



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

OCT 05 2026

REGIONAL MEMORANDUM

No. 1115 s. 2026

**UPDATES ON THE REFINEMENT AND FINALIZATION OF THE TRAINING
RESOURCE PACKAGE FOR SCHOOL HEADS ON THE IMPLEMENTATION
OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM**

To: Assistant Regional Director
Schools Division Superintendents of Bacolod City, Himamaylan City,
Kabankalan City and Sagay City
Regional Functional Division Chiefs
All Others Concerned

1. Attached is an Advisory from the National Educators Academy of the Philippines dated September 25, 2026 titled Updates on the Refinement and Finalization of the Training Resource Package for School Heads on the Implementation of the Strengthened Senior High School Curriculum.

2. Attention is particularly invited to paragraphs 1 – 9 and Enclosures 1 and 2 of the said Advisory.

3. The list of designated participants and their respective replacement is hereby provided as follows:

a) Participants (as per NEAP Advisory)

NAME	POSITION/DESIGNATION	OFFICIAL STATION
ZEGRIC S. LAGUDA	SEPS- NEAP R	REGIONAL OFFICE
REYNALDO P. EVANGELIO	EPS	HIMAMAYLAN CITY
AEROBELLE L. PASAMANERO	SEPS	SAGAY CITY
KEAN VON G. YUPRACIO	SEPS	KABANKALAN CITY

b) Replacement

NAME	OFFICIAL STATION	NAME OF REPLACEMENT	OFFICIAL STATION
MAYLEEN JOY V. FARIÑAS	REGIONAL OFFICE	LORELEE D. ASIGNACION	BACOLOD CITY

4. All participants must register through <https://sites.google.com/depd.gov.ph/neap2026reg> on or before October 3, 2026.



Address: Batinguel, Dumaguete City, 6200
Telephone Nos:
Email Address: nir@depd.gov.ph
Website: depdnir.net



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5. Transportation expenses, per diem, and other incidental costs of all participants shall be charged to their respective Regional Office, Schools Division Offices, Schools, or any local funds, subject to usual accounting and auditing rules and regulations.
6. Equal Opportunity Principle (EOP) shall be exercised to underscore the Department's policy of no discrimination against any personnel for professional learning and development regardless of age, gender, civil status, disability, region, ethnic group, and political beliefs.
6. For clarifications, contact **Ms. Katherine Y. Sedillo – CES -HRDD** or **Mr. Zegric S. Laguda – EPS- NEAP -R @ 09951245208**.
6. Immediate dissemination of and compliance with this Memorandum are directed.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated
Reference: Advisory,
To be indicated in the Perpetual Index
under the following subjects:
PERFORMANCE
ZSL/HRDD-RM: REFINEMENT AND VALIDATION OF SSHS TRP FOR SCHOOL HEADS

TRAINING

ORIENTATION

196/SEPT. 30, 2026



Address: Batinguel, Dumaguete City, 6200
Telephone Nos:
Email Address: nir@deped.gov.ph
Website: depednir.net



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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY

September 25, 2026

UPDATES ON THE REFINEMENT AND FINALIZATION OF THE TRAINING RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE IMPLEMENTATION OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM

In reference to **DM-OULS-2026-389** titled *Refinement and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum* dated September 8, 2026, this advisory is issued to provide updates on the **schedule, specific venues, list of participants, registration guidelines, and instructions for accessing the DepEd Learning Management System (LMS) for the pre-work activities.**

The specific venues and schedules of workshops are as follows:

Activity	Original Schedule (per DM-OULS-2026-389)	Final Schedule (inclusive of travel time)	Venue
1. Workshop on the Refinement of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 4-9, 2026	October 11-16, 2026 (Rescheduled)	NEAP Region IX (Airport Road, Tiguma, Pagadian City, Zamboanga del Sur)
2. Workshop on the Validation of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 18-23, 2026	October 18-23, 2026 (As Scheduled)	NEAP Region III (Pulungbulu, Angeles City Pampanga)
3. Workshop on the Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened	October 25-30, 2026	October 25-30, 2026 (As Scheduled)	NEAP Region X (120 Sta. Cruz 2 Road, Lapasan Cagayan de Oro City Misamis Oriental)



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Senior High School Curriculum			
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For the activities listed above, all identified participants are expected to arrive at the designated venue on Day 0 (Sunday) for check-in, registration, and the opening program and workshop pre-work.

