



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 1159, s. 2026

OCT 13 2026

**CONDUCT OF VIRTUAL ORIENTATION ON THE REGIONAL MONITORING,
EVALUATION, AND ASSESSMENT (RMEA) LEARNING AND DEVELOPMENT
PROGRAM**

**TO: Assistant Regional Director
Schools Division Superintendents
All Concerned**

1. This Office, through the Quality Assurance Division (QAD), shall conduct a Virtual Orientation on the Regional Monitoring, Evaluation, and Assessment (RMEA) System on October 14, 2026 @ 8:30 AM – 12:00 NN through Microsoft Teams link: <https://tinyurl.com/nir-rmea-2026>
2. The activity is intended to provide a common understanding of the RMEA processes, harmonized monitoring and reporting requirements, and the use of standardized MEA tools and templates. It aims to strengthen evidence-based monitoring, reporting, technical assistance, and corrective action planning aligned with QBEDP and REDP targets.
3. Attached are the List of Participants, Indicative Program of Activities and the RMEA Tool.
4. For queries, coordinate with Maricar E. Domecillo, OIC- Education Program Supervisor, Quality Assurance Division at 09606782538.
5. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated,
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

MONITORING AND EVALUATION QUALITY ASSURANCE REGIONAL MONITORING, EVALUATION, AND ASSESSMENT (RMEA)

mbed/QAD-RM-CONDUCT OF ONE-DAY VIRTUAL ORIENTATION ON THE REGIONAL MONITORING, EVALUATION, AND ASSESSMENT (RMEA)
LEARNING AND DEVELOPMENT PROGRAM
/October 12, 2026



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Enclosure 1 – List of Participants

Regional Office Personnel

NO.	NAME	FD	Designation
1	Dr. Ramir B. Uytico, CESO III	ORD	Regional Director
2	Anthony H. Liobet JD, CESO V	ORD	Assistant Regional Director
3	Dr. Ednel N. Matula	QAD	Education Program Supervisor
4	Dr. Luisito R. Divinagracia	QAD	Education Program Supervisor
5	Rene M. Encabo	QAD	Education Program Supervisor
6	Maricar E. Domicillo	QAD	OIC-Education Program Supervisor
7	Glenda G. Cadeliña	QAD	OIC-Education Program Supervisor
8	Dr. John Albert S. Recto	QAD	OIC-Education Program Supervisor
9	Gian Dainelle E. Centeno	ICT Unit	Computer Programmer II

SDO Participants (per SDO)

NO.	Participant	Office/Unit	Number of Participant/s
1	SDS/ASDS	OSDS	1
2	CID Chief	CID	1
3	SGOD Chief	SGOD	1
4	SMME - SEPS	SGOD	1
5	SMME – EPS II	SGOD	1



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Enclosure 2 - Indicative Program of Activities

Time	Activity	Lead/Responsible
8:30–8:50 AM	Opening Program / Checking of Attendance	Glenda G. Cadeliña EPS-Designate , QAD
8:50–9:00 AM	Message	Melvin M. Niñal PhD CES - QAD
9:00 – 9:10 AM	Presentation of RMEA Rationale and Objectives	Maricar E. Domecillo EPS-Designate , QAD
9:10–10:15 AM	Harmonized MEA Tools, Templates, KPI Monitoring, and Evidence Validation	
10:15 – 10:30 AM	Health Break	
10:30–11:30 PM	Quarterly RMEA Reporting and Consolidation Procedures	
11:30–12:00 NN	Open Forum / Clarifications	

Date Submitted:

Under DepEd RMEA Annex B guidelines, Part I tracks the resolution status of bottlenecks flagged in prior reporting cycles.

Identified Issue / Concern Category	Status (Addressed / Unresolved)*	SDO Action Taken / Reason if Unresolved
1. Procurement & Logistics (Delays in bidding, supplier default, GIDA distribution challenges)	N/A – Baseline Cycle	First regional RMEA cycle; establishing baseline tracking.
2. Financial Resource Management (Delayed obligation/disbursement, pending liquidation)	N/A – Baseline Cycle	First regional RMEA cycle; establishing baseline tracking.
3. Human Resource & Staffing (Unfilled teacher/staff items, deployment imbalance)	N/A – Baseline Cycle	First regional RMEA cycle; establishing baseline tracking.
4. Learning Facilities & Connectivity (Classroom gaps, lack of internet/water/electricity connections)	N/A – Baseline Cycle	First regional RMEA cycle; establishing baseline tracking.
5. Governance & Stakeholder Support (Non-functional School Governing Councils, SBM level gaps)	N/A – Baseline Cycle	First regional RMEA cycle; establishing baseline tracking.

