



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM
NO. 039, s. 2026

JAN 15 2026

DISSEMINATION OF MEMORANDUM STO-2026-007
RE: SUBMISSION OF UTILIZATION REPORTS FOR THE DOWNLOADED
FUNDS UNDER THE GENERAL MANAGEMENT AND SUPERVISION (GMS)
AND IMPROVEMENT AND ACQUISITION OF SCHOOL SITES (IASS)
FUNDS

TO: Schools Division Superintendents
All others concerned

1. Pursuant to Memorandum STO-2026-007 issued by the Office of the Supervising Director, School Sites Titling Office, the concerned Schools Division Offices are hereby directed to accomplish and submit a Physical and Financial Report on the status of fund utilization relative to the General Management and Supervision (GMS) and Improvement and Acquisition of School Sites (IASS) for Fiscal Year (FY) 2024 and 2025, intended for land surveys, titling of school sites, registration of special patents, and other school sites related activities.
2. The comprehensive utilization reports must reflect both Physical and Financial accomplishments as of January 12, 2026 and follow the prescribed format attached to the referenced Memorandum.
3. All fully accomplished and duly signed reports must be emailed to: sto.fieldoffices@deped.gov.ph not later than January 19, 2026.
4. Immediate dissemination of and compliance with this Memorandum are required.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: As stated



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

Sites Titling Office

MEMORANDUM
STO-2026-007

**TO : REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : ~~ATTY. CHRISTIAN E. RIVERO~~ *see Ltr*
Director IV
Supervising Director, Sites Titling Office
Office of the Undersecretary for Legal and Legislative Affairs

SUBJECT : SUBMISSION OF UTILIZATION REPORTS FOR THE DOWNLOADED FUNDS UNDER THE GENERAL MANAGEMENT AND SUPERVISION (GMS) AND IMPROVEMENT AND ACQUISITION OF SCHOOL SITES (IASS) FUNDS

DATE : 12 JANUARY 2026

This is in reference to the funds under General Management and Supervision (GMS) and Improvement and Acquisition of School Sites (IASS) for Fiscal Year (FY) 2024 and 2025, both current and continuing appropriations, downloaded by the Department of Education (DepEd) Central Office through the Sites Titling Office (STO). The said funds were downloaded to the Regional Offices (ROs) and Province and City Schools Division Offices (SDOs) intended for land surveys, titling of school sites, registration of special patents, and other school sites related activities.

To ensure the proper, timely, and accountable utilization of the said funds and to strengthen monitoring and evaluation mechanisms, all concerned ROs and SDOs, as enumerated in Annex 1, are hereby directed to prepare and submit comprehensive utilization reports reflecting both financial and physical accomplishments as of 12 January 2026.

Furthermore, all concerned ROs and SDOs are directed to submit the fully accomplished and duly signed required reports not later than **19 January 2026 (Monday)**, in PDF format, with an official endorsement signed by the Head of Office, through the official email address at **sto.fieldoffices@deped.gov.ph**

For uniformity and ease of consolidation, only the prescribed templates attached to this Memorandum shall be used, as follows:

- Annex 2: Accomplishment and Utilization Report (ROs)
- Annex 3: Accomplishment and Utilization Report (SDOs)
- Annex 4: Accomplishment and Utilization Report for the Survey, Titling of School Sites, and Registration of Special Patents (SDOs)

Non-compliance with the above directives may affect the release of future fund allocations, in accordance with applicable laws, rules, and regulations.

For inquiries or clarifications, you may contact Mr. Danilo C. Bognot, Jr., Sites Titling Office, at 0927-965-4279, or through email at danilo.bognot@deped.gov.ph and sto.fieldoffices@deped.gov.ph.

For immediate, strict, and full compliance.

STO_26

Doc. No. 110048

**LIST OF REGIONAL OFFICES (ROs) AND SCHOOLS DIVISION OFFICES (SDOs)
WITH DOWNLOADED IASS AND GMS FUNDS, BOTH CURRENT AND
CONTINUING APPROPRIATION**

FY 2025 IASS CURRENT FUND (ROs)

REGIONS	DOWNLOADED AMOUNT
CAR	₱ 488,000.00
CARAGA	₱ 488,000.00
NCR	₱ 488,000.00
Region I	₱ 488,000.00
Region II	₱ 488,000.00
Region III	₱ 488,000.00
Region IV-A	₱ 488,000.00
Region IV-B	₱ 488,000.00
Region V	₱ 488,000.00
Region VI	₱ 488,000.00
Region VII	₱ 488,000.00
Region VIII	₱ 488,000.00
Region IX	₱ 488,000.00
Region X	₱ 488,000.00
Region XI	₱ 488,000.00
Region XII	₱ 488,000.00
TOTAL	₱ 7,808,000.00

FY 2024 GMS CONTINUING FUND (PROVINCE SDOs)