Attached to this advisory are the following:

- a. Enclosure 1 – **Official List of Participants**
- b. Enclosure 2 – **Instructions for Accessing the DepEd Learning Management System (LMS)**

All participants must register through <https://sites.google.com/deped.gov.ph/neap2026reg> on or before **September 28, 2026**.

All **TRP Developers** are required to attend an online meeting on **September 29, 2026**, from **10:00 a.m. to 12:00 p.m.** via <https://tinyurl.com/Writers-orientation>.

Access to the DepEd Learning Management System (DLMS) shall be limited to the Training Resource Package (TRP) Developers/Writers, who are required to accomplish the prescribed pre-work activities to support the development and refinement of the training resource package prior to the workshop.

A separate advisory shall be issued for Activity 4: Workshop on the Finalization of Online Training Materials in the DepEd LMS scheduled on December 6-11, 2026.

For further inquiries and concerns, please contact **Mr. Arlu Bernard J. Cabañero** and **Ms. Ma. Cecilia S. Ferraz** of NEAP through email at pdd.pdi@deped.gov.ph.

For information and guidance.


JOSEPH G. DELA CRUZ
Director IV

National Educators Academy of the Philippines



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Enclosure 1

LIST OF PARTICIPANTS

Workshop on the Refinement of the Training Resource Package (TRP) for School Heads
on the Implementation of the Strengthened Senior High School Curriculum

Date: October 11-16, 2026

NEAP Region IX

(Airport Road, Tiguma, Pagadian City, Zamboanga del Sur)

Region	Official Station	Name of Developers	Position/ Designation	Session
I	RO-Quality Assurance Division	Liezl P. Mique	Education Program Supervisor	Monitoring and Evaluation
	RO-Curriculum and Learning Management Division	Jonhson P. Sunga	Education Program Supervisor	Workplace Application Plan
III	RO-Curriculum and Learning Management Division	Arturo L. Reyes	Education Program Supervisor	Understanding the SSHS Curriculum
	SDO San Jose City	Lordennis T. Leonardo	Education Program Supervisor	Understanding the SSHS Curriculum
	SDO Tarlac City	Ryan T. Lactaotao	Public Schools District Supervisor	Planning Curriculum Offering
	SDO Tarlac City	Ismael S. Delos Reyes	Education Program Supervisor	Planning Curriculum Offering
	SDO San Jose City	Christian C. Halili	Education Program Supervisor	Instructional Supervision
	SDO-Olongapo City New Cabalan National High School	Albert A. Llego	School Principal III	Supporting Teacher Professional Development
	SDO- Malolos	Genesis I. Tolentino	Public Schools District Supervisor	Supporting Teacher Professional Development
	RO-Field Technical Assistance Division	Charles N. Peña	Education Program Supervisor	Monitoring and Evaluation
	SDO-Zambales	Chester Allan P. Matienzo	OIC- Public Schools District Supervisor	Workplace Application Plan
IV-A (CALABARZON)	SDO Cavite Province	Rio G. Gan	Guidance Coordinator III (RGC)	Career Guidance



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	SDO Laguna Pedro Guevarra Memorial NHS	Evelyn P. Navia	School Principal IV	Supporting Teacher Professional Development
	SDO Quezon Jongo NHS	Finaciel D. Mendoza	Assistant School Principal	Monitoring and Evaluation
	SDO Quezon	Rejulios M. Villenes	Public Schools District Supervisor	Workplace Application Plan
VII	City of Naga Division Inayagan National High School and Senior High School	Marbee L. Tomimbang	School Principal III	Understanding the SSHS Curriculum
	DepEd Region VII	Ricardo Abendan	School Guidance Counselor	Career Guidance
	City of Naga Division Naga National High School	Jeffset D. Lastimado	School Principal II	Workplace Application Plan
VIII	Regional Office	Milaner A. Oyo-A	School Principal IV	Planning Curriculum Offering
	Calbayog City Oquendo NHS	Maria Luz C. Murillo	School Principal II	Instructional Supervision
	Leyte NHS	Mary Jean Hidalgo	Guidance Coordinator	Career Guidance
	SDO Biliran	Ma Cristylyn Gonda- Meracap	Public Schools District Supervisor	Supporting Teacher Professional Development
XI	SDO Davao del Norte Sto. Tomas NHS	Rhoda N. Rosete	School Principal III	Understanding the SSHS Curriculum
	SDO Davao de Oro Compostela NHS	Sandy G. Yee	School Principal IV	Planning Curriculum Offering
	SDO Davao City Leon Garcia Sr. NHS	Creseline Abina	School Principal II	Planning Curriculum Offering
	SDO Davao del Norte	Melanie D. Mandin	Senior Education Program Specialist	Career Guidance
NCR	RO-Human Resources Development Division	Arren Aduan	Education Program Supervisor	Instructional Supervision
	Quality Assurance Division	James M. Macaranas	Education Program Supervisor	Monitoring and Evaluation
	SDO Las Piñas	Andrei Nikolai Pacheco	Supervisor (SGOD)	Instructional Supervision
	SDO Manila	Shiela Chavez Bernardo	School Principal I	Planning Curriculum Offering
	SDO-Quezon City	Michael A. Nazareth	Public Schools District Supervisor	Instructional Supervision



