



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

SEP 17 2026

REGIONAL MEMORANDUM

No. 1033, s. 2026

**NATIONAL ORIENTATION OF CENTRAL KITCHEN AND HOME-GROWN
SCHOOL FEEDING SITES ON THE NEGOTIATED
PROCUREMENT-SAGIP SAKA ACT (NP-SS)
GUIDELINES FOR SCHOOL-BASED
FEEDING PROGRAM (SBFP)**

To: Schools Division Superintendents of Sagay City and Sipalay City
All Others Concerned

1. This Office, through the Education Support Services Division, disseminates the attached Memorandum OM-OUGOPS-2026-08-03242 from the Office of the Undersecretary for Governance and Operation, dated August 27, 2026 titled **"Invitation to Participate in the National Orientation of Central Kitchen and Home-Grown School Feeding Sites on the Negotiated Procurement-Sagip Saka Act (NP-SS) Guidelines for School-Based Feeding Program (SBFP),"** which is self-explanatory.
2. Anent this, travel expenses shall be charged to the downloaded funds for this purpose subject to existing accounting and auditing rules and regulations.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: As Stated
Incl: As Stated
To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS

HEALTH

SJRM/ESSD-RM/National Orientation on the NP-SS at Bacolod City
____/September 14, 2026



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

MEMORANDUM

OM-OUGOPS-2026-08-03242

FOR : **REGIONAL DIRECTORS**
DepEd Regions I-XII, NIR, CARAGA, NCR, & CAR

FROM : **MALCOLM S. GARMA**
Undersecretary



SUBJECT : **INVITATION TO PARTICIPATE IN THE NATIONAL ORIENTATION OF CENTRAL KITCHENS AND HOME-GROWN SCHOOL FEEDING SITES ON THE NEGOTIATED PROCUREMENT – SAGIP SAKA (NP-SS) GUIDELINES FOR THE SCHOOL-BASED FEEDING PROGRAM (SBFP)**

DATE : August 27, 2026

The Department of Education (DepEd), through the Bureau of Learner Support Services-School Health Division-Nutrition and Hygiene Unit (BLSS-SHD-NHU), in partnership with the World Food Programme, shall conduct the **National Orientation of Central Kitchens and Home-Grown School Feeding Sites on the Negotiated Procurement – Sagip Saka (NP-SS) Guidelines for the School Based Feeding Program (SBFP) to be held within Metro Manila on September 14-16, 2026 for the Luzon Cluster and within Cebu or Bacolod City on September 16-18, 2026 for the Visayas-Mindanao Cluster.** The activity aims to familiarize participants with NP- Sagip-Saka Act (SSA) process and to strengthen the capacity of Schools Division Offices (SDO) and school personnel to understand and implement NP-SSA as a procurement modality for the SBFP.

By the end of the workshop, participants will be able to:

1. understand the legal and policy framework governing NP-SS;
2. describe the procurement procedures and key requirements under NP-SS;
3. clarify the roles and responsibilities of SBFP and BAC Officers in implementing NP-SS;
4. understand financial management, documentation, and compliance requirements;
5. navigate and utilize FFEDIS for identifying eligible Farmers and Fisherfolk Enterprises;
6. recognize common implementation challenges & practical mitigation measures; and
7. utilize NP-SS reference materials and tools to support future implementation within their respective SDOs.



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MEMORANDUM

OM-OUGOPS-2026-__-__

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5. navigate and utilize FFEDIS for identifying eligible Farmers and Fisherfolk Enterprises;
6. recognize common implementation challenges & practical mitigation measures; and
7. utilize NP-SS reference materials and tools to support future implementation within their respective SDOs.

The orientation workshop is intended for key personnel involved in the planning, implementation, procurement, and financial management of the SBFP at both the SDO and school levels. Target participants include:

- RO SBFP Focal Persons
- SDO SBFP Focal Persons
- SDO Bids and Awards Committee (BAC)
- SDO Finance
- School BAC

The detailed number of participants for each cluster is presented in Annex A which provides the participant allocation and regional distribution.

All concerned regions are requested to confirm the names and details of their designated representatives on or before **September 7, 2026** through this link:

Luzon Cluster: <https://tinyurl.com/NatOrientationNPSSLuzonCluster>

Visayas-Mindanao Cluster: <https://tinyurl.com/NatOrientationNPSSVisMin>

The travel expenses of participants shall be charged to the downloaded funds for this purpose subject to existing accounting and auditing rules and regulations. If necessary, these expenses may also be charged to local funds/School-Based Feeding Program (SBFP) - Program Support Funds.