**Note for October Launch: Since Q1 and Q2 were not formally conducted, SDOs mark status as "Baseline Cycle" for October, then track progress in Q4.*

PAPs are organized under the 5 major Program Expenditure Classification (PREXC) program categories recognized in DepEd operational planning and monitored in Program Management Information System (PMIS). Columns 1 and 2 are pre-populated with standard DepEd SDO deliverables:

[illegible]

[illegible]

REGIONAL MONITORING, EVALUATION, AND ADJUSTMENT (RMEA) REPORTING TEMPLATE

(For Vertical Accountability SDO -> RO under DO 29, s. 2022 - BEMEF)

20. Basic Education Research Fund (BERF) & Policy Research	BERF studies completed/disseminated							Research Report
21. School Governance Council (SGC) Mobilization & SBM Assessment	Schools assessed for functional SGC/SBM							SBM / SGC Validation Report
22. Division Education Development Plan (DEDP) & PMIS Operations	Quarterly PIRPA / PMIS data validated							PMIS Accomplishment Report

Status Legend: **C = Completed | **OG** = On-going | **NC** = Not Completed*

***MOV Legend: Statement of Account (SOA), Obligation Request and Status (ORS), Disbursement Voucher (DV), Delivery Receipts*

*This section tracks the SDO's performance across the four **Intermediate Outcomes (IOs)** (Access, Equity, Quality, Resiliency & Well-being) and six **Enabling Mechanisms (EMs)** (Governance & Resources)*

BEMEF Domain & Key Performance Indicator	Annual SDO Target	Cumulative Q1-Q3 Actual	Performance Gap (+ / -)	Operational Remarks & Data Source (LIS / EBEIS / NAT)*
A. Intermediate Outcome 1: ACCESS				
1. Net Enrollment Rate (NER) / Participation Rate				LIS / EBEIS
2. Gross Enrollment Rate (GER)				LIS / EBEIS
3. Net Intake Rate (NIR) (5-Year-Olds in Kinder)				LIS / Early Registration
4. Retention Rate (RR)				LIS / EBEIS
5. Dropout Rate (DR)				SF-4 / LIS Movement
6. Transition Rate (TR) (Key Stage to Key Stage)				LIS / EBEIS
7. Participation Rate of Out-of-School Children & Youth (OSC/OSY)				Community Mapping / APIS
8. Alternative Learning System (ALS) Completion Rate				ALS Database / CID
B. Intermediate Outcome 2: EQUITY				
9. Transition Rate Disparity for Learners in Situations of Disadvantage (GIDA, IP, SNED, 4Ps)				PPRD / SGOD Tracking
10. Retention Rate of Disadvantaged Learner Groups				LIS / Equity Tracking
11. % of Disadvantaged Learners Achieving Minimum Proficiency in Literacy, Numeracy, & 21st-Century Skills				Division / National Assessments
C. Intermediate Outcome 3: QUALITY				
12. Completion Rate (CR) (Elementary, JHS, SHS)				LIS / EBEIS
13. Stage 1 (Key Stage 1) Minimum Proficiency Rate in Reading & Numeracy				CRLA / Assessment Reports
14. Stage 2 (Grade 6) Minimum Proficiency Rate in Literacy & Numeracy				NAT G6 / Regional Tests
15. Stage 3 (Grade 10) Minimum Proficiency Rate in Literacy & Numeracy				NAT G10 / Division Tests
16. Stage 4 (Grade 12) Minimum Proficiency Rate in Core Areas				NAT G12 / SHS Exit Assessment
17. ALS Accreditation & Equivalency (A&E) Test Passing Rate				BEA / CID ALS Unit
D. Intermediate Outcome 4: RESILIENCY & WELL-BEING				

