



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

FEB 11 2026

REGIONAL MEMORANDUM

No. 142 s.2026

To: Schools Division Superintendents
All Others Concerned

**INFORMATION AND COMMUNICATION TECHNOLOGY-CONTRACT OF SERVICE
(ICT-COS) HIRING PROCESS VIRTUAL MEETING**

1. This Office, through the **ICT Unit**, shall conduct an **Orientation on the ICT Contract of Service (COS) Hiring Process** on **February 11, 2026 at 10:00 AM via <https://tinyurl.com/ict-cos>**.
2. The activity aims to discuss the guidelines, required documentation, and standard procedures in the processing and engagement of ICT COS personnel to ensure uniformity and compliance with existing policies.
3. The Division Administrative Officers and Information Technology Officers (ITOs) are enjoined to attend.
4. For more information, contact **Mr. Nathaniel E. Lajot Jr.** through email at nathaniel.lajot001@deped.gov.ph / nir@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: None
Incl: As Stated
To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION HIRING MEETINGS

NJL/ORD-ICT/ICT COS HIRING PROCESS VIRTUAL MEETING
_/February 10, 2026



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