We look forward to your continued support and collaboration in strengthening learner support initiatives.

For questions and concerns, please contact Ms. Magdalene Portia T. Cariaga, Supervising Health Program Officer and/or Mr. Vonerich B. Berba, Education Program Specialist II, BLSS-SHD-Nutrition and Hygiene Unit/SBFP Team, through email at sbfp@deped.gov.ph.

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Annex A. Detailed List of Participants

List of Functional Central Kitchens (as of July 2026) and HGSF Pilot Sites							
Region	SDO	Name of School/CK/HGSF site	Number of pax to be invited				
			RO SBFP Focal	SDO SBFP Focal	SDO BAC	School BAC	SDO Finance
Luzon Cluster							
Region 1	La Union	Bacnotan Central Elementary School	1	1	1		1
		San Julian Integrated School					
		Agoo East Central School					
	Vigan City	Ayusan-paos Elementary School		1	1		1
		Nagsangalan Elementary School					
		Vigan Central Elementary School					
Region 2	Tuguegarao City	Tuguegarao West Central School	1	1	1		1
		Annafunan Integrated School					
		Tagga Elementary School					
	Cauayan City	Cauayan North Central School* (HGSF Site)		1	1		1
	Santiago City	Patul Elementary School* (HGSF Site)		1	1		1
Region 3	Bataan	Dinalupihan Elementary School	1	1		1	1
Region 4A	Antipolo City	Juan Sumulong Elementary School	1	1	1	1	1
	Laguna	Los Baños Central Elementary School		1		1	1

Region 4B	Occidental Mindoro	Magsaysay Central School (Incoming CK)	1	1	1		1
Region 5	Masbate Province	Milagros West Central School	1	1	1		1
	Naga City	Concepcion Grande Elementary School		1		1	1
	Sorsogon Province	Sta. Magdalena Central School		1		1	1
		Calongay Elementary School					
		Irosin Central School					
		Matnog Elementary School					
		Barcelona Central School					
Tabaco City	Tabaco North Central Elementary School	1	1		1		
NCR	Valenzuela City	Valenzuela City Central Kitchen (LGU Led)	1	1	1		1
	Quezon City	Cong. Reynaldo Calalay Memorial Elementary School* (HGSF Site)		1	1		1
CAR	Apayao	Sta. Marcela Central School	1	1	1		1
Sub Total participants for Luzon Cluster			8	16	12	5	16
DepEd Central Office Participants OASEG/BLSS-OD –2 BLSS-SHD-NHU-8 Finance – 2 Procurement Management Service - 2			14				
Resource Persons from DA - 2 Resource Persons from GPPB - 2			4				
World Food Programme			2				
GRAND TOTAL FOR LUZON			77				
VisMin Cluster							

Region	SDO	Name of School/CK/HGSF site	RO SBFP Focal	SDO SBFP Focal	SDO BAC	School BAC	SDO Finance
Region 6	Capiz	Cuatero Central School	1	1		1	1
		Ivisan Elementary School					
	Roxas City	Roxas City BLT Kitchen (LGU led)		1	1		1
	Iloilo	Sara Central Elementary School (Incoming CK)		1	1		1
NIR	Sagay City	Maria Lopez Elementary School	1	1	1		1
		KNK Central Kitchen (LGU led)					
	Sipalay City	Agripino Alvarez Elementary School		1	1		1
Region 7	Mandaue City	Opao Elementary School	1	1		1	1
		Labongon Elementary School					
Region 8	Leyte	Dulag Central Elementary School (Incoming CK)	1	1	1		1
Region 9	Dipolog City	Miputak East Central School	1	1		1	1
	Zamboanga City	Tetuan Central School		1		1	1
Region 10	Cagayan de Oro	East City Central School	1	1	1		1
		West City Central School					
	Iligan City	Sta. Filomena Central School		1	1	1	1
		Bagong Silang Elementary School					
		Francisco Laya Memorial Integrated School					

