



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 1163, s. 2026

OCT 13 2026

**QUARTERLY WORKSHOP ON THE PREPARATION AND CONSOLIDATION OF
FINANCIAL ACCOUNTABILITY REPORTS (FAR) NOS. 1 AND 1-A,
FISCAL YEAR (FY) 2026 (QUARTER 3)**

To: Assistant Regional Director
Schools Division Superintendent of Negros Oriental
Chief, Finance Division
All Others Concerned

1. This Office, through the Finance Division, disseminates the attached Memorandum OUF-2026-2232 from the Office of the Undersecretary for Finance, Atty. Edson Byron K. Sy dated September 23, 2026 on the conduct the **"Quarterly Workshop on the Preparation and Consolidation of Financial Accountability Reports (FAR) Nos. 1 and 1-A. Fiscal Year (FY) 2026 (Quarter 3)"** at **Sea Dreams Resort, Dauin, Negros Oriental** on **October 20-23, 2026** (inclusive of travel time).
2. Anent this, to ensure the efficient, standard, and successful implementation of the workshop, enclosed is the **Technical Working Group (TWG)** of this Region.
3. All TWG members are enjoined to perform their designated duties with due diligence, observe punctuality, and coordinate effectively with the Secretariat to guarantee seamless operations.
4. For queries, contact **Ma. Jennifer P. Piodos CPA, MPA**, OIC-Chief Administrative Officer of the Finance Division at majennifer.piodos@deped.gov.ph.
5. The meals of the participants and the TWG members during the actual conduct of the activity shall be charged against the downloaded Program Support Fund (PSF), subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director



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6200

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LIST OF TECHNICAL WORKING GROUP

Chairperson:

DR. RAMIR B. UYTICO, CESO III
Regional Director

Co-Chairpersons:

ANTHONY H. LIOBET JD, CESO V
Assistant Regional Director

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

MA. JENNIFER P. PIDOS CPA, MPA
OIC – Chief Administrative Officer
Finance Division

COMMITTEE	NAME AND DESIGNATION	STATION
Secretariat and Registration Committee	ANNE MARGARETH T. BUSMEON , Accountant III	RO-NIR
	LADY MERANIE LENGUAJE , Administrative Assistant III	SDO-Negros Oriental
	JUNALYN NATIVIDAD , Administrative Assistant III	
Program and Technical Committee	IRYLL MAE MACAHIG , Senior Education Program Specialist	SDO-Negros Oriental
	JOVANI TUBIONA , Administrative Officer I	RO-NIR
	LUSERLYN A. SONJACO , Administrative Officer II	
Protocol, Food, and Accommodation Committee	ALLEAH JOY C. GEDURIAGAO , Administrative Officer II	RO-NIR
	CHRISTIE RONDA , Administrative Assistant III	SDO-Negros Oriental
Transportation and Logistics Committee	MANUEL C. SAYSON JR. , Budget Officer III	RO-NIR
	LYDIA DELFINO-CACAS , Budget Officer III	SDO-Negros Oriental
	REZALYN REVIDAD , Administrative Officer II	
	SUZETTE CATUBAY , Administrative Assistant III	
	MARVIC GUTIEREZ , Administrative Aide IV	
ICT/Documentation Committee	EUGENE S. QUIAMPAO , Administrative Aide I	SDO-Negros Oriental
Health and Safety Committee	MARK LESTER A. AMOLO , Nurse II	SDO-Negros Oriental



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OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2026- 2232

TO : REGIONAL DIRECTORS
CHIEF ADMINISTRATIVE OFFICERS, FINANCE DIVISION
REGIONAL BUDGET OFFICERS
CENTRAL OFFICE, BUDGET AND ACCOUNTING DIVISION PERSONNEL
ALL OTHERS CONCERNED

FROM : ATTY. EDSON BYRON K. SY
Undersecretary for Finance

SUBJECT : QUARTERLY WORKSHOP ON THE PREPARATION AND
CONSOLIDATION OF FINANCIAL ACCOUNTABILITY REPORTS (FAR)
NOS. 1 AND 1-A, FY 2026 (Q3)

DATE : SEPTEMBER 23, 2026

The DepEd Central Office, Budget Division will be conducting the Quarterly Workshop on the Preparation and Consolidation of Financial Accountability Reports (FAR) Nos. 1 and 1-A, FY 2026 (Q3) within **Negros Island Region (NIR)** from **October 20 to 23, 2026** (inclusive of travel time).

1. This activity aims to:

- Address any issues and concerns related to the preparation of Financial Accountability Reports (FARs) using the Modified Templates by consolidating feedback from regional offices;
- Collect and consolidate best practices shared by the regional offices in preparing FARs;
- Establish and implement a standardized strategy for verifying reports at all levels of governance; and
- Ensure the timely submission of the final SAAODB (FAR No. 1) and SAAODBOE (FAR No. 1-A), FY 2026 (Q3).

2. Participants include:

- Finance ManCom Lead
- Selected Finance Staff from the Central Office
- Regional Budget Officers
- Selected Finance Staff from the Regional Offices who are in-charge in the preparation of FAR Nos. 1 and 1-A



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3. Each region is allotted two (2) slots:
 - 1 – Budget Officer
 - 1 – FAR Nos. 1 and 1-A Preparer
4. The expenses of the Central Office participants shall be charged against GMS-Central Office funds.
5. Travelling expenses of the Regional and other participants shall be charged against respective local funds.
6. All regions are required to strictly comply with the submission of FAR Nos. 1 and 1-A using the modified templates as the workshop output. The deadline for the submission is on or before **October 22, 2026, 5:00 P.M.**
7. The CO-Budget Division will provide the modified templates that must be used, which will be sent out to regions once the Q3 updates are complete.
8. Participants are required to bring their own laptops and extension cords.
9. Participants must confirm their attendance by accomplishing the registration form through this link https://bit.ly/Reg_QwFARs by **October 05, 2026 at 5:00 P.M.**
10. Participants are encouraged to fill-out their travel details via this link https://bit.ly/TD_QwFARs.
11. A separate advisory will be issued for any additional details.
12. For other concerns or queries, please coordinate with Ms. Mary Ann M. De Castro of the CO-Budget Division through contact number (02) 8637-4214. Alternatively, you may coordinate with your respective CO-Budget Division counterparts.

Please be guided accordingly.