



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

JUL 04 2025

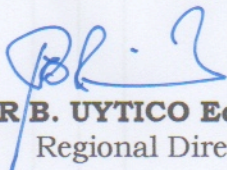
REGIONAL MEMORANDUM

No. 120 s. 2025

SUBMISSION OF ACCOMPLISHMENT REPORT DURING SDO/SCHOOL VISITS

To: Regional Functional Division Chiefs
All Others Concerned

1. Under RA 9155, Rule III, Section 3.2, Regional Office personnel are mandated to perform oversight functions in implementing laws, policies, programs, and regulations within the region. This includes providing technical assistance to SDO and schools during visits to ensure compliance and support effective implementation. The IRR further clarifies that such assistance covers planning, monitoring, and professional development, consistent with the Department's school-based management framework.
2. In this regard, all Regional Office Personnel shall submit their accomplishment report during SDO/school visits. Further, this document shall be an attachment in processing travel reimbursement claims.
3. Attached is the template for reference.
4. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index

under the following subjects:

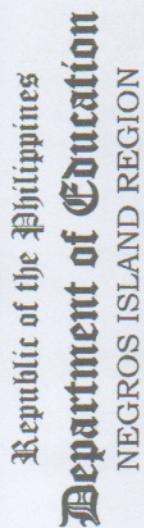
MONITORING AND EVALUATION

SUPERVISION

RDV/FTAD-RMWLC- Submission of Accomplishment Report during SDO/School Visits
000/July 3, 2025



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Website: <https://tinyurl.com/nir-gov-ph>



ACCOMPLISHMENT REPORT

NAME OF SDO/SCHOOL VISITED:

[illegible]

Signature Over Printed Name

Address: Batinguel, Dumaguete City, 6200

Telephone Nos:

Email Address: nir@depd.gov.ph

Website:

<https://sites.google.com/depd.gov.ph/nir/home>



BACONC BUILDINGS