		Sgt. Miguel Canoy Memorial Elementary School					
Region 11	Davao City	Sta. Ana Central Elementary School	1	1	1		1
		Bacsarpa Elementary School (HGSF Site)					
		Malakeba Elementary School (HGSF Site)					
		Manaong Elementary School (HGSF Site)					
		Taga-Ibo Elementary School (HGSF Site)					
		Kabangban Elementary School (HGSF Site)					
		Sumilop Elementary School (HGSF Site)					
		Upian Elementary School (HGSF Site)					
	Davao del Norte	Maniki Central Elementary School		1		1	1
		Cambanogoy Central Elementary School					
		Carmen Central Elementary School					
		Sto. Tomas Central Elementary School					
		Nafco Central Elementary School					
	Davao de Oro (Combination of LGU Led and School Procurement)	Compostela Central Elementary School		1	1	1	1
		Kingking Central Elementary School					
		Nuevo Iloco Central Elementary School					

		Montevista Central Elementary School					
		Cabinuangan Central Elementary School					
		Nabunturan Central Elementary School					
		Pindasan Elementary School					
	Mati City	Rabat-Rocamora Mati Central Elementary School		1	1		1
Region 12 (Combination of SDO and School Procurement)	General Santos City	Datu Acad Dalid Elementary School	1	1	1	1	1
		Fatima Central Elementary School					
		Pedro Acharon CES					
	Kidapawan City	Lanao Central Elementary School		1	1	1	1
	Cotabato Province	Mlang Pilot Elementary School		1	1	1	1
		Saguing Cenral Elementary School					
		Pres. Roxas Central Elementary School					
		Lika Central Elementary School					
		Arakan Central Elementary School					
		Banisilan Central Elementary School					
		Carmen Central Elementary School					
		Kabacan Central Elementary School					
		Magpet Central Elementary School					
		Matalam Central Elementary School					
		Pikit Central Elementary School					

		Pigcawayan Central Elementary School					
		Tulunang Central Elementary School					
	South Cotabato	Tupi Central Elementary School		1	1	1	1
		Polomolok Central Elementary School					
		Tampakan Central Elementary School					
		Norala Central Elementary School					
		Lugan Central Elementary School					
		Surallah CK					
		Sto. Nino Central Elementary School					
	Sultan Kudarat	Bagumbayan Central Elementary School		1	1	1	1
		Katiku Central Elementary School					
	Tacurong City	New Isabela Central Elementary School		1	1	1	1
Caraga	Butuan City	Libertad Central Elementary School	1	1		1	1
	Siargao Island	Pilar Elementary School		1		1	1
		Burgos Central Elementary School					
		Don Enrique Navarro Memorial School (DENMS)					
		Dapa Central Elementary School					
		General Luna Central Elementary School					
		Sayak Elementary School					
		Numancia Central Elementary School					

		San Benito Central Elementary School					
		San Isidro Central Elementary School					
		Sapao Central Elementary School					
		Socorro Central Elementary School					
		Nueva Estrella Central Elementary School					
	Surigao del Norte	Placer West Central Elementary School		1		1	1
		Malimono Central Elementary School					
		Alegria Central Elementary School					
		Anao-Aon Central Elementary School					
		Bacuag Central Elementary School					
		Claver Central Elementary School					
		Gigaquit Central Elementary School					
		Mainit Central Elementary School					
		Tubod Central Elementary School					
		Taganaan Central Elementary School					
		Sison Central Elementary School					
	Surigao del Sur	Quezon Integrated School		1	1		1
	Bayugan City	Incoming CKs		1	1		1
Sub Total participants for VizMin Cluster			9	26	18	16	26
DepEd Central Office Participants OASEG/BLSS-OD -2 BLSS-SHD-NHU-8			14				

Finance – 2 Procurement Management Service - 2	
Resource Persons from DA - 2 Resource Persons from GPPB - 2	4
World Food Programme	2
GRAND TOTAL FOR VISMIN	115



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OFFICE OF THE DIRECTOR

ADVISORY

This has reference to conduct of the National Orientation of Central Kitchen and Home-Grown School Feeding Sites on the Negotiated Procurement-Sagip Saka Act (NP-SS) Guidelines for School-Based Feeding Program (SBFP) in **Richmond Hotel Ortigas, Pasig City** on **September 14-16, 2026**.