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18. Learner Satisfaction Rating on Rights-Based Education (RbE) & Protection				CPU / Learner Rights Survey
19. % of Schools with Functional Child Protection Committees (CPC) & Zero Bullying Incidents				SGOD Support Services
E. ENABLING MECHANISMS (EM 1 to EM 6): GOVERNANCE & RESOURCES				
20. EM 1: Proportion of Schools Achieving Ideal SBM Level of Practice				SBM Assessment Portal
21. EM 2: Proportion of SDO Offices/Units Achieving Satisfactory OPCR Rating				HRDD / Personnel
22. EM 3: Proportion of Schools/CLCs Achieving Ideal Ratios on Classrooms, Teachers, LRs/LMs, Seats, & Science/Math Equipment				EBEIS / Planning Unit
23. EM 3: Proportion of Schools with Functional Basic Services (Electricity, Internet, WatSan, Water Source)				EBEIS / ICTS / Physical Facilities
24. EM 3: Proportion of SDOs Achieving Ideal Interquartile Ratio (IQR) on Teacher Deployment				PPRD / HRMO Deployment Map
25. EM 4: Client Satisfaction Rating of SDO Administrative & Financial Services				ARTA / QMS Feedback
26. EM 5: Proportion of Schools with Functional School Governing Councils (SGC)				SGOD SGC Validation
27. EM 6: Proportion of Eligible Private Schools Receiving Government Assistance (GASTPE / ESC / SHS Voucher)				Private Education Desk / PEAC

Note for SDOs: For Q1–Q3 reporting where official end-of-year data (e.g., final EBEIS or NAT scores) are not yet fully generated, SDOs should input **mid-year estimates, formative assessment data, or current LIS figures.*

Part IV: Issues, Root Cause Analysis, & Technical Assistance (TA) Escalation Matrix

Instructions for SDOs: (1) Select the operational area experiencing performance gaps from Column 1. (2) Identify the specific bottleneck, categorize its root cause (using tools such as Why-Why diagrams, Fishbone/Ishikawa, or Problem Trees), record immediate local SDO adjustments, and specify the exact Technical Assistance requested from the Regional Office.

Operational Area & Common Issue Category	Specific Identified Bottleneck / Problem Statement	Root Cause Category (Policy / Process / HR / Finance / Tech)*	Immediate SDO Action / Management Adjustment Taken	Specific Technical Assistance (TA) Requested from RO	Target RO Functional Division**
A. Curriculum & Learning Delivery (CID)					
1. Shortage / Delayed Distribution of Contextualized Learning Resources (LRs) & Modules				Policy guidance on localized LR production & printing authorization	CLMD
2. Key Stage 1–3 Reading & Numeracy Proficiency Gaps				Capacity building on catch-up reading strategies & assessment tools	CLMD
3. Implementation Bottlenecks in Inclusive Education (ALS, SNED, IPEd, ALIVE)				Technical coaching on contextualized inclusive curriculum frameworks	CLMD
4. Assessment Administration & Result Utilization Delays				Orientation on diagnostic assessment data analytics and remediation mapping	CLMD
B. Governance, M&E, & Planning (SGOD-ESSD / PPRD / QAD)					

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5.	Non-Functional or Low-Practicing School Governing Councils (SGC) & SBM Levels				Joint RO-SDO validation & orientation for non-compliant SGCs	QAD / SGOD
6.	LIS / EBEIS Data Discrepancies & Delayed School System Encoding				Technical support on LIS/EBEIS data cleaning & system unblocking	PPRD
7.	Irregular / Weak Conduct of School-Level MEA (SMEA) & PIRPA Processes				Capability building on SMEA operationalization & PIRPA analysis tools	QAD
8.	Unresolved Child Protection, Rights-Based Education, or Bullying Incidents				Legal & psychosocial technical guidance on complex Child Protection cases	ESSD / Legal
C. Human Resource & Staffing (HRD / Personnel)						
9.	Unfilled Teaching / Non-Teaching Items & Teacher Deployment Imbalances (IQR Gaps)				Deployment map review & Interquartile Ratio (IQR) policy clarification	PPRD / HRDD
10.	Delays in Teacher NEAP-Accredited Professional Development (PD) Course Completion				TA on SDO-led NEAP training program accreditation & submission	HRDD
11.	Performance Management (OPCRF/IPCRF) Calibration Gaps				Orientation on RPMS-IPCRF target calibration & assessment standards	HRDD
D. Health, Facilities, & Resiliency (ESSD)						
12.	School-Based Feeding Program (SBFP) Implementation & Delivery Delays				Inter-agency coordination support & emergency feeding guidelines	ESSD
13.	Classroom Damage, Pending Repairs, or Lack of Basic Utilities (Water/Sanitation/Electricity)				Advocacy with Central Office & LGU counterpart funding support	ESSD / Admin
14.	Disaster Risk Reduction Management (DRRM) & Climate Resiliency Preparedness Gaps				Provision of emergency DRRM response protocols & hazard mapping kits	ESSD
E. Financial Resource Management & Logistics (Finance / Admin)						
15.	Low Budget Obligation / Disbursement Rates for Downloaded Programs				Financial management coaching & re-alignment approval guidelines	Finance
16.	Delays in School MOOE Cash Downloading & Financial Liquidation Submissions				Technical orientation for School Heads/Disbursing Officers on financial liquidation	Finance
17.	Procurement Bidding Failures, Supplier Default, or Delivery Access Issues in Geographically Isolated and Disadvantaged Area (GIDA)				Policy clarification on alternative procurement modes for isolated schools	Admin / Finance

