



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

AUG 19 2025

REGIONAL MEMORANDUM

No. 288, s. 2025

**STRENGTHENING COORDINATION AND MONITORING OF
SCHOOL INFRASTRUCTURE PROGRAMS**

To: Schools Division Superintendents
District Supervisors
Concerned Regional and Division School
Infrastructure Focal Persons
All Others Concerned

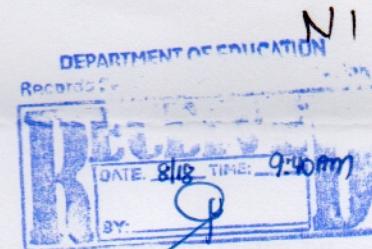
1. Enclosed is a copy of the Memorandum dated July 31, 2025 from **Hon. AURELIO PAULO R. BARTOLOME**, Assistant Secretary for Human Resource and Organizational Development, relative to the above subject, for appropriate action.
2. Immediate dissemination of and strict compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As Stated
Reference/s: As Stated
To be indicated in the Perpetual Index
under the following subjects:

FACILITIES
PROJECTS
REPORTS
SCHOOLS

KF/ESSD/RM Strengthening Coordination and Monitoring of SIP
061/August 18, 2025



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Republic of the Philippines

AUG 08 2020 Department of Education

Office of the Assistant Secretary for Human Resource and Organizational Development

MEMORANDUM

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
DISTRICT SUPERVISORS
CONCERNED REGIONAL AND DIVISION SCHOOL
INFRASTRUCTURE FOCAL PERSONS**

FROM : **AURELIO PAULO R. BARTOLOME**
*Assistant Secretary for Human Resource and Organizational
Development*

SUBJECT : **STRENGTHENING COORDINATION AND MONITORING OF
SCHOOL INFRASTRUCTURE PROGRAMS**

DATE : **July 31, 2025**

To ensure the timely and effective implementation of school infrastructure programs, this Office underscores the importance of engaging personnel at all governance levels in identifying critical infrastructure issues, addressing implementation bottlenecks, and improving project monitoring and reporting mechanisms. In line with this, all Regional Offices (ROs), Schools Division Offices (SDOs), and District personnel are hereby directed to:

1. Identify and Report Infrastructure Issues

- Conduct consultations with school heads and stakeholders to gather site-level data on pressing infrastructure concerns (e.g., classroom shortages, repairs needed, buildability constraints, obstructions).
- Submit regular updates and reports to the ESSD/SGOOD and the Education Facilities Division (EFD) for consolidation and action.

2. Flag and Address Implementation Bottlenecks

- Monitor project milestones and timelines in coordination with implementing agencies (e.g., DPWH, NEA) and immediately flag delays due to procurement, documentation, site readiness, or other local issues.
- Recommend actions or interventions to resolve identified issues at the field level.

3. Participate in Program Monitoring Activities

- Joint site inspections, validation activities, and joint monitoring visits as may be scheduled by the RO or Central Office.
- Assist in verifying physical accomplishments, occupancy status, and program compliance of completed infrastructure projects.

4. Promote Accountability and Transparency

- Ensure timely submission of reports, documentation, and feedback related to infrastructure programs.
- Encourage active community participation and feedback in infrastructure-related concerns through school governance councils. The active involvement of RO, SDO, and District personnel is crucial in ensuring that infrastructure programs respond to actual needs on the ground and are implemented efficiently and transparently.

For questions or concerns on the abovementioned subject, you may contact the **Education Facilities Division** through **8638-7110** or email at efd@deped.gov.ph.

For your guidance and strict compliance.

Copy furnished:

Office of the Secretary
Department of Education

Wilfredo E. Cabral
Undersecretary for Human Resource and Organizational Development