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	SDO Quezon City Lagro High School	Ma. Adelia C. Soliaban	Head Teacher VI	Instructional Supervision
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Workshop on the Validation of the Training Resources Package (TRP)

Date: October 18-23, 2026

NEAP Region III

(Pulungbulu Angeles City Pampanga)

Table A: Validators

Region	Official Station	Name of Participants	Position/Designation
II	SDO-Cauayan City – Stand-Alone SHS	John R. Mina	Secondary School Principal IV
IV-A	Curriculum and Learning Management Division	Gilbert O. Cruz	Education Program Supervisor
V	SDO Camarines	Darcy Guy Y. Mañebo	Education Program Supervisor
	SDO Albay	Jane S.T. Revilla	Education Program Supervisor
VI	SDO Antique	Edward E. Baña	Education Supervisor
	SDO Capiz	Mark Nel R. Venus	School Principal I
	Curriculum and Learning Management Division	Ruby T. Llave	Education Program Supervisor
	Curriculum and Learning Management Division	Joven S. Madera	Education program supervisor
	Cebu Province	Jose Garry R. Napoles	Education Program Supervisor
VII	SDO - Cebu Province - Medellin National Science & Technology School-High School	Annevieve G. Dela Torre	School Principal II
	Curriculum and Learning Management Division	Roland V. Villegas	Education Program Supervisor
	SDO Cebu City Guba NHS	Mira Luna P. Lanojan	School Principal II
	SDO Cebu City Sudlon NHS	Flordeliza V. Bellita	School Principal II
	Quality Assurance Division	Rogaciano Bajo	Education Program Supervisor
	SDO Cebu City - Punta Night HS	Leonor Traverero	School Principal III
	SDO Cebu Province	Charles Matthew Japitan	Guidance Counselor II
	Curriculum and Learning Management Division	Judith B. Abellaneda	Education Program Supervisor



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	SDO Cebu City - Abellana National School	Evelyn Pielago	School Principal III
	SDO Carcar City	Rhea May Valmores	Senior Education Program Specialist
NIR	SDO Himamaylan City	Reynaldo P. Evangelio	Education Program Supervisor
	Human Resource Development Division	Zegric Laguda	Senior Education Program Specialist
	SDO – Sagay City	Aerobelle L. Pasamanero	Senior Education Program Specialist
	SDO Kabankalan City	Kean Von G. Yupracio	Education Program Supervisor
IX	SDO Isabela - Kumalarang NHS	Juhra Misuari-Dahoroy	School Principal I
	SDO – Zamboanga del Norte	Gerwill R. Descallar	Education Program Supervisor
X	SDO Oroquita City	Nessie Elizabeth A. Buac	School Principal II
	SDO Bukidnon	Irene C. Quimbo	Education Program Supervisor
XII	Curriculum and Learning Management Division	Marie Emerald A. Cabigas	Education Program Supervisor
	SDO - Koronadal City	Latreia E. Estabillo	Education Program Supervisor
CARAGA	SDO Dinagat Island – San Jose NHS	Concorde Alber J. Deniega	School Principal II
	SDO-Butuan City	Generuth M. Bagaforo	Senior Education Program Specialist
CAR	SDO Baguio City – Pines City NHS	Eldon Harris B. Soriano	Guidance Counselor III

Table B: SHS Focal Persons

I	Curriculum and Learning Management Division	Jackelyn R. Aguinaldo	Education Program Supervisor
II	Curriculum and Learning Management Division	Maryan C. Diaros	Education Program Supervisor
III	Curriculum and Learning Management Division	Ma. Joseph Patrick Enriquez	Education Program Supervisor
IV-A	Curriculum and Learning Management Division	Virgilio. O. Guevarra	Education Program Supervisor
IV-B	Palawan	Amsie A. Aniasco	Education Program Supervisor
V	SDO Camarines Sur	Ruth P. Taturan	Public Schools District Supervisor
VI	Curriculum and Learning Management Division	April C. Velez	Education Program Supervisor
VII	SDO Lapu -Lapu	Jennifer S. Mirasol	Education Program Supervisor
NIR	Curriculum and Learning Management Division	Mayleen Joy V. Fariñas	Education Program Supervisor
VIII	Curriculum and Learning Management Division	Ernani S. Fernandez, Jr.	Education Program Supervisor



