



Republic of the Philippines  
**Department of Education**  
NEGROS ISLAND REGION

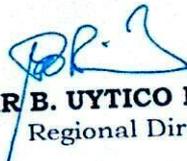
MAR 04 2026

**REGIONAL MEMORANDUM**  
No. **228**, s. 2025

**SUBMISSION OF LIST OF CONTRACT OF SERVICE/JOB ORDER  
PERSONNEL CHARGED AGAINST THE DEPED PROVIDENT FUND**

To: OIC-Assistant Regional Director  
All Schools Division Superintendents  
All Other Concerned

1. Attached is Memorandum OASF-2026-511 dated February 25, 2026 re: "Submission of List of Contract of Service/Job Order Personnel Charged Against the DepEd Provident Fund", which is self-explanatory.
2. Attention is particularly invited to Annex A of the said Memorandum.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated  
Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CONTRACTS      PROCEDURE      FUNDS

ASD/PS/AGS/REGIONAL MEMO ----- S. 2025 dissemination of Memorandum OASF-2026-511



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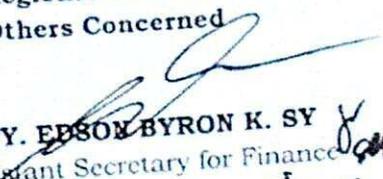
Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**

February 25, 2026

OASF-2026-311

TO : All Regional Directors  
All Schools Division Superintendents  
All PF Regional Board of Trustees and Secretariats  
All Regional and Schools Division Finance Officer  
All Others Concerned

FROM :   
**ATTY. EDSON BYRON K. SY**  
Assistant Secretary for Finance  
Officer-in-Charge  
Office of the Undersecretary for Finance  
Feb 25, 2026

SUBJECT : **SUBMISSION OF LIST OF CONTRACT OF SERVICE/JOB ORDER  
PERSONNEL CHARGED AGAINST THE DEPED PROVIDENT  
FUND**

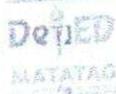
In line with the ongoing proposal to augment Contract of Service (COS) personnel in the Regional Offices, the Finance Service - Employee Account Management Division (FS-EAMD) is undertaking a review of existing COS engagements charged against the Department of Education - Provident Fund (DepEd-PF).

In this regard, all Regional Offices are hereby directed to submit a consolidated, complete and updated inventory of all CoS/JOs personnel whose compensation is currently charged against the DepEd-PF, including those assigned in both the Regional and Schools Division Offices.

The requested information will be used for the additional manpower that will facilitate the Department's data management, financial planning, and operational monitoring initiatives relative to CoS engagements funded by the DepEd-PF.

All submissions shall follow the prescribed template attached as Annex "A" of this Memorandum. Likewise, Regional Offices shall consolidate the reports from their respective offices prior to submission.

Kindly submit the duly accomplished Annex "A" in Excel format, certified correct by the Head of Office or authorized representative, to [fs.eamd@deped.gov.ph](mailto:fs.eamd@deped.gov.ph) on or before **March 06, 2026**.



Address: 17<sup>th</sup> Floor Techzone Building, Malugay Street, Makati City  
Email Address: [fs.eamd@deped.gov.ph](mailto:fs.eamd@deped.gov.ph)

For clarifications or further guidance, you may coordinate with the FS-EAMD through the aforementioned email address or contact Ms. Gwyneth Salvador at +63 920-4054-513.

For your immediate and appropriate compliance.



Address: 17<sup>th</sup> Floor Techzone Building, Malugay Street, Makati City  
Email Address: [office@depedmarikina.gov.ph](mailto:office@depedmarikina.gov.ph)