Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

NOV 1 2 2026

REGIONAL MEMORANDUM
No. 1312, s. 2026

CONDUCT OF WORKSHOP ON THE DEVELOPMENT OF ALS MICRO-CERTIFICATION ASSESSMENT TOOLS FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP)

To: Schools Division Superintendents of Bayawan City and Tanjay City
All Others Concerned

1. Attached is DepEd Memorandum No. DM-OULS-2026-471 titled Conduct of Workshop on the Development of ALS Micro-certification Assessment Tools for Functional Education and Literacy Program (FELP) to be held on December 1-3, 2026 at the Baguio Teachers Camp, Baguio City.

2. The following are the identified participants:

Name	Position	SDO
Enriquita B. Bison	Education Program Specialist II - ALS	Bayawan City
Florenda C. Galvez	Education Program Specialist II - ALS	Tanjay City

3. The identified participants are directed to accomplish the required registration through the Google Form at **https://tinyurl.com/EncodePaxMicrocertFELP** on or before November 13, 2026. Regional/Division ALS Focals may likewise encode the names of the selected participants directly into the Google Form. The participants are also reminded to bring their own laptops, extension cords, and other related reading materials for the workshop.

4. Expenses for board and lodging shall be charged against available Flexible Learning Options-ALS funds while travel and other incidental expenses shall be charged against downloaded Program Support Funds (PSF) or other available local funds, subject to existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:
ALTERNATIVE LEARNING SYSTEM WORKSHOP ASSESSMENT
NTG/CLMD-RMWLC- Conduct Of Workshop on the Development of ALS Micro-Certification Assessment Tools for Functional Education and Literacy Program (FELP)
000/November 11, 2026

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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-471

TO : **Regional Directors**
Schools Division Superintendents
Alternative Learning System Focal Persons
All Others Concerned

FROM : **CARMELA C. ORACION**
Undersecretary for Learning Systems

SUBJECT : **CONDUCT OF WORKSHOP ON THE DEVELOPMENT OF ALTERNATIVE LEARNING SYSTEM (ALS) MICRO-CERTIFICATION ASSESSMENT TOOLS FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP)**

DATE : October 28, 2026

The Bureau of Alternative Education – Program Management and System Development Division (BAE-PMSDD) will conduct a **Workshop on the Development of Alternative Learning System (ALS) Micro-certification Assessment Tools for Functional Education and Literacy Program (FELP)** from December 1 to 3, 2026 at the Baguio Teachers Camp, Baguio City.

The activity aims to develop competency-based ALS Micro-certification Assessment Tools for the FELP. Specifically, its objectives are to:

1. Identify and operationalize the competencies and performance indicators for FELP Micro-certification;
2. Develop appropriate competency-based assessment tasks and instruments for the identified competencies per courses;
3. Establish assessment criteria, rating scales, and scoring procedures;
4. Ensure alignment of the assessment tools with the ALS Micro-certification Assessment framework, relevant policies, and competency standards;
5. Integrate appropriate evidence-based and multi-rater assessment mechanisms, where applicable; and
6. Produce draft FELP Micro-certification Assessment Tools for subsequent technical review, validation, and finalization.

Please refer to ***Attachment 1*** for the **Participant Allocation and Qualification Requirements**, to be facilitated by the Regional ALS Focals. The selected participants shall accomplish the Google Form by accessing the link provided herein or by scanning the QR code **on or before November 13, 2026**. Alternatively, the

Regional/Division ALS Focals may encode the names of the selected participants directly into the Google Form.

https://tinyurl.com/EncodePaxMicrocertFELP

Moreover, refer to ***Attachment 2*** for the **Indicative Program of Activities**.

Participants are reminded to bring their own laptops, extension cords, and other related reading materials for the workshop.

BAE-PMSDD shall make the arrangements for the participants' board and lodging, and expenses for which shall be charged against Fiscal Year (FY) 2026 Flexible Learning Options-ALS Funds. On the other hand, travel and other incidental expenses shall be charged against the downloaded Program Support Funds (PSF) to the Regional Offices-subsequent downloading to the participants' respective School Division Offices is encouraged whenever necessary and applicable. Should the downloaded PSF be insufficient, local funds may be utilized to augment the expenses.

For clarifications or related inquiries, please contact **Mr. Jomar P. Allam**, Senior Education Program Specialist of BAE-PMSDD, through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Governance and Operations

Attachment No. 1 to **DM-OULS-2026-** 471

Workshop on the Development of ALS Micro-certification Assessment Tools for FELP

December 1-3, 2026, Baguio Teachers Camp, Baguio City

PARTICIPANT ALLOCATION AND QUALIFICATION REQUIREMENTS

No. of Pax per Region	**2 Participants**
General Requirements	• Participants shall come from two (2) different SDOs. • Preferably, participants shall be from SDOs that piloted the FELP or have FELP writers with an assessment background.
Specific Qualification Requirements of Participants	• Must be a Division ALS Focal Person, Education Program Specialist II for ALS, or SDO personnel assigned to FELP courses. • Must have experience or background in assessment, preferably in competency-based assessment, assessment tool development, or related ALS assessment activities. • Must be willing and available to actively participate in the three-day workshop and undertake assigned technical writing and review tasks.
Expected Contribution to Program Implementation	• Serve as technical writer/contributor in the development of FELP Micro-certification Assessment Tools. • Contribute to the development and refinement of competencies, performance indicators, assessment tasks, criteria, rubrics, rating scales, and scoring procedures. • Participate in the technical review, peer review, harmonization, and refinement of the assessment tools. • Provide technical inputs based on FELP implementation experience and/or assessment expertise.

Attachment No. 2 to **DM-OULS-2026-** 471

Workshop on the Development of ALS Micro-certification Assessment Tools for FELP

December 1-3, 2026, Baguio Teachers Camp, Baguio City

INDICATIVE PROGRAM OF ACTIVITIES

Time	Day 1	Day 2	Day 3
8:00 – 9:00 AM	Registration and Opening Program	Recapitulation of Day 1 Outputs	Recapitulation of Day 2 Outputs
9:00 – 10:00 AM	Overview of ALS Micro-certification Assessment and FELP	Technical Input on Competency-Based Assessment	Presentation of Draft Assessment Tools
10:00 – 11:00 AM	Review of FELP Competencies and Performance Indicators	Review and Development of Assessment Tasks	Technical Review and Harmonization of Assessment Tools
11:00 – 12:00 NN	Workshop Mechanics and Grouping	Workshop Proper: Development of Assessment Tools	Refinement of Assessment Tools and Scoring Guides
12:00 – 1:00 PM	Lunch Break	Lunch Break	Lunch Break
1:00 – 2:00 PM	Operationalization of FELP Competencies and Indicators	Development of Assessment Criteria, Rubrics, and Rating Scales	Development of Assessment Administration and Documentation Guidelines
2:00 – 3:00 PM	Workshop Proper: Competency and Indicator Development	Workshop Proper: Assessment Tool Development	Integration of Multiple-Rater and Evidence-Based Assessment Mechanisms
3:00 – 4:00 PM	Group Presentation and Technical Feedback	Peer Review and Technical Critique	Final Presentation and Technical Review of Outputs
4:00 – 5:00 PM	Consolidation of Day 1 Outputs and Administrative Matters	Consolidation and Refinement of Draft Assessment Tools	Final Agreements, Next Steps, and Closing Program