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IX	Curriculum and Learning Management Division	Holden V. Nueva	Education Program Supervisor
X	Curriculum and Learning Management Division	Marie Emerald A. Cabigas	Education Program Supervisor
XI	Curriculum and Learning Management Division	Michael S. Añoda	Education Program Supervisor
XII	DepEd Region XII - Curriculum and Learning Management Division	Crisanto M. Bulado	Education Program Supervisor
CARAGA	Curriculum and Learning Management Division	Maria Ruth R. Edradan	Education Program Supervisor
CAR	Curriculum and Learning Management Division	Jona Ambrona	Education Program Supervisor
NCR	SDO Makati	Marie Sofie Berondo	Public Schools District Supervisor

Workshop on the Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum

Date: October 25-30, 2026

NEAP Region X

(120 Sta. Cruz 2 Road, Lapasan Cagayan de Oro City Misamis Oriental, 9000)

Table A: Writers

Region	Official Station	Name of Participants	Position/Designation
I	Quality Assurance Division	Liezl P. Mique	Education Program Supervisor
	Curriculum and Learning Management Division	Jonhson P. Sunga	Education Program Supervisor
III	Curriculum and Learning Management Division	Arturo L. Reyes	Education Program Supervisor
	SDO San Jose City	Lordennis T. Leonardo	Education Program Supervisor
	SDO Tarlac City	Ryan T. Lactaotao	Public Schools District Supervisor
	SDO Tarlac City	Ismael S. Delos Reyes	Education Program Supervisor
	DepEd Region III/ SDO San Jose City	Christian C. Halili	Education Program Supervisor
	SDO-Olongapo City New Cabalan National High School	Albert A. Llego	School Principal III



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	SDO- Malolos	Genesis I. Tolentino	Public Schools District Supervisor
	Field Technical Assistance Division	Charles N. Peña	Education Program Supervisor
	SDO-Zambales	Chester Allan P. Matienzo	Oic- Public Schools District Supervisor
IV-A (CALABARZON)	Cavite Province	Rio G. Gan	Guidance Coordinator III (RGC)
	SDO Laguna Pedro Guevarra Memorial NHS	Evelyn P. Navia	School Principal IV
	SDO Quezon Jongo NHS	Finaciel D. Mendoza	Assistant School Principal
	SDO Quezon	Rejulios M. Villenes	Public Schools District Supervisor
VII	SDO City of Naga Inayagan National High School and Senior High School	Marbee L. Tomimbang	School Principal III
	Region VII	Ricardo Abendan RGC	School Guidance Counselor
	City of Naga Division Naga National High School	Jeffset D. Lastimado	School Principal II
VIII	SDO Calbayog City/ Calbayog City NHS	Milaner A. Oyo-A	School Principal IV
	Calbayog City/ Oquendo NHS	Maria Luz C. Murillo	School Principal II
	Leyte NHS	Mary Jean Hidalgo	Guidance Coordinator
	DepEd Region VIII/SDO Biliran	Ma Cristylyn Gonda-Meracap	Public Schools District Supervisor
XI	SDO Davao del Norte/Sto. Tomas NHS	Rhoda N. Rosete	School Principal III
	SDO Davao de Oro/Compostela NHS	Sandy G. Yee	School Principal IV
	SDO Davao City/Leon Garcia Sr. NHS	Creseline Abina	School Principal II
	SDO Davao del Norte	Melanie D. Mandin	Senior Education Program Specialist
NCR	Human Resources Development Division	Arren Aduan	Education Program Supervisor
	Quality Assurance Division	James M. Macaranas	Education Program Supervisor
	SDO Las Piñas	Andrei Nikolai Pacheco	Chief Education Supervisor (SGOD)
	SDO Manila	Shiela Chavez Bernardo	School Principal I
	SDO-QC	Michael A. Nazareth	Public Schools District Supervisor
	SDO Quezon City - Lagro High School	Ma. Adelia C. Soliaban	Head Teacher VI
Table B: Validators			
II	SDO-Cauayan City – Stand-Alone SHS	John R. Mina	Secondary School Principal IV



