



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

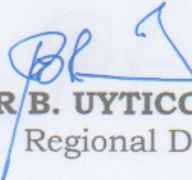
07/10/2025

No. 148, s. 2025

**HIRING OF 81 DEPED PROJECT ENGINEERS / ARCHITECTS UNDER
JOB ORDER CONTRACTS**

To: Schools Division Superintendents of Negros Occidental, Negros Oriental
and Guihulngan City
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2025-1401 dated June 03, 2025 re: "Hiring of 81 DepEd Project Engineers/Architects under Contract of Service (COS)" which is self-explanatory.
2. Interested and qualified applicants are advised to signify their interest by submitting the documents specified under Paragraph No. 5 of Memorandum DM-OUHROD-2025-1401, through email: nir@deped.gov.ph until July 18, 2025.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

HIRING CONTRACTS

ASD/PS/AGS/REGIONAL MEMO -dissimination- DM OUHROD 2025-1401-Hiring- COS



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Telephone Nos:
Email Address: nir@deped.gov.ph
Website: <https://tinyurl.com/nir-gov-ph>

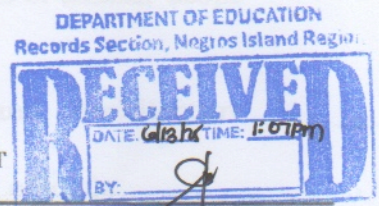


Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM

DM-OUHROD-2025-1401

TO : **REGIONAL DIRECTORS
ALL OTHERS CONCERNED**

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

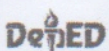
SUBJECT : **HIRING OF 81 DEPED PROJECT ENGINEERS/ARCHITECTS
UNDER CONTRACT OF SERVICE (COS)**

DATE : June 3, 2025

1. The Education Facilities Division (EFD) will hire an additional eighty-one (81) DepEd Project Engineers/Architects (DPEs) as Technical Assistant IV under Contract of Service to augment manpower requirements in various DepEd Regional and Division Offices, supporting the implementation of the Department's school infrastructure programs. Attached as Annex A are the manpower requirements for DPEs per region.
2. In view of this, the DepEd Regional Offices (ROs) may commence the hiring of Technical Assistant IV (Engineer III or Architect III) under Contract of Service, with a monthly salary of Fifty-Two Thousand Pesos (P52,000.00) plus a 10% premium. The contract duration is as follows:

Contract Duration	Deadline of Submission (Received by EFD Office)
July 16, 2025 to December 31, 2025	on or before June 16, 2025
August 1, 2025 to December 31, 2025	on or before July 2, 2025

3. Please note that their services will start once their contracts are approved.
4. Refer to the details below for the qualifications for hiring:
 - a. Bachelor of Science in Civil/Electrical Engineering and Architecture
 - b. Minimum of two (2) years of relevant experience and eight (8) hours of relevant training in project management within the construction industry



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- c. Proven track record of successfully managing projects of similar scope and complexity, evidenced by performance ratings
- d. Excellent interpersonal and communication skills
- e. Valid Professional Civil/Electrical Engineering and Architecture License (RA 1080)
- f. Ability to work effectively with stakeholders and local officials
5. The DepEd Regional Offices shall submit the processed and recommended DepEd Project Engineers/Architects (DPEs) along with the following requirements:
- ✓ Signed Service Agreement with Terms of Reference (see attached sample, printed in 2 copies on long-size bond paper)
 - ✓ Duly-accomplished Personal Data Sheet (PDS) or the revised 2017 CSC Form 212 (original Copy, printed in 2 copies on long-size bond paper)
 - ✓ Transcript of Records (certified true copy)
 - ✓ Certificate of Eligibility (RA 1080)
 - ✓ Certificate of Employment
 - ✓ Certificate of Training
 - ✓ PSA-issued Birth Certificate
 - ✓ Medical certificates with laboratory tests result
6. The documents must be submitted to **Engr. Marjorie H. Tiburcio, Officer-in-Charge of the Education Facilities Division**, Department of Education Central Office, 5th Floor Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, with telephone number 8638-7110.
7. For any clarifications/queries, you may contact **Ms. Edna P. Bolima** of EFD Administrative Unit at contact numbers **8638-7110** or mobile phone number **+639219605505**.
8. For your preferential attention.

EDUCATION FACILITIES DIVISION

DPE Requirements Per Region

Annex A

Region	Number of DPEs	Proposed Area of Assignment
I	2 Engineers 3 (1 Electrical & 2 Engineers) 5	SDO Pang I SDO Pang II Regional Office
II	1 Engineer	SDO City of Ilagan
III	1 Architect II 2 Engineers 3	Regional Office SDO Bulacan
IVA	4 Architects 5 Electrical Engineers 9	various School Division Offices
IVB	1 Electrical Engineer 1 Architect 1 Civil Engineer 1 Electrical Engineer 1 Civil Engineer 1 Electrical Engineer 1 Civil Engineer 1 Electrical Engineer 1 Civil Engineer 9	Regional Office Regional Office SDO Occidental Mindoro SDO Occidental Mindoro SDO Romblon SDO Palawan SDO Palawan SDO Puerto Princesa City
V	1 Civil Engineer 1 Electrical Engineer 1 Engineer 1 Engineer 1 Civil Engineer 5	SDO Camarines Norte SDO Camarines Norte SDO Masbate SDO Ligao City SDO Sorsogon
VI	1 Electrical Engineer 1 Electrical Engineer 1 Civil Engineer 1 Civil Engineer 4	SDO Aklan SDO Capiz SDO Iloilo SDO Negros Occidental
VII	1 Electrical Engineer 1 Architect 1 Civil Engineer 3 Civil Engineer 2 Civil Engineer 1 Civil Engineer 9	Regional Office Regional Office Regional Office SDO Cebu Province SDO Negros Oriental SDO Guihulngan City
VIII	2 Civil Engineers/Architect and 1 Electrical Engineer 1 Civil Engineer/Architect 1 Civil Engineer 5	Regional Office SDO Leyte SDO Borongan City
IX	1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Electrical Engineer 4	SDO Dipolog SDO Zamboanga City SDO Zamboanga del Norte SDO Zamboanga del Sur
X	1 Engineer/Architect 1 Engineer/Architect 1 Engineer/Architect 3	SDO Bukidnon SDO Cagayan de Oro City SDO Lanao del Norte
XI	1 Architect 1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 5	Regional Office Davao Occidental Davao Oriental Davao del Norte Tagum City/Panabo City
XII	1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 5	Regional Office/ NEAP Facilities/Old Regional Office South Cotabato Kidapawan Cotabato Sarangani
CARAGA	1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Civil Engineer 1 Electrical Engineer 6	Regional Office Surigao del Sur Agusan del Norte Siargao Island Surigao del Norte 12 SDOs
NCR	1 Engineer	Regional Office
CAR	5 Engineers	Abra, Apayao, Benguet, Ifugao, Kalinga, Mt. Province
CO	2 Engineer	Education Facilities Division