



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

AUG 22 2025

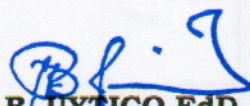
REGIONAL MEMORANDUM

No. 294, s. 2025

**WORKSHOP ON THE REVIEW OF REVISED COURSE KITS FOR ADDITIONAL
FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES**

To: Schools Division Superintendents
All Others Concerned

1. Attached is the administrative note from the Bureau of Alternative Education on DM-CT-2025-076-Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses.
2. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
CURRICULUM
MONITORING AND EVALUATION

NTG/CLMD-RMWLC- Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses.
000/August 20, 2025



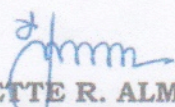
Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

**DM-CT-2025-076-Workshop on the Review of Revised Course Kits
for Additional Functional Education and Literacy Program (FELP) Courses**

ADMINISTRATIVE NOTE
August 18, 2025

	Reminders
VENUE	Panorama Summit Hotel, Davao City
DATES	August 26-29, 2025
Transportation	1. The above stated workshop which was previously put on hold, will now be conducted following the above stated venue and date. 2. In view of the confirmation of the new schedule, participants may now proceed with booking their plane tickets and making the necessary travel arrangements. 3. Participants within the Davao Region are advised to travel via land transportation directly to Panorama Summit Hotel, Davao City, ensuring arrival no later than 10:00 o'clock in the morning on the first day of the activity. 4. Participants from other regions are advised to book the earliest available flights to Davao International Airport (Davao City) on or before the first day of the activity, and to arrange for land transfer from the airport to Panorama Summit Hotel.
REGISTRATION AND HOTEL ACCOMMODATION	1. Upon arrival at the venue, participants shall proceed to Diona Hall at the 7th floor of the hotel. 2. The Opening Program shall start at 10:00 AM. Thus, participants are expected to be at the venue before the cited time. 3. Check-in for room accommodation will start on August 26, 2025, at 2:00 PM. The Bureau will not cover accommodation and other costs for participants arriving prior to August 26, 2025. 5. Check-out time is on August 29, 2025, at 12:00 noon. No attendees will be permitted to leave the venue prior to the stated check-out time; therefore, participants returning to their respective stations via airplane as mode of transportation are advised to verify and reserve the available flights considering the travel time from the hotel to specific Airport/ terminal.
DRESS CODE	Smart Casual Attire
MATERIALS	Bring a laptop and an extension cord.

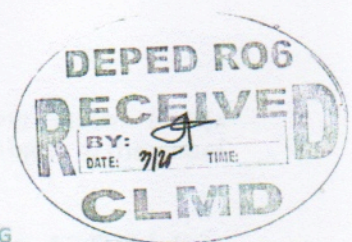
MEALS	MEALS	August 26, 2025	August 27, 2025	August 28, 2025	August 29, 2025
	Breakfast		✓	✓	✓
	AM Snacks	✓	✓	✓	✓
	Lunch	✓	✓	✓	✓
	PM Snacks	✓	✓	✓	✓
	Dinner	✓	✓	✓	


MARILETTE R. ALMAYDA
 Director IV



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING



MEMORANDUM
DM-CT-2025- 076

TO : REGIONAL DIRECTORS

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : CONDUCT OF SERIES OF WORKSHOPS FOR ADDITIONAL
FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP)
COURSES

DATE : March 12, 2025

The Bureau of Alternative Education (BAE) will conduct series of workshops for the **Additional Functional Education and Literacy Program (FELP) Courses** with the following details:

Name of Activity	Inclusive Dates	Venue
Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	May 26-30, 2025	Baguio City (Specific venue will be announced on a separate issuance)
Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	June 17-20, 2025	Davao City (Specific venue will be announced on a separate issuance)
Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	July 14-18, 2025	Cebu City (Specific venue will be announced on a separate issuance)

These activities specifically aim to attain and accomplish the following:

1. Revise the Learners' Course Kits for additional FELP courses;
2. Review and evaluate the revised course kits; and
3. Finalize the course kits for additional FELP courses.