REGIONS	DIVISION	DOWNLOADED AMOUNT
Region I	Ilocos Norte	₱ 5,066,200.00
	Ilocos Sur	₱ 5,066,200.00
	La Union	₱ 5,066,200.00
	Pangasinan I	₱ 5,066,200.00
Region II	Batanes	₱ 5,066,200.00
	Cagayan	₱ 5,066,200.00
	Isabela	₱ 5,066,200.00
	Nueva Vizcaya	₱ 5,066,200.00
	Quirino	₱ 5,066,200.00
Region III	Aurora	₱ 5,066,200.00
	Bataan	₱ 5,066,200.00
	Bulacan	₱ 5,066,200.00
	Nueva Ecija	₱ 5,066,200.00
	Pampanga	₱ 5,066,200.00
	Tarlac	₱ 5,066,200.00
	Zambales	₱ 5,066,200.00
Region IV-A	Batangas	₱ 5,682,200.00
	Cavite	₱ 5,682,200.00
	Laguna	₱ 5,682,200.00
	Quezon	₱ 5,682,200.00

	Rizal	₱ 5,682,200.00
Region IV-B	Marinduque	₱ 5,682,200.00
	Occidental Mindoro	₱ 5,682,200.00
	Oriental Mindoro	₱ 5,682,200.00
	Palawan	₱ 5,682,200.00
	Romblon	₱ 5,682,200.00
Region V	Albay	₱ 5,066,200.00
	Camarines Norte	₱ 5,066,200.00
	Camarines Sur	₱ 5,066,200.00
	Catanduanes	₱ 5,066,200.00
	Masbate	₱ 5,066,200.00
	Sorsogon	₱ 5,066,200.00
Region VI	Aklan	₱ 5,330,200.00
	Antique	₱ 5,330,200.00
	Capiz	₱ 5,330,200.00
	Guimaras	₱ 5,330,200.00
	Iloilo	₱ 5,330,200.00
	Negros Occidental	₱ 5,330,200.00
Region VII	Bohol	₱ 5,330,200.00
	Cebu	₱ 5,330,200.00
	Negros Oriental	₱ 5,330,200.00
	Siquijor	₱ 5,330,200.00
Region VIII	Biliran	₱ 5,066,200.00
	Eastern Samar	₱ 5,066,200.00
	Leyte	₱ 5,066,200.00
	Northern Samar	₱ 5,066,200.00
	Samar (Western Samar)	₱ 5,066,200.00
	Southern Leyte	₱ 5,066,200.00
Region IX	Zamboanga Sibugay	₱ 5,066,200.00
	Zamboanga del Sur	₱ 5,066,200.00
	Zamboanga del Norte	₱ 5,066,200.00
Region X	Bukidnon	₱ 5,330,200.00
	Camiguin	₱ 5,330,200.00
	Lanao del Norte	₱ 5,330,200.00
	Misamis Occidental	₱ 5,330,200.00
	Misamis Oriental	₱ 5,330,200.00
Region XI	Compostela Valley/Davao de Oro	₱ 5,330,200.00
	Davao del Norte	₱ 5,330,200.00
	Davao del Sur	₱ 5,330,200.00
	Davao Occidental	₱ 5,330,200.00
	Davao Oriental	₱ 5,330,200.00
Region XII	North Cotabato	₱ 5,066,200.00
	Sarangani	₱ 5,066,200.00
	South Cotabato	₱ 5,066,200.00
	Sultan Kudarat	₱ 5,066,200.00
CARAGA	Agusan del Norte	₱ 5,066,200.00

	Agusan del Sur	₱ 5,066,200.00
	Dinagat Island	₱ 5,066,200.00
	Surigao del Norte	₱ 5,066,200.00
	Surigao del Sur	₱ 5,066,200.00
CAR	Abra	₱ 5,330,200.00
	Apayao	₱ 5,330,200.00
	Benguet	₱ 5,330,200.00
	Ifugao	₱ 5,330,200.00
	Kalinga	₱ 5,330,200.00
	Mt. Province	₱ 5,330,200.00
NCR	Metro Manila	₱ 5,682,200.00
TOTAL		₱ 403,737,400.00

FY 2024 GMS CONTINUING FUND (FOR SURVEY, TITLING OF SCHOOL SITES AND REGISTRATION OF SPECIAL PATENTS)

REGIONS	DIVISIONS	ALLOCATED AMOUNT
I	Pangasinan II	₱ 350,000.00
III	Aurora	₱ 720,000.00
IV-B	Oriental Mindoro	₱ 955,629.00
V	Camarines Norte	₱ 2,457,000.00
	Catanduanes	₱ 775,199.28
	Sorsogon Province	₱ 1,072,250.00
VI	Negros Occidental	₱ 335,000.00
	Guimaras	₱ 215,000.00
VII	Cebu	₱ 2,500,000.00
VIII	Northern Samar	₱ 990,000.00
X	Lanao Del Norte	₱ 2,485,727.00
CARAGA	Surigao Del Norte	₱ 1,896,000.00
	Surigao Del Sur	₱ 1,070,000.00
	Siargao	₱ 950,000.00
CAR	Ifugao	₱ 1,245,000.00
TOTAL		₱18,016,805.28