*Root Cause Category Legend: **Policy** (unclear/restrictive rules) | **Process** (workflow delays) | **HR** (lack of personnel/capacity) | **Finance** (lack/delay of funds) | **Tech** (system/infrastructure failure). **RO Functional Division Legend: **CLMD** (Curriculum) | **QAD** (Quality Assurance) | **PPRD** (Planning & Research) | **HRDD** (HR Development) | **ESSD** (Support Services) | **Finance** | **Admin**

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Part V: SMART Priority Catch-Up / Action Plan for Q4

Under standard DepEd RMEA guidelines and regional M&E operational practices (such as the **MEASURE framework**), **Part V** serves as the SDO's formal catch-up plan. It translates the root causes and performance gaps identified in Parts II, III, and IV into **SMART** (Specific, Measurable, Achievable, Relevant, Time-bound) commitments for the final quarter.

Operational Priority Focus Area	Specific Committed Action Items (Max 3 bullets per PAP)*	Expected Target Output	Lead SDO Office / Focal Person	Target Completion Date (Q4)
1. Curriculum & Learning Recovery Catch-Up	- Conduct targeted remedial reading/numeracy camps in identified low-performing schools - Complete distribution of contextualized learning resource (LR) packages to GIDA schools	100% of non-readers assessed; 100% LR delivery verified	CID Chief / Reading & Numeracy Focal	November 15, 202X
2. Financial Obligation & Disbursement Catch-Up	- Fast-track processing of pending Disbursement Vouchers (DVs) and procurement contracts - Conduct financial liquidation coaching for School Heads with unliquidated MOOE	100% obligation rate; ≥90% disbursement rate achieved across all PAPs	Finance Unit / SDO Accountant	October 31, 202X
3. Teacher Deployment & Staffing Optimization	- Finalize teacher reassignment/redeployment mapping using Interquartile Ratio (IQR) standards - Complete appointment and posting of unfilled teaching and non-teaching items	Reduced division IQR; 100% filled plantilla items	HRMO / Personnel / PPRD	November 30, 202X
4. School Governance & SGC Mobilization	- Conduct on-site technical assistance for schools with non-functional School Governing Councils (SGC) - Validate SBM Level of Practice submissions across all districts	100% functional SGCs established; SBM validation report submitted	SGOD / SBM & SGC Focal	November 20, 202X
5. Health, Facilities, & DRRM Interventions	- Complete coverage of School-Based Feeding Program (SBFP) beneficiaries - Validate emergency repair and Water and Sanitation (WatSan) facility needs in prioritized schools	100% SBFP coverage; updated physical facility gap report	ESSD / Health Unit / Physical Facilities	December 10, 202X

***Note:** SDOs should specify concrete, measurable actions based on their actual Q1–Q3 performance gaps.

PART VI: DATA CERTIFICATION & GOVERNANCE APPROVAL

We hereby certify that the information, accomplishment data, financial utilization figures, and root cause analyses reflected in this SDO RMEA Report are accurate, complete, and supported by verifiable administrative and financial records.

Prepared & Consolidated by: SDO M&E Focal	Date: _____
Validated by:	

REGIONAL MONITORING, EVALUATION, AND ADJUSTMENT (RMEA) REPORTING TEMPLATE*(For Vertical Accountability SDO -> RO under DO 29, s. 2022 - BEMEF)*

_____ Chief Education Supervisor, SGOD	Date: _____
Concurred by: _____ Chief Education Supervisor, CID	Date: _____
Recommending Approval: _____ Assistant Schools Division Superintendent	Date: _____
Approved & Escalated to Regional Office: _____ Schools Division Superintendent	Date: _____