



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

FEB 11 2026

REGIONAL MEMORANDUM

No. 148, s. 2026

To: Schools Division Superintendents
All Others Concerned

**SUBMISSION OF DATA ON THE TOTAL NUMBER OF ELIGIBLE PERSONNEL
FOR THE GRANT OF FY 2026 MEDICAL ALLOWANCE**

1. In line with the preparation for the grant of the FY 2026 Medical Allowance and pursuant to existing guidelines, this Office hereby requests all concerned to submit the required data on the total number of eligible personnel for the said allowance.
2. The data to be gathered shall serve as the basis for computing the total funding requirement DepEd-wide; hence, accuracy, completeness, and proper validation of the submitted information are hereby emphasized.
3. All concerned are directed to accomplish the online data collection form through the following link: <https://tinyurl.com/FY2026MedicalAllowanceDepEd> on or before February 11, 2026 (Wednesday). Considering the urgency of this matter, no extension shall be granted.
4. As provided under **DO s. 2016, F. Roles and Responsibilities, Item 3.1 (SDO)**, the **Administrative Unit shall serve as the Focal Office (FO)** in the Schools Division Office (SDO) and Schools. It shall facilitate the implementation of this policy at the SDO and school levels. However, the SDOs may exercise flexibility by allowing schools identified as **Implementing Units** to undertake the availment process, as deemed practical and efficient. Likewise, the Administrative Unit shall verify whether personnel meet the qualifications and conditions prescribed under **Item No. V.A. (Eligible Personnel)** and shall be responsible for submitting the required **DBM Annex C Report** to the Regional Office before the end of the **3rd and 4th quarters of the fiscal year**.
5. Immediate dissemination of and compliance with this Memorandum are hereby enjoined.

RAMIR B. UYTICO EdD, CESO III
Regional Director

SMYL/FD-RM/ SUBMISSION OF DATA ON THE TOTAL NUMBER OF ELIGIBLE PERSONNEL FOR THE GRANT OF FY 2026 MEDICAL ALLOWANCE/FEBRUARY 11, 2026



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