



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 138 s. 2026

FEB 10 2026

**COORDINATION MEETING ON ROLES, FUNCTIONS, OPERATIONAL
PROTOCOLS OF THE KITCHEN AND MESS HALL COMMITTEE FOR THE 2026
NEGROS ISLAND REGIONAL ATHLETIC ASSOCIATION MEET (NIRAAM)**

To: Schools Division Superintendent of Negros Oriental and RO selected
Personnel
All Others Concerned

1. In view of the upcoming Negros Island Regional Athletic Association Meet (NIRAAM) 2026, this Office shall hold a Coordination Meeting with the identified members of the *Kitchen and Mess Hall Committee* on Thursday, February 12, 2026, 9:00 AM at the lobby of the Negros Island Region (NIR) Regional Office.
2. This coordination meeting aims to:
 - define and clarify the specific roles and functions of each committee member; and
 - brief members on strict compliance with Food Safety Protocols
3. Attached is the list of the identified participants for the coordination meeting.
4. Travel, and other incidental expenses of the DepEd personnel shall be charged against the school MOOE or other local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: as stated
Reference: none

To be indicated in the Perpetual Index
under the following subjects:

MEETING

21/KYS/HRDD-OM-Meeting /February 10, 2026



Address: Batinguel, Dumaguete City, 6200
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Enclosure # 1

List of Participants for the Coordination Meeting
February 13, 2026

NAME	DESIGNATION	DISTRICT
Katherine Sedillo	Chief-HRDD	RO
Grace Delos Reyes	EPS-TVL	RO
Melanie Romero	EPS-Science	RO
Ruthy Montuerto	COS	RO
Ruel Montuerto	COS	RO
Luisito Divinagracia	EPS-QAD	RO
Nelfa Bolhano	Principal	Mabinay, Neg.Or.
Amethyst Hongcuay	Principal	Mabinay, Neg.Or.
Neil Ian Hongcuay	Principal	Mabinay, Neg.Or.
Shiela May Chavez	Principal	Mabinay, Neg.Or.
Kenneth Peralta	Principal	Sibulan, Neg. Or.
Romula Gravador	Principal	Sibulan, Neg. Or.
Evelyn Torremocha	Principal	Sibulan, Neg. Or.
Gerrylyn Tawing	Principal	Sibulan, Neg. Or.
Junrey Jaculbe	Principal	Bindoy, Neg. Or.
Mar Lill Mariot	Principal	Manjuyod, Neg. Or.