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IV-B	SDO Calapan City	Norman F. Magsino	Education Program Supervisor
V	SDO Camarines	Darcy Guy Y. Mañebo	DepEd Region V/SDO Camarines
	SDO Albay	Jane S.T. Revilla	DepEd Region V/SDO Albay
VI	SDO Antique	Edward E. Baña	Education Supervisor
	SDO Capiz	Mark Nel R. Venus	School Principal I
	Curriculum and Learning Management Division	Ruby T. Llave	Education Program Supervisor
	Curriculum and Learning Management Division	Joven S. Madera	Education Program Supervisor
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	SDO - Cebu Province - Medellin National Science & Technology School-High School	Annevieve G. Dela Torre	School Principal II
	Curriculum and Learning Management Division	Roland V. Villegas	Education Program Supervisor
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	SDO Cebu City Sudlon NHS	Flordeliza V. Bellita	School Principal II
	Quality Assurance Division	Rogaciano Bajo	Education Program Supervisor
	SDO Cebu City - Punta Night HS	Leonor Traverro	School Principal III
	SDO Cebu Province	Charles Matthew Japitan	Guidance Counselor II
	Curriculum and Learning Management Division	Judith B. Abellaneda	Education Program Supervisor
	SDO Cebu City - Abellana National School	Evelyn Pielago	School Principal III
	SDO Carcar City	Rhea May Valmores	Senior Education Program Specialist
NIR	SDO Himamaylan City	Reynaldo P. Evangelio	Education Program Supervisor
	Human Resource Development Division	Zegric Laguda	Senior Education Program Specialist
	SDO – Sagay City	Aerobelle L. Pasamanero	Senior Education Program Specialist
	SDO Kabankalan City	Kean Von G. Yupracio	Education Program Supervisor
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	SDO – Zamboanga del Norte	Gerwill R. Descallar	Education Program Supervisor
X	SDO Oroquita City	Nessie Elizabeth A. Buac	School Principal II
	SDO Bukidnon	Irene C. Quimbo	Education Program Supervisor



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XII	Curriculum and Learning Management Division	Marie Emerald A. Cabigas	Education Program Supervisor
	SDO - Koronadal City	Latreia E. Estabillo	Education Program Supervisor
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	SDO-Butuan City	Generuth M. Bagaforo	Senior Education Program Specialist
CAR	SDO Baguio City – Pines City NHS	Eldon Harris B. Soriano	Guidance Counselor III

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IV-A	Curriculum and Learning Management Division	Virgilio. O. Guevarra	Education Program Supervisor
IV-B	Palawan	Amsie A. Aniasco	Education Program Supervisor
V	SDO Camarines Sur	Ruth P. Taduran	Public Schools District Supervisor
VI	Curriculum and Learning Management Division	April C. Velez	Education Program Supervisor
VII	SDO Lapu -Lapu	Jennifer S. Mirasol	Education Program Supervisor
NIR	Curriculum and Learning Management Division	Mayleen Joy V. Fariñas	Education Program Supervisor
VIII	Curriculum and Learning Management Division	Ernani S. Fernandez, Jr.	Education Program Supervisor
IX	Curriculum and Learning Management Division	Holden V. Nueva	Education Program Supervisor
X	Curriculum and Learning Management Division	Marie Emerald A. Cabigas	Education Program Supervisor
XI	Curriculum and Learning Management Division	Michael S. Añoda	Education Program Supervisor
XII	DepEd Region XII - Curriculum and Learning Management Division	Crisanto M. Bulado	Education Program Supervisor



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CARAGA	Curriculum and Learning Management Division	Maria Ruth R. Edradan	Education Program Supervisor
CAR	Curriculum and Learning Management Division	Jona Ambrona	Education Program Supervisor
NCR	SDO Makati	Marie Sofie Berondo	Public Schools District Supervisor



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Enclosure 2

INSTRUCTION FOR ACCESSING THE DEPED LEARNING MANAGEMENT SYSTEM (LMS)

Reminder: ONLY the Training Resource Package Developers/Writers participating in Activity 1 are required to accomplish the pre-work activities prior to the face-to-face workshop Validators and Regional/Division SHS Focal Persons are excused from completing this online pre-work.

Please follow these steps to access the materials.

1. Go to **learning.deped.gov.ph**.
2. Sign in using your **DepEd Microsoft email account**.
3. If prompted, review and edit your profile and click **"Update profile"**
4. From the Home page, select **National Educators Academy of the Philippines (NEAP)**
5. Find and select **"Strengthened Senior High School (SSHS)."**
6. Find and select **"Workshop Series."**
6. Find and select the course **"October 2026 Refinement Workshop."**
 - a. Access and finish the modules under the course.
 - b. Complete all the required activities for the prework prior to the face-to-face workshop.





