



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION

AUG 15 2025

REGIONAL MEMORANDUM  
No. 272 s. 2025

**DISSEMINATION FOR THE 1ST SEMESTER 2025 REGION VII IT OFFICERS  
CONFERENCE CUM PROGRAM IMPLEMENTATION REVIEW**

To: Schools Division Superintendents of Negros Oriental,  
Bayawan City, Dumaguete City, Tanjay City, Bais City,  
Guiguinto City, Canlaon City, and Siquijor  
All Others Concerned

1. Attached a letter from **DepEd Region VII – Central Visayas** dated August 12, 2025, requesting the concerned Schools Division Offices' (SDOs) **Information Technology Officers** to attend the **1st Semester 2025 Region VII Information Technology Officers (ITO) Conference cum Program Implementation Review** scheduled on **August 18–20, 2025** at the **DepEd Regional Office VII, Sudlon, Lahug, Cebu City**.
2. Expenses for meals, board, and lodging shall be charged against the Regional Office VII DCP PSF. Meanwhile, travel and incidental expenses, including meals, board, and lodging incurred by the participants on August 17, 2024 shall be charged against their respective DCP PSF, Division, or local funds, subject to the usual accounting and auditing rules and regulations as stipulated in **Region VII Regional Memorandum No. 800, s. 2025**.
3. For clarifications, contact **Mr. Nathaniel E. Lajot Jr.**, OIC - Regional Information Technology Officer, at 09275366081 and through email at [nathaniel.lajot001@deped.gov.ph](mailto:nathaniel.lajot001@deped.gov.ph)
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**

Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

ATTENDANCE      MEETINGS      PROGRAMS

NEL/ORD-ICT-RM/DISSEMINATION  
001/August 15, 2025



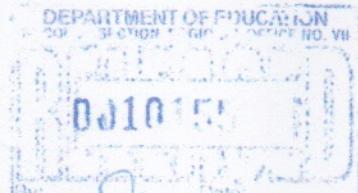
Address: Batinguel, Dumaguete City, 6200  
Telephone Nos:  
Email Address: [nir@deped.gov.ph](mailto:nir@deped.gov.ph)  
Website: [depednir.net](http://depednir.net)



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

August 12, 2025

**RAMIR B. UYTICO EdD, CESO III**  
Regional Director  
DepEd-Negros Island Region  
Batinguel, Dumaguete City



AUG 13 2025

Dear Dir. Uytico:

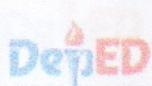
The Department of Education Region VII will be conducting the **1st Semester 2025 Region VII Information Technology Officers (ITO) Conference cum Program Implementation Review** on **August 18-20, 2025**, to be held at **DepEd Regional Office VII, Sudlon, Lahug, Cebu City**. This activity aims to assess, review, discuss, report, and resolve matters concerning the implementation of DepEd Computerization Program (DCP) and other ICT-related programs and projects of DepEd.

In view of the existing reporting arrangements and budget allocations set during the previous fiscal year, the following eight (8) Schools Division Offices (SDOs) — **Bais City, Bayawan City, Canlaon City, Dumaguete City, Guihulngan City, Negros Oriental, Siquijor, and Tanjay City** — now under the Negros Island Region but formerly part of DepEd Region VII remain covered in our operational and financial plans. Their inclusion in this conference will ensure alignment with the region's ongoing ICT programs and commitments.

Accordingly, we are inviting the said SDOs to participate in this activity to sustain program continuity, provide updates on ICT policies, and maintain strong inter-regional coordination.

For your reference and further guidance, please find attached **Regional Memorandum No. 0800, s. 2025**, which contains the required reports, program matrix, and other relevant conference information.

We would greatly appreciate your endorsement to the concerned SDOs for their attendance.



Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Number: (032) 256-9466/639773295904 local 700

DepEd Tayo Region VII

region7.deped.gov.ph



For coordination and confirmation, you may contact **Ms. Dimple F. Mancol**, Regional IT Officer at 09176520145 or email [dimple.fermase@deped.gov.ph](mailto:dimple.fermase@deped.gov.ph).

We look forward to your favorable response and to welcoming the representatives of DepEd NIR in this conference.

Thank you for your continued support and cooperation.

