



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

JUL 14 2025

REGIONAL MEMORANDUM
No. 151 s. 2025

RELEASE OF SGC ADVOCACY MATERIAL: TO-DO CALENDAR

To: Schools Division Superintendents
All Others Concerned

1. Attached is DepEd Memorandum No. DM-OUHROD-2025-1774 titled Released of SGC Advocacy Material: To-Do Calendar.
2. Immediate dissemination of and compliance with this Memorandum are desired.

fr: 
RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: None

Reference: As Stated

To be indicated in the Perpetual Index

under the following subjects:

CALENDAR, SCHOOL

RDV/FTAD-RMWLC- Release of SGC Advocacy Material: To-Do Calendar
004/July 14, 2025



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-1774

TO : **CONCERNED REGIONAL DIRECTORS**
CONCERNED SCHOOLS DIVISION SUPERINTENDENTS

ATTN : **FIELD TECHNICAL ASSISTANCE DIVISION**
SCHOOL GOVERNANCE AND OPERATIONS DIVISION

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource
and Organizational Development*

SUBJECT : **RELEASE OF SGC ADVOCACY MATERIAL: TO-DO CALENDAR**

DATE : 30 June 2025

The School Governance Council (SGC) serves as a key mechanism in promoting shared governance under the framework of School-Based Management (SBM). It brings together key stakeholders to collaboratively plan, implement, and monitor school initiatives. Through consultative decision-making, the SGC strengthens the role of school stakeholders as partners in providing learners with accessible and quality education.

To strengthen the implementation of School Governing Councils (SGCs), the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) has developed the **SGC To-Do Calendar**. This tool is thoughtfully crafted to serve as a practical guide for building and sustaining a functional SGC. It helps councils stay organized, aligned with the school's goals, and focused on continuous school improvement.

The SGC To-Do Calendar is a personalized tool that SGCs may customize by setting up activities based on their preferred dates and specific tasks. While they have the flexibility to adjust, it is advisable to align the activities set for each quarter and prepare the necessary Means of Verification (MOV) to accurately document progress.

To access the SGC To-Do Calendar, it can be downloaded from the following links:

[1] For Schools with no existing SGC: tinyurl.com/SGCCalendar1

[2] For Schools with existing SGC: tinyurl.com/SGCCalendar2

For questions or clarifications, please contact BHROD-SED through phone at (02) 8633 – 5397 or email at bhrod.sed@deped.gov.ph.

For your guidance and appropriate action.

cc: Office of the Secretary, Department of Education



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