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-389

FOR : Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division Superintendents
HRDD and CLMD Chiefs
SGOD and CID Chiefs
All Others Concerned

Carmela C. Oracion

FROM : CARMELA C. ORACION
Undersecretary for Learning Systems *E*

SUBJECT : REFINEMENT AND FINALIZATION OF THE TRAINING
RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE
IMPLEMENTATION OF THE STRENGTHENED SENIOR HIGH
SCHOOL CURRICULUM

DATE : 08 September 2026

1. In support of the Department of Education's continuing implementation of the Strengthened Senior High School (SHS) Curriculum, the National Educators Academy of the Philippines (NEAP), shall conduct a series of activities for the Refinement, Validation, and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum. The activity builds on the previously developed Training Resource Packages and incorporates recent policy issuances and implementation guidelines to ensure that school heads are equipped with updated, relevant, and quality-assured learning resources for the effective implementation of the Strengthened SHS Curriculum.
2. The following activities are scheduled for the refinement, validation, and finalization of the Training Resource Package (TRP):

Activity	Date (inclusive of travel time)	Venue/Modality
1. Workshop on the Refinement of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 4-9, 2026	NEAP Region IX

2. Workshop on the Validation of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 18-23, 2026	NEAP Region III
3. Workshop on the Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 25-30, 2026	NEAP Region X
4. Workshop on the Finalization of Online Training Materials in the DepEd Learning Management System	December 6-11, 2026	NEAP Region III

3. These activities aim to ensure that the Training Resource Packages (TRPs) for the capacity building of School Heads comply with the standards prescribed by DepEd Memorandum No. 044, s. 2023, or the *Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs*, and is aligned with the policies, standards, and implementation requirements of the Strengthened Senior High School Curriculum. Specifically, the activities seek to:

- a) review and enhance the quality, relevance, and accuracy of the existing Training Resource Packages;
- b) validate the alignment of the TRPs with current DepEd policies and curriculum standards;
- c) finalize quality-assured Training Resource Packages for School Heads; and
- d) develop and upload interactive digital learning materials in the DepEd Learning Management System (LMS).

4. For reference, the following documents are attached:

- a) **Enclosure 1** - *Indicative Program of Activities*
- b) **Enclosure 2** - *Meal Provision Guide and Check-in Details*
- c) **Enclosure 3** - *Terms of Reference*

5. The official list of identified writers, developers, and validators, as well as the corresponding online registration links for attendance confirmation, shall be officially released through a separate Advisory.

6. Identified participants are expected to arrive at the designated venue on Day 0 for the registration and opening program (*See Enclosure 1: attached Indicative Program of Activities*).

7. All participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket WIFI, etc.).

8. Board and lodging, travel expenses, and training supplies for the Program Management Team (PMT); board and lodging, travel expenses, and honoraria for resource persons; and board and lodging for participants shall be charged to the

FY 2026 HRD Fund. Participants' travel expenses shall be charged against the downloaded HRD Fund. In case of deficiencies, travel and other incidental expenses may be charged against the HRD Fund or any other available local funds, subject to the usual accounting and auditing rules and regulations.

9. For further inquiries and concerns, please contact Mr. Arlu Bernard J. Cabañero and Ms. Ma. Cecilia S. Ferraz of NEAP-PDD, through email at pdd.pdi@deped.gov.ph.
10. For immediate dissemination and appropriate action.

Copy furnished:

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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1: INDICATIVE PROGRAM OF ACTIVITIES

WORKSHOP ON THE REFINEMENT OF THE TRAINING RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE IMPLEMENTATION OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM
October 4-9, 2026 | NEAP Region IX

SCHEDULE	ACTIVITIES					
	Day 0 (October 4)	DAY 1 (October 5)	DAY 2 (October 6)	DAY 3 (October 7)	DAY 4 (October 8)	DAY 5 (October 9)
8:00- 8:30	Travel from the residence to the venue	Registration		Management of Learning		
8:30- 9:00		Session 1: Onboarding Session	Continuation of Workshop 2	Checkpoint: Initial Checking of Outputs	Continuation of Workshop 2	Presentation and Revision
9:00 – 9:30		Health Break				
9:30 – 10:00		Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	Checkpoint: Presentation of Outputs	Submission of Output
10:00-10:15		Development of Session Outline	Continuation of Workshop 2	Continuation of Workshop 2	Continuation of Workshop 2	Closing Program
10:15 – 11:00		Lunch Break				
11:00 – 11:30		Continuation of Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	Continuation of Workshop 2	Check-out at the venue
11:30 – 12:00						
12:00-1:00						
1:00 – 2:00						
2:00 – 3:00	Workshop 2:					