Respectfully,

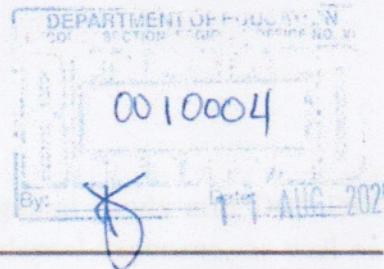
**SALUSTIANO T. JIMENEZ, JD, EdD, CESO III**

### Regional Director

DepEd-Region VII, Central Visayas



Republic of the Philippines  
Department of Education  
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

**REGIONAL MEMORANDUM**

No. 0800 s. 2025

11 AUG 2025

**1st Semester 2025 Region VII IT Officers Conference cum Program Implementation Review**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
Division Information Technology Officers  
All Others Concerned

1. The Department of Education Regional Office VII through the Information and Communications Technology Unit conducts a semi-annual Information Technology Officer (ITO) Conference and Program Implementation Review to assess, review, discuss, report, and resolve matters concerning the implementation of DepEd Computerization Program (DCP) and other ICT-related programs and projects of the DepEd.
2. This year, the 1st semester conference will be on **August 18-20, 2025**, at **DepEd Regional Office VII, Cebu City**. Please refer to the attached Activity Matrix for the details. All **Division IT Officers** are allowed to travel on **August 17, 2025**, to ensure timely arrival for the conference.
3. All Division IT Officers are hereby directed to present and submit their SDO report for **January-June 2025** duly signed by their respective Schools Division Superintendents, containing the following during the said conference:

- a. Status of Delivery (DCP FY 2025)
- b. Utilization of DCP packages
- c. Updated inventory and status of DCP packages
- d. Updated School Profile (Connectivity Report, Energization Status, Masterlist of School Heads, and ICT Coordinators)
- e. Status of DCP fund utilization (Repair and Maintenance, Capital outlay)
- f. ICT Issues and Concerns

4. Meals, board, and lodging shall be charged against regional funds and DCP PSF downloaded to SDO Cebu City. Transportation and incidental expenses, as well as meals, and board and lodging expenses incurred on August 17, 2025, shall be charged against their respective DCP PSF, Division, or local funds, subject to usual accounting and auditing rules and regulations.
5. First meal to be served is breakfast of August 18, 2025, and last meal to be served is dinner of August 20, 2025.
6. Immediate dissemination of and compliance with this memorandum is enjoined.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Director IV  
Regional Director

STJ/FYA/ICTU/dfm

### ACTIVITY MATRIX

#### 1<sup>st</sup> Semester 2024 Region VII ITO CONFERENCE cum PROGRAM IMPLEMENTATION REVIEW

August 18-20, 2025

Cebu City

Date	Time	Suggested Activities		
Day 3 (August 18, 2025)	8:00 AM-10:00 AM	Arrival		
	10:00AM-12:00PM	Registration		
	1:00 PM-1:30 PM	Presentation of Reports per SDO		
	1:30 PM-5:00 PM	Planning for the upcoming/Ongoing activities <ul style="list-style-type: none"> <li>• DCP 2026-2028 Proposals</li> <li>• Deliveries for FY 2025 DCP packages-STV Packages</li> </ul>		
Day 2 (August 19, 2025)	8:00AM-8:30AM	Preliminaries		
	8:30AM-4:30 PM	Presentation of Reports per SDO <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> <ul style="list-style-type: none"> <li>• BAIS CITY</li> <li>• BAYAWAN CITY</li> <li>• BOGO CITY</li> <li>• BOHOL</li> <li>• CANLAON CITY</li> <li>• DUMAGUETE CITY</li> <li>• GUIHULNGAN CITY</li> <li>• LAPU-LAPU CITY</li> <li>• MANDAUE CITY</li> <li>• NEGROS ORIENTAL</li> </ul> </td> <td style="width: 50%;"> <ul style="list-style-type: none"> <li>• CARCAR CITY</li> <li>• CEBU CITY</li> <li>• CEBU PROVINCE</li> <li>• CITY OF NAGA</li> <li>• DANAO CITY</li> <li>• TAGBILARAN CITY</li> <li>• TALISAY CITY</li> <li>• TANJAY CITY</li> <li>• TOLEDO CITY</li> <li>• SIQUIJOR</li> </ul> </td> </tr> </table>		<ul style="list-style-type: none"> <li>• BAIS CITY</li> <li>• BAYAWAN CITY</li> <li>• BOGO CITY</li> <li>• BOHOL</li> <li>• CANLAON CITY</li> <li>• DUMAGUETE CITY</li> <li>• GUIHULNGAN CITY</li> <li>• LAPU-LAPU CITY</li> <li>• MANDAUE CITY</li> <li>• NEGROS ORIENTAL</li> </ul>
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Day 3 (August 20, 2025)	8:00AM-8:30AM	Preliminaries		
	8:30 AM-12:00 PM	Discuss other matters		
	1:00 PM-3:00 PM	Closing Program		
	3:00 PM onwards	Homeward bound		

Contingency activities during the said conference:

1. Actual Delivery DCP FY 2025

2. Discussion of DCP proposals

3. Updated inventory and status of DCP packages

4. Updated School Profile Monitoring Report, Compensation Status, Maintenance of School Roads and IOT Conference

5. Status of DCP One-Off Items, Repair and Maintenance, Capital outlay, Procurement and contracts