



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

SEP 29 2026

REGIONAL MEMORANDUM
No. 1088, s. 2026

**PARTICIPATION IN THE WORKSHOP ON THE VALIDATION OF COURSE
DESIGN FOR THE FUNCTIONAL LITERACY AND NUMERACY PROGRAM (FLNP)**

To: Schools Division Superintendents of Dumaguete City and Sipalay City
All Others Concerned

1. Attached is the Administrative Note of DepEd Memorandum No. DM-OULS-2026-288 titled Conduct of the Series of Activities for the Senior High School (SHS) Functional Literacy and Numeracy Program (FLNP), particularly the Workshop on the Validation of Course Design for the Functional Literacy and Numeracy Program on October 12-15, 2026 at the National Educators Academy of the Philippines (NEAP), Marikina City.

2. The following are the participants from the **Negros Island Region (NIR)**:

NAME	DESIGNATION	OFFICE
Christopher G. Barco	Education Program Supervisor	SDO Sipalay City
Sarah Jane T. Barrera	Education Program Supervisor	SDO Dumaguete City

3. The participants are advised to bring their laptop computer and charger, extension cord and/or power strip, electronic copy of the developed Functional Literacy or Functional Numeracy Course Design as assigned, and personal writing materials for use during the workshop.

4. Travel and other authorized incidental expenses relative to participation in the workshop shall be charged against downloaded ALS funds and/or other available local funds, subject to the availability of funds and existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR E. UYTICO EdD, CESO III
Regional Director



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Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM

WORKSHOPS

LITERACY AND NUMERACY

NTG/CLMD-RMWLC- Participation in the Workshop on the Validation of Course Design for the
Functional Literacy and Numeracy Program (FLNP)
000/September 29, 2026



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Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

Office of the Director

September 18, 2026

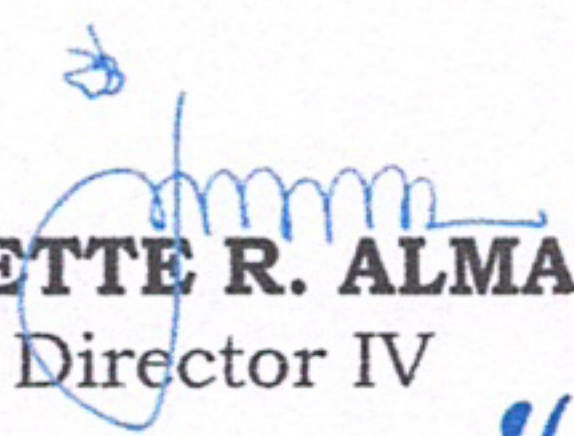
ADMINISTRATIVE NOTE

DM-OULS-2026-288 - Conduct of the Series of Activities for the Senior High School (SHS) Functional Literacy and Numeracy Program (FLNP)

ACTIVITY	WORKSHOP ON THE VALIDATION OF COURSE DESIGN FOR THE FUNCTIONAL LITERACY AND NUMERACY PROGRAM
DATE	October 5-8, 2026
VENUE	National Educators Academy of the Philippines (NEAP), Marikina City The specific building, function room, and billeting assignments shall be communicated to participants during registration.
TRANSPORTATION	- Participants from the National Capital Region and nearby provinces are advised to travel directly to NEAP, Marikina City using the most practical and economical means of transportation available and ensure their arrival before registration. - Participants traveling from other regions shall make the necessary air or land transportation arrangements in coordination with their respective offices and in accordance with their approved travel authority and itinerary. - Participants are encouraged to finalize their travel arrangements in advance to avoid delays in registration and workshop sessions. - Travel and other incidental expenses shall be charged against funds downloaded to the Regional Offices and reimbursed upon submission of complete supporting documents, subject to the usual government budgeting, accounting, and auditing rules and regulations.
REGISTRATION AND ACCOMMODATION	- Registration shall be conducted at the designated registration area of NEAP, Marikina City upon arrival on October 5, 2026. - Billeting shall be arranged at the NEAP facility for officially confirmed participants. Room assignments shall be released by the Secretariat during registration. - Participants shall observe NEAP house rules, proper care of facilities, and the prescribed check-in and check-out procedures.