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Doc. Ref. Code	PAWMM-F-022	Rev	01
Effectivity	09.20.21	Page	1 of 8





Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

	Check in at the venue	Training Resource Materials Development	Health Break			Travel from the venue to the residence
			Continuation of Workshop 2	Continuation of Workshop 2	Revision of Outputs	
3:00-3:15	Opening Program					
3:15-4:00						
4:00 – 4:30						
4:30-5:00			End-of-Day Evaluation			



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Doc. Ref. Code	PAWIM-F-022	Rev	01
Effectivity	09.20.21	Page	2 of 8





Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Workshop on the Validation of the Training Resource Package (TRP)
October 18-23, 2026 | NEAP Region III

ACTIVITIES						
SCHEDULE	Day 0 (October 18)	DAY 1 (October 19)	DAY 2 (October 20)	DAY 3 (October 21)	DAY 4 (October 22)	DAY 5 (October 23)
8:00- 8:30	Travel from the residence to the venue	Registration	Management of Learning			
8:30- 9:00		Session1: Presentation of the Validators Recommendations on TRP	Continuation of Workshop 1	Checkpoint: Validation and Verification of Integral Feedback	Continuation of Workshop 2	Presentation and Revision
9:00 – 9:30			Continuation of Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	
9:30 – 10:00						
10:00-10:15		Travel from the residence to the venue	Health Break			
10:15 – 11:00	Workshop 1		Continuation of Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	Submission of Output
11:00 – 11:30	Integrating Validators Feedback					Closing Program
11:30 – 12:00	Lunch Break					
12:00 – 1:00	Check in at the venue		Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 Finalization of the TRP	Continuation of Workshop 2
1:00 – 2:00		Workshop 1: Training Resource Materials Development				
2:00 – 3:00	Check in at the venue	Health Break				Travel from the venue to the residence
3:00-3:15						



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

3:15-4:00	Opening Program	Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 Finalization of the TRP	Continuation of Workshop 2	
4:00 – 4:30						
4:30-5:00						
End-of-Day Evaluation						



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Doc. Ref. Code	PAWIM-F-022	Rev	01
Effectivity	09.20.21	Page	4 of 8





Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Workshop on the Finalization of the Training Resource Package (TRP)
October 25-30, 2026 | NEAP Region X

SCHEDULE	ACTIVITIES					
	Day 0 (October 25)	DAY 1 (October 26)	DAY 2 (October 27)	DAY 3 (October 28)	DAY 4 (October 29)	DAY 5 (October 30)
8:00- 8:30	Travel from the residence to the venue	Registration		Management of Learning		
8:30- 9:00		Session 1: -Presentation of the Result of the Needs Assessment of School Head -Presentation of the PD Program Design for School Head (draft)	Checkpoint: Initial Check Point of Outputs	Checkpoint: Validation and Verification of Integral Feedback	Continuation of Workshop 2	Presentation and Revision
9:00 – 9:30						
9:30 – 10:00						
10:00-10:15		Health Break				
10:15 – 11:00	Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	Checkpoint: Presentation of Outputs	Submission of Output	
11:00 – 11:30	-Finalization of the PD Program Design for School Heads				Closing Program	
11:30 – 12:00						
12:00 – 1:00	Lunch Break					
1:00 – 2:00	Continuation of Workshop 1	Continuation of Workshop 2	Workshop 2 Finalization of the TRP	Revision and Finalization of Outputs	Check-out at the venue	
2:00 – 3:00	Workshop 1: Continuation of Workshop 1					



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

3:00-3:15	Opening Program	Health Break		Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 Finalization of the TRP	Continuation of Workshop 2	Travel from the venue to the residence
3:15-4:00								
4:00 – 4:30								
4:30-5:00		End-of-Day Evaluation						



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Workshop on the Finalization of Online Training Materials in the DepEd Learning Management System December 6-11, 2026 | NEAP Region III