Please be informed and reminded of the following:

1. Participants are expected to arrive at **3:00pm** on **September 14, 2026** and may proceed to the registration area, opening program will begin at **8:00am** on **September 15, 2026**. Participants from the Central Office and the National Capital Region will not be accommodated and may come on September 15, 2026 up to the end of the activity.
2. Participants' travel expenses shall be charged to the downloaded funds for this purpose subject to existing accounting and auditing rules and regulations. Additional travel expenses beyond the downloaded funds may also be charged to local funds/School-Based Feeding Program (SBFP) – Program Support Funds, when the need arises.
3. Participants may **check-in on September 14** (Day 1) at 3:00pm and are expected to **check-out by September 16** (Day 3) before 12:00nn. The **first meal** to be served is dinner on September 14 (Day 1), and the **last meal** is breakfast on September 16 (Day 3).
4. All identified participants are requested to complete the online registration for the activity by accessing the following link: <https://tinyurl.com/NatOrientationNPSSLuzonCluster> Kindly ensure that your registration is completed before the scheduled date.
5. Participants are expected to attend the entire duration of the activity. Please see the attached Indicative Program of Activities for reference.
6. Participants are advised to bring their own **laptops, extension cords, and internet back-up**.
7. Participants who are not feeling well are discouraged from attending the activity. Also, they should bring their own face masks and sanitizers to comply with health standards.

For questions and concerns, please contact Ms. Magdalene Portia T. Cariaga, Supervising Health Program Officer, and/or Ms. Gail Hariette C. Dela Rosa/Ms. Jasperl Niña A. Malabuyoc, Technical Assistants II, Nutrition and Hygiene Unit/SBFP Team, BLSS-SHD, through email at sbfp@deped.gov.ph.

DR. MIGUEL ANGELO S. MANTARING
Director IV

INDICATIVE PROGRAM OF ACTIVITIES

Time	Activity	Person-in-Charge
Day 1 - Ingress		
3:00 PM	Registration and Check-in	DepEd / WFP
6:00 – 7:00 PM	Dinner	Live-in Participants
Day 2 – Program Proper		
08:00 – 08:30	Registration	Secretariat
08:30 – 08:45	Opening Program and Workshop Objectives	DepEd / WFP
08:45 – 10:00	Overview of the Sagip Saka Act and Policy Framework for NP-SS	DA Accredited Trainer
10:00 – 10:15	Health Break	
10:15 – 11:30	Government Procurement Framework and NP-SSA Procurement Procedures	GPPB Accredited Trainer
11:30 – 12:00	Open Forum	DA and GPPB
12:00 – 13:00	Lunch Break	
13:00 – 13:20	Integrating NP-SS into the School-Based Feeding Program: Policy Direction and Implementation Framework (Procurement Planning)	DepEd
13:20 – 14:10	Step-by-Step Walkthrough of the NP-SS Procurement Process for SBFP (Procurement Process)	GPPB Resource Person
14:10 – 14:50	Financial Management, Documentation Requirements, and Compliance Considerations under NP-SS (Payment Process)	DepEd Finance Representative
14:50 – 15:05	Health Break	
15:05 – 15:50	FFEDIS Orientation and Demonstration: Identifying and Engaging Eligible Farmers and Fisherfolk Enterprises	Department of Agriculture
15:50 – 16:20	Common Implementation Issues, Frequently Asked Questions, and Good Practices in NP-SSA Implementation	DA and GPPB Resource Persons
16:20 – 16:35	Guided Review of NP-SSA Reference Materials and Resource Package	WFP Facilitators
16:35 – 16:55	Open Forum and Clarification Session	DA, GPPB, DepEd, and WFP
16:55 – 17:00	Closing Remarks	DepEd
18:00 – 19:00	Dinner	
Day 3 - Egress		
08:00 – 12:00 NN	Check-out	Live-in Participants



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This has reference to conduct of the National Orientation of Central Kitchen and Home-Grown School Feeding Sites on the Negotiated Procurement-Sagip Saka Act (NP-SS) Guidelines for School-Based Feeding Program (SBFP) in **Citadines Bacolod City Hotel** on **September 16-18, 2026**.

Please be informed and reminded of the following:

1. Participants are expected to arrive at **3:00pm** on **September 16, 2026** and may proceed to the registration area, opening program will begin at **8:00am** on **September 17, 2026**.
2. Participants' travel expenses shall be charged to the downloaded funds for this purpose subject to existing accounting and auditing rules and regulations. Additional travel expenses beyond the downloaded funds may also be charged to local funds/School-Based Feeding Program (SBFP) – Program Support Funds, when the need arises.
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