



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 1229, s. 2026

OCT 27 2026

**CAPACITY BUILDING OF FIELD PERSONNEL ON DATA ANALYSIS AND
UTILIZATION OF THE NATIONAL ACHIEVEMENT TEST (NAT) GRADE 6
RESULTS – PHASE 3 (CLUSTER 4)**

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Pursuant to Bureau of Education Assessment (BEA) Memorandum BEA-2026-10-4049 titled **“Capacity Building of Field Personnel on Data Analysis and Utilization of the National Achievement Test (NAT) Results – Phase 3 [Clusters 2–4]”**, this Office announces the conduct of the Phase 3 Capacity Building for Cluster 4 (comprising Region IV-A, Negros Island Region [NIR], Region VI, and Region VII) on **November 11–13, 2026** at the **DepEd Ecotech Center, Lahug, Cebu City**.
2. The target participants for the said activity shall strictly meet the designated qualification criteria outlined below:

Office Level	Number of Representative	Qualifications
Regional Office (RO)	1 Representative	Must meet at least TWO (2) of the following criteria: • Strong background in statistics (descriptive statistics, hypothesis testing, correlation analysis, tests for group mean differences); • Demonstrated experience in operating statistical software packages (e.g., jamovi, SPSS, RStudio); • Official appointment as Mathematics or Science Education Program Supervisor (EPS).
Schools Division Office (SDO)	1 Representative per SDO	Must meet the same qualification criteria as the RO representative.



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	(22 SDOs in DepEd NIR)	CRITICAL MANDATE: Participants MUST be NEW DELEGATES who have NOT attended Phase 1 or Phase 2. Prior designation as Regional/Division Testing Coordinator is NOT required.
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3. Travel, board, lodging, per diem, and other allowable incidental expenses of participants shall be charged against the downloaded **FY 2025 National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) – Second Tranche** previously downloaded to the Regional Office and Schools Division Offices. If the downloaded PSF is insufficient, remaining allowable expenses may be augmented through local division funds/MOOE, subject to standard government accounting and auditing rules and regulations.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.


RAMIR B. JYTICO, EdD, CESO III
Regional Director

Attachment: BEA Memorandum BEA-2026-10-4049

Reference: National Assessment System for Basic Education (NASBE) Guidelines

To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT CAPACITY BUILDING DATA ANALYSIS NATG6 TRAINING



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Republic of the Philippines
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BUREAU OF EDUCATION ASSESSMENT

Office of the Director

MEMORANDUM

BEA-2026-10 4049

TO : **SELECT REGIONAL DIRECTORS**
SELECT SCHOOLS DIVISION SUPERINTENDENTS

FROM : *[Signature]*
KEVIN CARL P. SANTOS, PhD
Director IV *[Signature]*

SUBJECT : **CAPACITY BUILDING OF FIELD PERSONNEL**
ON DATA ANALYSIS AND UTILIZATION OF THE
NATIONAL ACHIEVEMENT TEST (NAT) RESULTS -
PHASE 3 [Clusters 2-4]

DATE : October 12, 2026

The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), is inviting qualified participants to the conduct of the **Capacity Building of Field Personnel on Data Analysis and Utilization of the National Achievement Test (NAT) Results – Phase 3**.

Through this activity, qualified field personnel from the Regional Offices (ROs) and Schools Division Offices (SDOs) shall be trained in data analysis as well as proper data utilization of NAT Grade 6 (NATG6) for SY 2024-2025.

Specifically, the capacity-building activity aims to:

1. provide participants with an understanding of the following:
 - a. scope and use of large-scale assessments
 - b. gap between large-scale assessments and classroom assessments; and
2. demonstrate the use of statistical software packages (i.e. jamovi) to effectively use in analyzing data.

Each cluster shall be conducted over three days (inclusive of travel dates). The details and schedule for Clusters 2 to 4 are stipulated below:

Participating Region	Inclusive Date	First Meal	Last Meal	Venue
CLUSTER 2				
I	October 21-23, 2026	October 21, 2026 Breakfast	October 23, 2026 Dinner	Hotel Tugos, Baguio City, Benguet, CAR
II				
III				
CAR				





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Participating Region	Inclusive Date	First Meal	Last Meal	Venue
CLUSTER 3				
XI	November 4-6, 2026	November 4, 2026 Breakfast	November 6, 2026 Dinner	Agusan del Norte, Caraga
NCR				
XII				
CARAGA				
BARMM				
CLUSTER 4				
IV-A	November 11-13, 2026	November 11, 2026 Breakfast	November 13, 2026 Dinner	DepEd Ecotech Center, Cebu, Region VII
NIR				
VI				
VII				

The target participants for the said activity shall meet the following qualifications:

Office	Number of Representatives	Qualifications
RO	1 per region	The RO representative must have at least two of the following: • background in statistics, particularly interpretation of descriptive statistics (e.g., mean, standard deviations, percentiles), basic concepts of hypothesis testing, interpretation of statistical tests (e.g., correlation analysis, test for mean differences among groups); • experience in using any statistical software package used for the analysis of statistical data (e.g., SPSS, jamovi, RStudio, etc.); and • an appointment as a Mathematics or Science Education Program Supervisor.
SDO	1 per division	The SDO representative must have the same set of qualifications as the RO representative.

Experience or involvement in the administration of any large-scale assessment (national or international) managed by BEA, such as having the designation of regional/division testing coordinator, is **NOT** required to be the identified representative. Only one representative from each RO and SDO shall be accommodated per cluster within the given schedule due to budget constraints.

Furthermore, this activity aims to train another member of the assessment team in the field offices to analyze the NATG6 results for SY 2024–2025 for Grade 6. Hence, **NEW PARTICIPANTS**—other than the representatives who have attended





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the first and second phases of the capacity-building activity—are requested to join.

The participants are also advised of the following:

1. Identified representatives must bring their laptops with the installed statistical software jamovi, which is downloadable from jamovi.org. In addition, they must register and take the PRE-TEST on or before October 19, 2026, through this link: <https://bit.ly/DLI2-2Pre-Test>.
2. Upon arrival of participants in the venue, please proceed to the reception area to check in.
3. The participants are encouraged to bring their own extension cord and flash drive.
4. The participants should have an active DepEd Microsoft account.
5. The participants are required to declare their adherence to the Confidentiality Agreement on the use of the training materials by accomplishing the form accessible through this link: <https://tinyurl.com/BEA-2025CBDAU-CA>.

Downloadable training materials will only be shared with the DepEd Microsoft account that will be collected upon submission of a response to the form.

6. The participants are advised to bring their own laptop, preferably with the following technical specifications:
 - Memory: at least 8GB RAM
 - Processor: 1.6 GHz or faster (AMD or Intel)
 - Disk Space: at least 10GB of available hard disk
 - OS: any licensed version of Windows or Mac

If the above-mentioned technical specifications are not met, bring the unit that is available.

Funds for travel and other allowable expenses have already been downloaded to the ROs and SDOs. It is included in the FY2025 NASBE PSF – Second Tranche. In case the downloaded fund is insufficient, local funds may be utilized.

Immediate dissemination of this memorandum is desired.

