



Republic of the Philippines  
**Department of Education**  
NEGROS ISLAND REGION

**REGIONAL MEMORANDUM**  
No. 218, s. 2026

FEB 27 2026

**CONDUCT OF ONLINE ORIENTATION ON THE IMPLEMENTATION OF  
DEPED ORDER (DO) NO. 02, S. 2026 (GUIDELINES ON THE GRANT OF  
WELLNESS LEAVE FOR DEPARTMENT OF EDUCATION PERSONNEL)**

To: Schools Division Superintendents  
All Other Concerned

1. Attached is DepEd Memorandum No. DM-OUHROD-2026-0460 dated February 19, 2026, re: "Conduct of Online Orientation on the Implementation of DepEd Order (DO) No. 02, s. 2026 (Guidelines on the Grant of Wellness Leave for Department of Education Personnel)," issued by the Office of the Undersecretary for Human Resource and Organizational Development, for information and appropriate action.
2. All concerned Heads of Offices and School Heads are requested to ensure the attendance of their respective Human Resource Management Officers (HRMOs) and administrative leads during the scheduled online orientation and to comply with the registration and other requirements indicated in the Memorandum.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated  
Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

LEAVE                      ORIENTATION

ASD/PS/LAS/RM-Dissemination-Online Orientation-Guidelines on the Grant of Wellness Leave for DEPED Personnel



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Republika ng Pilipinas  
**Department of Education**  
 OFFICE OF THE UNDERSECRETARY  
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2026-0460**

**FOR :** Undersecretaries  
 Assistant Secretaries  
 Bureau and Service Directors  
 Regional Directors  
 Schools Division Superintendents  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**FROM :**   
 WILFREDO E. CABRAL  
 Undersecretary  
 Human Resource and Organizational Development

**SUBJECT :** CONDUCT OF ONLINE ORIENTATION ON THE IMPLEMENTATION OF DEPED ORDER (DO) NO. 02, S. 2026 (GUIDELINES ON THE GRANT OF WELLNESS LEAVE FOR DEPARTMENT OF EDUCATION PERSONNEL)

**DATE :** February 19, 2026

In line with the Department's commitment to prioritizing the health and well-being of its workforce, **DepEd Order (DO) No. 02, s. 2026** was issued to establish the guidelines for the grant of Wellness Leave following Civil Service Commission (CSC) Memorandum Circular (MC) No. 01, s. 2026. To ensure a standardized understanding and seamless implementation of these guidelines across all levels of governance, the Bureau of Human Resources and Organizational Development - Employee Welfare Division (BHROD - EWD) will conduct a series of online orientations.

The online orientation aims to clarify the eligibility criteria and documentary requirements for the Wellness Leave, discuss the application and approval process, and address potential implementation issues and concerns from the Central and Field Offices. To manage the volume of participants and provide tailored responses to office-specific concerns, below are the details of the orientation specific to your group:

Participant Group	Date and Time	Platform



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
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Field Offices (Regional Offices, Schools Division Offices, Schools)	March 2, 2026  8:00 am – 12:00 pm	Microsoft Teams:  <a href="https://bit.ly/WellnessLeaveOrientation_FOsBatch">https://bit.ly/WellnessLeaveOrientation_FOsBatch</a>  
Central Office	March 3, 2026  8:00 am – 12:00 pm	Microsoft Teams:  <a href="https://bit.ly/WellnessLeaveOrientation_COBatch">https://bit.ly/WellnessLeaveOrientation_COBatch</a>  

All concerned Heads of Offices and School Heads are requested to ensure the attendance of their respective Human Resource Management Officers (HRMOs) and administrative leads. Participants are required to register through the link or by scanning the QR Code below:

[https://bit.ly/WellnessLeaveOrientation\\_RegForm](https://bit.ly/WellnessLeaveOrientation_RegForm)



For concerns and/or clarifications, kindly reach us through Ms. Kiarrah Zhane N. Misolas via email at [bhrod.ewd@deped.gov.ph](mailto:bhrod.ewd@deped.gov.ph) or Viber No. 0919 – 492 - 4775.

Immediate and wide dissemination of this Memorandum is desired.

Thank you.

[BHROD-EWD/KZMisolas]



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