	8. Participants are encouraged to arrive before the opening program to facilitate registration, room assignment, and other administrative requirements. 9. Only participants included in the approved list or officially endorsed replacements shall be accommodated, subject to prior coordination with BAE-PMSDD.																														
DRESS CODE	• Smart Casual Attire																														
MATERIALS	• Laptop computer and charger • Extension cord and/or power strip • Electronic copy of the developed Functional Literacy or Functional Numeracy Course Design, as assigned • Personal writing materials																														
MEALS	A meal matrix for October 5-8, 2026 is provided below. Actual meal coverage shall follow the approved activity and confirmed venue arrangements. <table><tr><th>MEALS</th><th>October 5, 2026</th><th>October 6, 2026</th><th>October 7, 2026</th><th>October 8, 2026</th></tr><tr><td>Breakfast</td><td>/</td><td>/</td><td>/</td><td>/</td></tr><tr><td>AM Snacks</td><td>/</td><td>/</td><td>/</td><td>/</td></tr><tr><td>Lunch</td><td>/</td><td>/</td><td>/</td><td>/</td></tr><tr><td>PM Snacks</td><td>/</td><td>/</td><td>/</td><td>/</td></tr><tr><td>Dinner</td><td>/</td><td>/</td><td>/</td><td>/</td></tr></table>	MEALS	October 5, 2026	October 6, 2026	October 7, 2026	October 8, 2026	Breakfast	/	/	/	/	AM Snacks	/	/	/	/	Lunch	/	/	/	/	PM Snacks	/	/	/	/	Dinner	/	/	/	/
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PM Snacks	/	/	/	/																											
Dinner	/	/	/	/																											
ADDITIONAL NOTE	1. The activity will generally be conducted from 8:00 a.m. to 5:00 p.m. Participants are requested to be at the session venue at least thirty (30) minutes before the opening program on Day 1 and at least fifteen (15) minutes before succeeding sessions. 2. Participants shall bring the latest approved or working version of their assigned FLNP course design, together with comments and recommendations generated from prior development activities. 3. Attendance in all plenary, workshop, presentation, and validation sessions is required to ensure continuity and technical coherence of the outputs. 4. Any change in participant representation shall be formally endorsed by the concerned office and coordinated with BAE-PMSDD before the activity.																														

	5. Participants shall comply with NEAP safety, security, cleanliness, and facility-use protocols throughout the activity. 6. For coordination and clarifications, participants may contact the Bureau of Alternative Education – Program Management and Systems Development Division through bae.pmsdd@deped.gov.ph or (02) 8636-9347.
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MARILETTE R. ALMAYDA
 Director IV

WORKSHOP ON THE VALIDATION OF COURSE DESIGN FOR THE FUNCTIONAL LITERACY AND NUMERACY PROGRAM

LIST OF PARTICIPANTS

October 5-8, 2026

	Region	Name	Designation	SDO	Workshop Role	Course
1	IVA	Jeffrey A. Astillero	Senior Education Program Specialist	SDO Cabuyao	Lead Writer/Content Editor	Functional Literacy
2	IVA	Leticia Basilan	Education Program Supervisor	SDO Batangas Province	Content Evaluator	
3	IVA	Ruby P. Castillo	Education Program Supervisor	SDO Laguna		
4	NCR	Sarah P. Tejada	Education Program Specialist II	SDO Valenzuela		
5	III	Billy Ray B. Manuel	Education Program Supervisor	SDO San Jose del Monte City	Language Evaluator	
6	IVB	Leonalyn F. Famorcan	Librarian II	SDO Romblon		
7	I	Lerio Patayan	ALS Focal Person	San Carlos City Division		
8	VIII	Brian Jessen M. Dignos	Representative	SDO Leyte	Illustrator	
9	XII	Nathaniel E. Cabico	PDO II	SDO Cabanatuan City	Format/Layout	
10	IX	Loester M. Bercasio	SDO Representative	SDO Zamboanga Del Norte	Lead Writer/Content Editor	Functional Numeracy
11	IVA	Laurel N. Panaglima	SDO Representative	SDO Laguna	Content Evaluator	
12	NIR	Christopher G. Barco	Education Program Supervisor	SDO Sipalay City		
13	III	Representative	EPS I, EPS II, PSDS	Any SDO		
14	IVB	Lucin F. Fruelda	Education Program Supervisor	SDO Romblon	Language Evaluator	
15	NIR	Sarah Jane T. Barrera	Education Program Supervisor	SDO Dumaguete City		
16	NCR	Aileen Genoso	Education Program Specialist in ALS	SDO Taguig City and Pateros		
17	VII	Dino R. Cuyag	ITO I	SDO Tanauan	Illustrator	
18	CARAGA	Joshua I. Albia	PDO II	SDO Butuan	Format/Layout	

WORKSHOP ON THE VALIDATION OF COURSE DESIGNS FOR THE FUNCTIONAL LITERACY AND NUMERACY PROGRAM (FLNP)