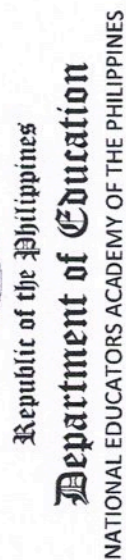
SCHEDULE	ACTIVITIES					
	Day 0 (December 6)	DAY 1 (December 7)	DAY 2 (December 8)	DAY 3 (December 9)	DAY 4 (December 10)	DAY 5 (December 11)
8:00- 8:30	Travel from the residence to the venue	Registration		Management of Learning		
8:30- 9:00		Session 1: - SSHS training Design	Workshop 2: SSHS Course Development on DepEd LMS	Checkpoint: Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS
9:00 – 9:30			Health Break			
9:30 – 10:00			Session 2: -DepEd Overview and Refresher for Developers	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS
10:00-10:15		Lunch Break				
10:15 – 11:00	Session 1: DepEd LMS Hands-on Refresher	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS	Closing Program	
11:00 – 11:30		Lunch Break				
11:30 – 12:00	Workshop 1: DepEd LMS Hands-on Refresher	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS	Workshop 2: SSHS Course Development on DepEd LMS	Check-out at the venue	
12:00-1:00		Lunch Break				
1:00 – 2:00						



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Doc. Ref. Code	PAWIM-F-022	Rev	01
Effectivity	09.20.21	Page	7 of 8





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Doc. Ref. Code	PAWIM-F-022	Rev	01
Effectivity	09 20 21	Page	8 of 8



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Enclosure 2

MEAL PROVISION GUIDE & CHECK-IN DETAILS

A. Meal Provision

Activity Date: October 4-9, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

Activity Date: October 18-23, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

Activity Date: October 25-30, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

Activity Date: December 6-11, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	



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B. Check-in Details

Activity Date: October 4-9, 2026

Participants may check in on Sunday, October 4, 2026, starting at 2:00 PM. Check-out is scheduled for Friday, October 9, 2026, at 12:00NN.

Activity Date: October 18-23, 2026

Participants may check in on Sunday, October 18, 2026, starting at 2:00 PM. Check-out is scheduled for Friday, October 23, 2026, at 12:00NN.

Activity Date: October 25-30, 2026

Participants may check in on Sunday, October 25, 2026, starting at 2:00 PM. Check-out is scheduled for Friday, October 30, 2026, at 12:00NN.

Activity Date: December 6-11, 2026

Participants may check in on Sunday, December 6, 2026, starting at 2:00 PM. Check-out is scheduled for Friday, December 11, 2026, at 12:00NN.



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Enclosure 3

TERMS OF REFERENCE

Training Resource Package (TRP) Writers

1. Review and refine the assigned Training Resource Package (TRP) for School Heads to ensure alignment with the Strengthened Senior High School Curriculum, current DepEd policies, and implementation guidelines.
2. Revise and enhance the learning objectives, session flow, learning activities, instructional strategies, assessment tools, and reference materials based on technical comments and recommendations from validators and subject matter experts.
3. Ensure that the TRP complies with the standards prescribed under DepEd Memorandum No. 044, s. 2023 (Interim Guidelines for the Quality Assurance, Monitoring, and Evaluation of the NEAP Core Programs).
4. Participate actively in all workshop sessions, technical consultations, peer reviews, and validation activities during the refinement and finalization process.
5. Integrate recommendations from curriculum specialists, learning delivery specialists, validators, and the Quality Assurance Team to improve the quality, relevance, and usability of the TRP.
6. Produce and submit complete, editable, and publication-ready copies of all assigned training materials.
7. Prepare and submit the following outputs:
 - a. Slide decks
 - b. Session guides
 - c. Worksheets/Assessment tools
 - d. Modules
 - e. A 25-item pre-test and post-test
 - f. Other relevant materials deemed necessary to support the effective delivery of the session
8. Serve as a resource person for the Training of School Heads on the Implementation of SSHS, scheduled for November 2026.



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Validators

1. Conduct a comprehensive technical and instructional review of the developed Training Resource Package (TRP).
2. Validate the alignment of the courseware with:
 - a. DepEd policies and standards;
 - b. The Strengthened Senior High School Curriculum;
 - c. School leadership competencies; and
 - d. NEAP quality assurance standards.
3. Review the technical accuracy, completeness, coherence, and relevance of the learning content.
4. Assess the quality of instructional design, learning activities, assessment tools, and facilitation strategies.
5. Verify the alignment among learning outcomes, session objectives, instructional methods, and assessment instruments.
6. Provide constructive recommendations and documented comments for enhancement of the courseware.
7. Participate in validation meetings, technical consultations, and presentation of outputs.
8. Recommend the finalized Training Resource Package for approval and implementation upon satisfactory compliance with established quality standards.
9. Serve as a resource person for the Training of School Heads on the Implementation of SSHS, scheduled for November 2026.