FY 2024 IASS CONTINUING FUND (FOR SURVEY, TITLING OF SCHOOL SITES AND REGISTRATION OF SPECIAL PATENTS)

REGIONS	DIVISIONS	DOWNLOADED AMOUNT
I	Vigan City	₱ 298,840.00
	Candon City	₱ 125,047.42
	San Carlos City	₱ 39,501.00
	Alaminos City	₱ 27,000.00
	Urdaneta City	₱ 676,430.90
II	Ilagan City	₱ 3,138,993.90
III	Balanga City	₱ 325,000.00
	Gapan City	₱ 95,000.00
	Zambales	₱ 1,459,462.10
	San Jose Del Monte City	₱ 2,320,000.00
VIII	Northern Samar	₱ 180,000.00

	Tacloban City	₱ 135,000.00
	Western Samar	₱ 71,546.16
XI	Davao City	₱ 1,092,000.00
CAR	Abra	₱ 1,145,000.00
	Apayao	₱ 134,939.35
	Baguio City	₱ 238,290.92
	Mountain Province	₱ 1,299,155.74
	Benguet	₱ 1,463,155.73
	Tabuk City	₱ 1,019,000.00
	NIR	Victorias City
	Canlaon City	₱ 2,925,000.00
	TOTAL	₱20,337,369.32

FY 2025 IASS CURRENT FUND (FOR SURVEY, TITLING OF SCHOOL SITES AND REGISTRATION OF SPECIAL PATENTS)

REGIONS	DIVISIONS	DOWNLOADED AMOUNT
II	Cavite City	₱ 49,400.00
	Dasmariñas City	₱ 185,708.31
VII	Carcar City	₱ 4,235,525.57
NCR	Caloocan City	₱ 2,275,000.00
	Las Piñas City	₱ 714,366.12
	TOTAL	₱ 7,460,000.00

Prepared by:

DANILO C. BOGNOT, JR.
Technical Assistant II

Reviewed by:

CECILIO D. PERALTA
Administrative Officer V

Noted by:

ATTY. CHRISTIAN E. RIVERO
Director IV
Supervising Director, Sites Titling Office
Office of the Undersecretary for Legal and Legislative Affairs



Republic of the Philippines
Department of Education

ACCOMPLISHMENT AND UTILIZATION REPORT OF THE DOWNLOADED FY 2025 IASS CURRENT FUND

As of: January 12, 2026

Region: _____

Fund Source: FY 2025 IASS Fund (Current)

Sub-ARO Number: _____

Amount Received: _____

PROGRAMS, ACTIVITIES AND PROJECTS (PAPS)	PHYSICAL		FINANCIAL UTILIZATION	
	TARGET	ACCOMPLISHMENT	OBLIGATED AMOUNT	DISBURSED AMOUNT
Salary and Premium				
Travel Expense				
Miscellaneous				
Office Supplies				
Others (Please specify):				
T O T A L				

Prepared by:

Reviewed by:

Certified by:

Noted by:

Technical Assistant II

Regional Lawyer

Budget Officer

Regional Director



Republic of the Philippines
Department of Education

ACCOMPLISHMENT AND UTILIZATION REPORT OF THE DOWNLOADED FY 2024 GMS CONTINUING FUND

As of: January 12, 2026

Region: _____
Division Office: _____

Fund Source: FY 2024 GMS Fund (Continuing)

Sub-ARO Number: _____

Amount Received: _____

PROGRAMS, ACTIVITIES AND PROJECTS (PAPS)	PHYSICAL		FINANCIAL UTILIZATION	
	TARGET	ACCOMPLISHMENT	OBLIGATED AMOUNT	DISBURSED AMOUNT
Salary and Wages (Including Premium)				
Operational Expenses				
Travel Expenses				
Capacity Development				
Printer/Scanner				
Laptop				
Others (Please specify):				
T O T A L				

Prepared by:

Reviewed by:

Certified by:

Noted by:

Technical Assistant IV

Division Lawyer

Division Budget Officer

Schools Division Superintendent



Republic of the Philippines
Department of Education

ACCOMPLISHMENT AND UTILIZATION FOR THE SURVEY, TITLING OF SCHOOL SITES, AND REGISTRATION OF SPECIAL PATENTS

As of: January 12, 2026

Region: _____

Division: _____

Fund Source: _____

Sub-ARO Number: _____

Amount Received: _____

NAME OF SCHOOL	SCHOOL ID	SURVEY		TITLING		REGISTRATION OF SPECIAL PATENTS		FINANCIAL UTILIZATION		REMARKS
		Physical	Financial	Physical	Financial	Physical	Financial	Obligated Amount	Disbursed Amount	
Others (Please specify):										
TOTAL										

Prepared by:

Reviewed by:

Certified by:

Approved:

Engineer/Technical Assistant

Division Lawyer

Budget Officer

Schools Division Superintendent