Indicative Program of Activities (4 Days) October 5-8, 2026

TIME	DAY 1	DAY 2	DAY 3	DAY 4
7:00-7:30	Breakfast and Registration			
7:31-8:00	Management of Learning			
8:01-9:00	OPENING PROGRAM	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Workshop 2: Team Validation and Consensus Building	Workshop 3: Preparation of Consolidated Validation Reports
9:01-10:00	Plenary Session 1: Overview and Status of the Functional Literacy and Numeracy Program (FLNP)	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Continuation of Workshop 2: Team Validation and Consensus Building	Continuation of Workshop 3: Preparation of Consolidated Validation Reports
10:01-10:10	HEALTH BREAK	HEALTH BREAK	HEALTH BREAK	HEALTH BREAK
10:11-11:00	Plenary Session 2: Validation Criteria and Quality Standards for FLNP Course Designs	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Workshop 2: Team Validation and Consensus Building	Presentation and Critiquing of Validation Reports
11:01-12:00	Plenary Session 3: Orientation on the Validation Guidelines, Tools, Rating Sheets, and Expected Outputs; Distribution of Course Designs and Templates	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Continuation of Workshop 2: Team Validation and Consensus Building	Presentation and Critiquing of Validation Reports
12:01-1:00	LUNCH	LUNCH	LUNCH	LUNCH
1:01-3:00	Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Continuation of Workshop 2: Team Validation and Consensus Building	Continuation of Presentation and Critiquing
3:01-3:10	HEALTH BREAK	HEALTH BREAK	HEALTH BREAK	HEALTH BREAK
3:11-5:00	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Continuation of Workshop 1: Individual Validation of Course Designs and Course Kits (FG)	Continuation of Workshop 2: Consolidation of Team Recommendations	Submission of Final Outputs CLOSING PROGRAM
Expected Outputs	Participants oriented on the FLNP course design standards, validation criteria, guidelines, tools, and expected outputs; initial validation comments generated.	Completed individual validation reports and recommendations for assigned Functional Literacy and Numeracy Course Designs.	Consolidated team validation reports containing agreed findings, strengths, gaps, and recommendations for refinement.	Final validation reports and endorsed recommendations for the refinement and finalization of the Functional Literacy and Numeracy Course Designs.
Officer of the Day	Genuis R. San Pablo	Jeffrey F. Florendo	Clodualdo R. Rivadulla	Iza Rubiales



Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

Office of the Director

MEMORANDUM
OM-BAE-2026-326

FOR : CARMELA C. ORACION
Undersecretary for Learning Systems

Jahir T. Datukan
Assistant Secretary

SEP 16 2026

RECOMMENDING : JEROME T. BUENVIAJE
APPROVAL Assistant Secretary for Learning Systems

FROM : MARILETTE R. ALMAYDA
Director IV

SUBJECT : AUTHORITY TO CHANGE THE DATE OF THE CONDUCT OF
THE SERIES OF ACTIVITIES FOR THE SENIOR HIGH
SCHOOL (SHS) FUNCTIONAL LITERACY AND NUMERACY
PROGRAM (FLNP)

DATE : September 8, 2026

Pursuant to DM-OULS-2026-288 entitled "**Conduct of the Series of Activities for the Senior High School (SHS) Functional Literacy and Numeracy Program (FLNP)**", the Bureau of Alternative Education (BAE) respectfully requests the adjustment of the schedules for the remaining activities under the FLNP. The proposed schedule adjustments are as follows:

Activity	Approved Schedule	Proposed Schedule
Workshop on the Validation of Course Design for the Functional Literacy and Numeracy Program	October 12-15, 2026	October 5-8, 2026
Workshop on the Finalization of Course Design for the Functional Literacy and Numeracy Program	November 16-19, 2026	December 1-4, 2026

The proposed adjustment is respectfully requested based on the following considerations:

- Availability of the National Educators Academy of the Philippines (NEAP) Marikina Facility.** The proposed dates coincide with the availability of the NEAP Marikina facility, which can adequately accommodate the requirements of the activities and provide a conducive environment for collaborative technical work.
- Cost-efficiency and prudent utilization of government resources.** Conducting the activities in a DepEd-managed facility will significantly reduce venue-related



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expenditures and maximize the utilization of existing government resources, resulting in savings that may be used for other program requirements.

3. **Improved continuity of the course design development cycle.** Earlier conduct of the validation and finalization workshops will allow the technical team to immediately incorporate recommendations and finalize outputs within a shorter turnaround period, ensuring momentum in the development process.
4. **Availability of key resource persons and technical experts.** The proposed schedules provide better alignment with the availability of identified technical experts and resource persons whose participation is essential to ensuring the quality and coherence of the course design outputs.
5. **Alignment with program implementation timelines.** The revised schedule supports the timely completion of program deliverables within the current fiscal year.

In view of the foregoing, approval is respectfully sought for the adjustment of the schedules of the aforementioned FLNP activities.

For consideration and approval.



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