of Projects[4] (using freeware)	3	Hybrid
15	RTC-2B	June 29 - July 3, 2026	SM 4	Advanced Regression Analysis[5] (using licensed software)	3	Onsite
16	RTC-14A	July 6-9, 2026	SW 1	Data Management: A Comprehensive Guide to MS Excel and Google Sheets	1	Hybrid
17	RTC-15A	July 13-16, 2026	BS 1	Foundations of Insight: Data Analytics Using Descriptive Statistics[1]	1	Hybrid
18	RTC-16A	July 20-23, 2026	SW 6	Visualize to Captivate: Data Representation through Infographics [1]	1	Hybrid
19	RTC-17A	July 27-31, 2026	BS 2	Basic Statistics 2: Estimation and Hypothesis Testing[2]	1	Hybrid

No.	RTC No.	Date	Course Code	Training Course	Core Competency	Type
20	RTC-18A	August 3-6, 2026	SS 1	Survey Operations and Questionnaire Design[6]	2	Hybrid
21	RTC-19A	August 10-14, 2026	SEPA 1	Statistics for Program and Project Performance Monitoring and Evaluation[7]	2	Hybrid
22	RTC-20A	August 24-28, 2026	SEPA 2	Statistics for Policy Analysis[7]	2	Hybrid
23	RTC-21A	September 7-11, 2026	SM 1	Regression Analysis[3] *(using licensed software)*	2	Hybrid
24	RTC-22A	September 14-18, 2026	SM 2	Time Series Analysis and Basic Forecasting Techniques[4] *(using freeware)*	3	Hybrid
25	RTC-23A	September 21-25, 2026	SEPA 3	Statistical Tools for Impact Evaluation of Projects[4] *(using freeware)*	3	Hybrid
26	RTC-3B	Sept 28 – Oct 2, 2026	SM 3	Advanced Forecasting Methods[8] *(using licensed software)*	3	Onsite
27	RTC-24A	October 5-8, 2026	SW 1	Data Management: A Comprehensive Guide to MS Excel and Google Sheets	1	Hybrid
28	RTC-25A	October 12-15, 2026	BS 1	Foundations of Insight: Data Analytics Using Descriptive Statistics[1]	1	Hybrid
29	RTC-26A	October 19-22, 2026	SW 6	Visualize to Captivate: Data Representation through Infographics [1]	1	Hybrid
30	RTC-27A	October 26-30, 2026	BS 2	Basic Statistics 2: Estimation and Hypothesis Testing[2]	1	Hybrid

[1] *Data Management: A Comprehensive Guide to MS Excel and Google Sheets (SW 1) is a prerequisite to this course.*

[2] *Data Management: A Comprehensive Guide to MS Excel and Google Sheets (SW 1) and Foundations of Insight: Data Analytics Using Descriptive Statistics (BS 1) are the recommended prerequisites to this course.*

[3] *Data Management: A Comprehensive Guide to MS Excel and Google Sheets (SW 1); Foundations of Insight: Data Analytics Using Descriptive Statistics (BS 1); and Basic Statistics 2: Estimation and Hypothesis Testing (BS 2) are the recommended prerequisites to this course.*

[4] *Data Management: A Comprehensive Guide to MS Excel and Google Sheets (SW 1); Foundations of Insight: Data Analytics Using Descriptive Statistics (BS 1); Basic Statistics 2: Estimation and Hypothesis Testing (BS 2); and Regression Analysis (SM 1) are the recommended prerequisites to this course.*

[5] *Regression Analysis (SM 1) is a recommended prerequisite to this course.*

[6] *Foundations of Insight: Data Analytics Using Descriptive Statistics (BS 1) is a recommended prerequisite to this course.*

[7] *Data Management: A Comprehensive Guide to MS Excel and Google Sheets (SW 1); Foundations of Insight: Data Analytics Using Descriptive Statistics (BS 1); Basic Statistics 2: Estimation and Hypothesis Testing (BS 2); and Survey Operations and Questionnaire Design (SS 1) are the recommended prerequisites to this course.*

[8] *Data Management: A Comprehensive Guide to MS Excel and Google Sheets (SW 1); Foundations of Insight: Data Analytics Using Descriptive Statistics (BS 1); Basic Statistics 2: Estimation and Hypothesis Testing (BS 2); Regression Analysis (SM 1); and Time Series Analysis and Basic Forecasting (SM 2) are the recommended prerequisites to this course.*

Notes:
1. The training is free of charge for all government employees, and slots will be allocated on a **first come, first served basis**.
   a. Government agencies are encouraged to attend and may register a maximum of **2 participants for face-to-face training** and a maximum of **4 participants for online sessions**.
   b. Any registrant exceeding these limits (beyond 4 online participants and beyond 2 face-to-face participants per agency) will automatically be placed on the waitlist.

2. For participants who are **not government employees**, the following registration fee applies:

Type of Participant	2026 Registration Fees	
	4 days	5 days
• Employed in private agencies/offices • Private individuals	Php 14,740 per person	Php 16,740 per person
• International participants/agencies/ offices	USD 880 per person	

a. Full payment of training fees must be remitted to the PSRTI. Please note that the No Registration Payment, No Reservation policy applies to all training courses. A training slot will only be secured upon full payment of the corresponding fees. No refunds, partial or full, will be granted for partial attendance or non-attendance due to participant-related reasons. Additionally, payments made for a specific training cannot be transferred to another training in case of non-attendance. However, refunds or transfers to alternative trainings may be accommodated if the training cancellation is initiated by the PSRTI.

b. Payments made to the PSRTI are exempt from withholding tax pursuant to Revenue Regulations No. 04-88, Section 3a, which states: "Withholding tax shall not apply on money payments to government agencies . . . received in the exercise of its functions."

c. Bank charges when paying by bank transfer should be to the account of the participant. The PSRTI's account details are as follows:

Account name   : Philippine Statistical Research and Training Institute
Account number : 0702-1004-96
Name of Bank   : Land Bank of the Philippines
Branch   : QC Circle Branch
Bank Address   : PCA Building, Commonwealth Ave., Quezon City

3. Registered participants will be notified of any changes in the schedule.
4. The registration deadline for each training course is strictly two weeks before the commencement date.
5. For the course description and outline, please visit: https://psrti.gov.ph/training/
6. For hybrid training courses, there will be a maximum of 40 face-to-face participants and 80 online participants.
7. For participants of face-to-face training courses:
   - The training package includes a kit and meals (AM & PM snacks and lunch).
   - Sessions will be conducted at the PSRTI premises, and participants must present a valid government-issued ID upon entry.
8. For online participants, a Zoom® meeting link will be provided.
9. Participants must secure a certification confirming that the registration has been communicated to their immediate supervisor and HR Office as proof of employment with the agency.