Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

NOV 10 2026

REGIONAL MEMORANDUM
No. 1297, s. 2026

ORIENTATION-WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUBS IN PUBLIC SCHOOLS: BUILDING ACTIVE, SAFE, AND INCLUSIVE SCHOOL SPORTS COMMUNITIES FOR EVERY LEARNER

To: Schools Division Superintendents Bais City, Bayawan City, Canlaon City Dumaguete City, Guihulngan City, Negros Oriental, Tanjay City, and Siquijor
Chief, Education Support Services Division
All Others Concerned

1. This Office, through the Education Support Services Division, shall conduct the **Orientation-Workshop on the Institutionalization of Schools Sports Clubs in Public Schools: Building Active, Safe, and Inclusive School Sports Communities for Every Learner** on **November 16-18, 2026** at **Hotel Essencia, Dumaguete City.**

2. The following are the participants from the eight (8) Schools Division Offices:
   - Chief Education Supervisors of SGOD;
   - Division Sports Officers;
   - Technical Assistants I for Sports;
   - Youth Formation Coordinators;
   - Learner Righs and Protection Coordinators;
   - Division Partnership Focal Persons; and
   - Schools Heads (**10 participants** from each SDO).

3. The **Schools Division of Negros Oriental** is requested to send 20 school heads.

4. All participants shall register using the link **https://forms.gle/4Ym38XP4zZ65NBmf7 on or before November 13, 2026**. Further, they are expected to be at the venue on **November 16, 2026 at 1:00 p.m.**

5. Attached are the list of **Regional Technical Working Group** and **Schedule of Activities** for reference.

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6. The meals and accommodation shall be charged against downloaded Program Support Funds for Sports, while the travelling and incidental expenses to Division/School MOOE or any available local funds, all subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: None.
Reference: None.
To be indicated in the Perpetual Index
under the following subject

CONFERENCES
LEARNERS
PROGRAMS
SPORTS

FDM/ESSD/ Orientation-Workshop on the Institutionalization of Schools Sports Clubs in Public Schools
_____/November 9, 2026

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ORIENTATION-WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOLS SPORTS CLUBS IN PUBLIC SCHOOLS:

'Building Active, Safe, and Inclusive School Sports Communities for Every Learner'

November 16-18, 2026 | Hotel Essencia, Dumaguete City

LIST OF REGIONAL TECHNICAL WORKING GROUP

Regional Director:
Dr. Ramir B. Uytico, CESO III

Assistant Regional Director:
Anthony H. Liobet JD, CESO V

Program Focal Person:
Ma. Lira Cynthia B. Quejada
Chief Education Supervisor, Education Support Services Division

Regionals Sports Officer:
Eric Baculado Jr.
Education Program Supervisor

Program Committee:
Felix III D. Mosqueda RN, MPA, Project Development Officer IV
Franz Jullian T. Sevilla, Technical Assistant II

Technicals:
Rodolfo Apenas Jr., Support Staff

Health and Wellness:
Dr. Mishell Marie V. Gabas, Medical Officer IV
Mary Ruth Gloria, Nurse II – SDO Negros Oriental
Anna Lee R. Celis, Nurse II – SDO Negros Oriental
Brent John Trasmonte, Nurse II – SDO Negros Oriental
Mark Anthony A. Pajuelas, Nurse II – SDO Negros Oriental

Secretariat:
Joemarie Villanueva, Technical Assistant I
Ma. Pauline Jole de la Peña, Technical Assistant I

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Orientation-Workshop on the Institutionalization of Schools Sports Clubs in Public Schools:
Building Active, Safe, and Inclusive School Sports Communities for Every Learner

November 16-18, 2026 | Hotel Essencia, Dumaguete City

Date	Time	Activity	Persons Involved
DAY 1 November 16, 2026	8:00 a.m.-1:00 p.m.	• Arrival of Participants • Registration	Secretariat
	1:00 p.m. – 2:00 p.m.	Opening Program *National Anthem* *Prayer* *Bagong Pilipinas Hymn* *DepEd NIR Hymn* Acknowledgment of Participants **Ma. Lira Cynthia B. Quejada** Chief Education Supervisor, ESSD	Program Committee

