



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

FEB 05 2026

REGIONAL MEMORANDUM
No. 124, s. 2026

ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT FOR NON-TEACHING PERSONNEL - PROGRAM SUPPORT FUND (OPDNTP-PSF) VIRTUAL MEETING

To: OIC-Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. Relative to Regional Memorandum No. 678, s. 2025 dated November 27, 2025 titled FY 2025 Organizational and Professional Development for Non-Teaching Personnel (OPDNTP) - Program Support Fund Allocation, Utilization and Monitoring Guidelines, and Request Form for Transfer Allotment to SDOs from Region VII, this Office urgently directs all Schools Division Offices, through the Human Resource Development Section and Finance Section, to attend the virtual meeting to be conducted by Human Resource and Development Division and BHROD Focal on February 6, 2026, 9:00 AM through this link <https://tinyurl.com/OPDNTPvirtualmeetinglink>.
2. The participants shall register through the link: <https://tinyurl.com/OPDNTPVirtualMeeting>.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

FUNDS ALLOCATION

MONITORING

MEETING

17/Feb. 4, 2026/BBOG/HRDD/ OPDNTP VIRTUAL MEETING



Address: Batinguel, Dumaguete City, 6200

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Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

NOV 27 2025

REGIONAL MEMORANDUM

No. 078, s. 2025

FY 2025 ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT FOR NON-TEACHING PERSONNEL (OPDNTP) PROGRAM SUPPORT FUND ALLOCATION, UTILIZATION AND MONITORING GUIDELINES

To: OIC-Assistant Regional Director
Schools Division Superintendents in Negros Occidental Cluster
Regional Functional Division
All Others Concerned

1. Relative to the letter from Cristito A. Eco, OIC - Regional Director of DepEd Western Visayas, this Office, through the Human Resource and Development Division (HRDD) informs the SDOs in Negros Occidental Cluster regarding the FY 2025 Organizational and Professional Development for Non-Teaching Personnel (OPDNTP) Program Support Fund Allocation, Utilization and Monitoring Guidelines.
2. Attention is particularly invited to attached DepEd Memorandum DM-OUHROD-2025-2294 from the Office of the Undersecretary, Human Resource and Organizational Development.
3. For further queries, contact Miss Bebce O. Gentilezo, OIC - Education Program Specialist II, HRDD at 0994-341-8992.
4. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated

Reference:

To be indicated in the Perpetual Index under the following subjects:

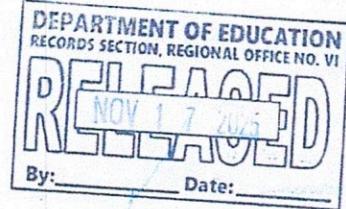
FUNDS ALLOCATION MONITORING
154/Nov. 26, 2025/BBOG/HRDD/ FY 2025 OPDNTP PSF



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS



11 November 2025

DR. RAMIR B. UYTICO, CESO III

Regional Director
Negros Island Region

Sir:

Greetings!

This in reference with Memorandum DM-OUHROD-2025-2294 dated 12 August 2025 regarding the FY 2025 Organizational and Professional Development for Non-Teaching Personnel (OPDNTP) Program Support Fund Allocation, Utilization and Monitoring Guidelines. Region VI, including the 13 Schools Division Offices in Negros Occidental, has an allocation of **Four Million Nine Hundred Eighty-One Thousand Two Pesos (P4,981,000.00)**.

In this regard, DepEd RO VI respectfully informs your good Office that the budget for the 13 SDOS amounting to **Two Million Two Hundred Eighty-Six Thousand Pesos (P2,286,000)** shall be downloaded to the 13 SDOs with the following breakdown:

Division	2025 OPDNTP PSF	Division	2025 OPDNTP PSF
Bacolod City	65,000	Negros Occ.	648,000
Bago City	285,000	Sagay City	153,000
Cadiz City	134,000	San Carlos City	238,000
Escalante City	52,000	Silay City	98,000
Himamaylan City	79,000	Sipalay City	96,000
Kabankalan City	234,000	Victorias City	114,000
La Carlota City	90,000	TOTAL	2,286,000

Thank you.

Respectfully yours,

CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Request Form for Transfer of Allotment to SDOs

(To be filled-out by Finance Division-Budget Section)

Received by: P. Sico
 Date and Time: 11/27/25 11:45 AM

RFTA #: 419
 Functional Division: HRDD

Purpose:	Downloading of Program Support Fund for Non-Teaching Personnel (NTPs) in the ROs, and SDOs	
Fund Source:	OSEC-7-25-04873 (2025 HRD Funds)	
Date of Request:	20-Nov-25	
Details		
	SDO	Amount
1	Bais	120,000.00
2	Bayawan	180,000.00
3	Canlaon	150,000.00
4	Guigulangan	180,000.00
5	Negros Oriental	360,000.00
6	Tagbilaran	180,000.00
7	Tanjay	180,000.00
	TOTAL	1,350,000.00

Prepared by:

MERVIN T. ARCILLO
 Program Coordinator/Focal Person

Reviewed by:

MISAEI G. BORGONIA
 CES, HRDD

Recommending Approval:

SYLVIO H. SABINO
 CAO, FinD

Approved by:

SALUSTIANO T. JIMENEZ, JD, EdD, CESO III
 Regional Director

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Effectivity	05 22 23	Page	1 of 1



Request Form for Transfer of Allotment to SDOs

(To be filled out by Finance Division Budget Section)

Received by: Merui D. Golezino

RFTA #: 41

Date and Time: November 19, 2025

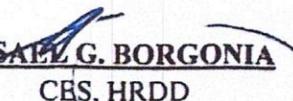
Functional Division: HRDD

Purpose:	Downloading of Program Support Fund for Non-Teaching Personnel (NTPs) in the ROs, and SDOs	
Fund Source:	OSEC-7-25-04873 (2025 HRD Funds)	
Date of Request:	17-Nov-25	
Details		
	SDO	Amount
1	Bogo	150,000.00
2	Bohol	360,000.00
3	Carcar	150,000.00
4	Cebu City	180,000.00
5	Cebu Province	360,000.00
6	Danao	180,000.00
7	Lapulapu	180,000.00
8	Mandaue	180,000.00
9	Naga City	150,000.00
10	Siquijor	180,000.00
11	Talisay	180,000.00
12	Toledo	150,000.00
TOTAL		2,400,000.00

Prepared by:


MERVIN T. ARCILLO
Program Coordinator/Focal Person

Reviewed by:


MISAEEL G. BORGONIA
CES, HRDD

Recommending Approval:


SYLVIO N. SABINO
CAO, FinD

Approved by:


SALUSTIANO T. JIMENEZ, JD, EdD, CESO III
Regional Director

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