



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION

JUL 30 2025

REGIONAL MEMORANDUM  
No. 199, s. 2025

**UTILIZATION OF THE WEEKLY LEARNING MATRIX (WeeLMat)**

To: Schools Division Superintendents  
All Others Concerned

1. In support of DepEd Order No. 22, s. 2024 titled “Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies” and in consonance with the Department’s effort to constantly ensure learning continuity, this Office hereby mandates the utilization of the Weekly Learning Matrix (WeeLMat) in all public schools across the Negros Island Region (NIR) starting August 4, 2025.
2. The WeeLMat is designed to:
  - a. strengthen weekly instructional planning;
  - b. foster learners’ awareness of their weekly learning activities, thereby providing instructional direction and promoting self-directed learning; and
  - c. provide structured, adaptable instruction that supports learning continuity during class disruptions.
3. Enclosed are the specific guidelines for its effective implementation along with the suggested format.
4. The Schools Division Superintendents are directed to ensure full compliance with the utilization of the WeeLMat by designating division and district monitors to regularly oversee and evaluate its use in schools.
5. Immediate dissemination of and compliance with this Memorandum are desired.

**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CALAMITY    CURRICULUM    DISTANCE LEARNING    POLICY

MMPR/CLMD-RM-2025 Utilization of WeeLMat  
002/July 30, 2025



**Address:** Batinguel, Dumaguete City, 6200  
**Telephone Nos:**  
**Email Address:** nir@deped.gov.ph  
**Website:** depednir.net



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION

---

Enclosure No. 1 to RM No. \_\_\_\_\_, s. 2025

**UTILIZATION OF THE WEEKLY LEARNING MATRIX (WeeLMat)**  
*Implementing Guidelines*

**Preparation**

- Subject teachers for each learning area and grade level shall prepare the Weekly Learning Matrix (WeeLMat), based on their respective Daily Lesson Plan (DLP) or Daily Lesson Log (DLL), covering the targeted competencies for the week.
- The prescribed format must be accomplished clearly and concisely, ensuring it is easy for learners to understand. The primary purpose of the matrix is to make learners aware of the learning activities planned for the week.
- Competencies may be written briefly, using keywords or simplified terms easily understood by learners.
- Learning materials (e.g., learning modules, activity sheets) to be used—especially in case of class suspension—should also be indicated. Teachers must ensure that these materials are accessible to all learners.
- Teachers should indicate achievable and manageable learning activities/tasks, avoiding excessive outputs that may overwhelm learners.
- Teachers have the autonomy to decide how the WeeLMat will be presented to the learners: it may be written on the chalkboard or whiteboard, projected on a LED TV or LCD projector, or printed in minimal copies. The most cost-efficient and sustainable options are encouraged.

**Presentation**

- The WeeLMat must be presented to the learners every Monday (or on the first class day of the week). Learners are encouraged to copy the matrix into their class notebooks. This practice should not incur additional expenses for learners.
- Teachers shall briefly explain the entries in the matrix, emphasizing the scheduled learning activities, tasks, and expected outputs for the week. This explanation should not exceed 15 minutes so as not to unduly reduce instructional time.
- Clear instructions should be provided on how learners are expected to accomplish the tasks in case of suspension of face-to-face classes.
- The matrix may also serve as a daily checklist for learners to monitor their progress and ensure completion of the intended activities or outputs for each day of the week.



Republic of the Philippines  
**Department of Education**  
**NEGROS ISLAND REGION**

Enclosure No. 2 to RM No. \_\_\_\_\_, s. 2025



**Address:** Batinguel, Dumaguete City, 6200  
**Telephone Nos:**  
**Email Address:** nir@deped.gov.ph  
**Website:** depednir.net