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		Words of Welcome **Anthony H. Liobet JD, CESO V** Assistant Regional Director Talent Offering Inspirational Message **Dr. Ramir B. Uytico, CESO III** Regional Director Photo Opportunity	
	2:00 p.m. – 2:30 a.m.	HEALTH BREAK	
	2:30 a.m. – 3:00 noon	Orientation-Workshop Proper Levelling Off Expectations Presentation of the Orientation-Workshop Matrix	**Felix III D. Mosqueda MPA** Project Development Officer IV
	3:00 p.m. - 4:00 p.m.	**Understanding the Policy and Foundations of School Sports Clubs** Session 1 **The Comprehensive School Sports Program (CSSP)**	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor

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		The Role of School Sports Clubs in Holistic Learner Development	
	4:00 p.m. - 4:30 p.m.	**Refreshment Break**	
	4:00 p.m. - 5:30 p.m.	*Institutionalizing School Sports Clubs in Public Schools*	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor
	5:30 p.m. – 6:00 p.m.	Management of Learning	PMT
	6:00 p.m. – 7:30 p.m.	DINNER	
	-End of Day 1-		
DAY 2 November 17, 2026	7:00 a.m. – 8:30 a.m.	Breakfast	
	8:30 a.m.-9:00 a.m.	MOL	
	9:00 a.m. – 10:30 a.m.	Session 3 **Physical Literacy and the School Sports Club Framework** *Building Lifelong Active Learners through Sports*	**Eric Bacolado Jr.** Education Program Supervisor Regional Sports Officer
	10:30 a.m. – 11:00 noon	HEALTH BREAK	
	11:00 a.m. – 12:30 a.m.	Session 4	

		Inclusive and Safe School Sports *Developmentally Appropriate Practice, Inclusivity, and Olympism*	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor
	12:30 noon – 1:30 p.m.	LUNCH BREAK	
	1:30 noon – 2:30 p.m.	Session 5 **Governance of School Sports Clubs** *Organizational Structure, Roles, Responsibilities, and Management Systems*	**Eric Bacolado Jr.** Education Program Supervisor Regional Sports Officer
	2:30 p.m. - 3:00 p.m.	HEALTH BREAK	
	3:00 p.m. - 4:30 p.m.	Session 6 **Establishing Functional School Sports Clubs** *Membership, Learner Sports Preference Survey, and Sports Offering*	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor
	4:30 p.m. - 5:00 p.m.	Management of Learning	
	5:00 p.m. – 7:00 p.m.	Dinner	
-End of Day 2-			
DAY 3 November 18, 2026	7:00 a.m. – 8:30 a.m.	Breakfast	
	8:30 a.m.-9:00 a.m.	Management of Learning	
	9:00 a.m. – 10:30 a.m.	Session 7	**Felix III D. Mosqueda MPA**

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		Safe Sports and Learner Protection *Integrating Child Protection, Health, Safety, and Well-being into School Sports Clubs*	Project Development Officer IV
	10:30 a.m. – 11:00 noon		
	11:00 a.m. – 12:30 a.m.	Session 8 **Crafting and Presentation of School Sports Club Action Plans**	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor **Eric Bacolado Jr.** Education Program Supervisor Regional Sports Officer **Felix III D. Mosqueda MPA** Project Development Officer IV
	12:30 noon – 1:30 p.m.	Lunch	
	1:30 noon – 2:30 p.m.	**Crafting and Presentation of School Sports Club Action Plans**	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor **Eric Bacolado Jr.** Education Program Supervisor Regional Sports Officer **Felix III D. Mosqueda MPA**

			Project Development Officer IV
	2:30 p.m. - 3:00 p.m.	Health Break	
	3:00 p.m. - 4:30 p.m.	**Crafting and Presentation of School Sports Club Action Plans**	**Ma. Lira Cynthia B. Quejada** Chief Education Supervisor **Eric Bacolado Jr.** Education Program Supervisor Regional Sports Officer **Felix III D. Mosqueda MPA** Project Development Officer IV
	4:30 p.m. - 5:00 p.m.	Closing Activities	PMT
	5:00 p.m. – 7:00 p.m.	Dinner	PMT
-End of Day 3-			