Please see *Attachment No. 1* for the List of Participants and *Attachment No. 2* for the Workshop Designs. Participants are reminded to bring their own laptops, extension cords, and other related reading materials for the workshop.

Board and lodging, other expenses for supplies and materials, and other incidental expenses to be incurred by the participants for this activity will be charged to the 2025 FLO-ALS Fund. Travel and other incidental and allowable expenses of the participants shall be charged to the funds comprehensively released to the Regional



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Offices (DM-CT-2025-039 or Fiscal Year 2025 Alternative Learning System Funds Directly Released to the Regional Offices) or through local funds, subject to the usual accounting and auditing rules and regulations.

Should there be queries or clarifications, please contact **Iza A. Rubiales**, Senior Education Program Specialist, Bureau of Alternative Education-Program Management and System Development Division (BAE-PMSDD) through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is requested.

Copy furnished:

MALCOLM S. GARMA

OIC-Undersecretary for Regional Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



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Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
May 26-30, 2025

Indicative Program of Activities				
TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)
7:00-7:30			Breakfast and Registration	Day 5 (Friday)
7:31-8:00				
8:01-9:00				
9:01-10:00				
	Travel time, arrival, and Registration of the Participants	Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
10:01-10:10				Finalization of Outputs Version 2 of the Additional Course Kits for Functional Education and Literacy Program (FELP).
10:11-11:00				
11:01-12:00		Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
12:01-1:00				Finalization of Outputs Version 2 of the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
1:01-2:00	Check-in Time		LUNCH BREAK	
2:01-3:00	I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants *Welcome Remarks *MC-sign *Declaration of Purpose and *Presentation of Mechanics *Photo Opportunity	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Workshop 2: Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
3:01-3:10				Submission of Outputs Version 2 of the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
3:01-4:00				
4:01-5:00	Plenary Session: Orientation on the Guidelines and Mechanics of the Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	CLOSING PROGRAM *National Anthem *Prayer *Insights and Impressions *Message of the Director *Awarding of Certificates *Closing Remarks and Ways Forward
Expected Outputs	Conducted orientation on the Guidelines and Mechanics of the Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Version 2 of Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
Officer of the Day	Brenfel Hejjan	Michael Angelo V. Infante	Jeffrey A. Florendo	Reyangle V. Sandoval Iza A. Rubiales

Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) C **June 17-20, 2025**

Indicative Program of Activities

Cumulative Program of Activities				
TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)
7:00-7:30	Travel time, arrival, and Registration of the Participants	Breakfast and Registration		
7:31-8:00		Plenary 3: Discussion of the Review/Evaluation Tools and Summary of Findings, Correction, and Review Form (SFCR)	Workshop 2: Team Review Discussion with teammate	Continuation of Workshop 3: Preparation of Team Summary of Findings Report
8:01-9:00				
9:01-10:00				
10:01-10:10		Distribution of the Assigned Course Kits for Review	Continuation of Workshop 2 Team Review Discussion with teammate	Presentation and Critiquing of Output
10:11-11:00				
11:01-12:00				
12:01-1:30	LUNCH			
1:01-2:00	Check-In Time OPENING PROGRAM National Anthem Prayer Project Quality Policy Acknowledgment of Participants Welcome Remarks Message Statement of Purpose and Presentation of Mechanics (Photo Opportunity)	Continuation of Workshop 1 Individual Review of the Revised Course Kits (Content, Language, Design, Layout, and Pedagogy)	Continuation of Workshop 2 Team Review Discussion with teammate	Continuation of the Presentation and Critiquing of Outputs
2:01-3:00				
3:01-3:10				
3:01-4:00				
4:01-5:00	Plenary Session 1: Overview, Background, and Updates on the Additional Course Kits for FELP Plenary 2: Orientation on the Guidelines and Mechanics of the Workshop on the Review of Revised Course Kits for Additional FELP Courses. Participants were given orientation on the Guidelines and Mechanics of the Workshop on the Evaluation of Financial Education Course Kits for FELP Pilot Implementation	Continuation of Workshop 1 Individual Review of the Revised Course Kits (Content, Language, Design, Layout, and Pedagogy)	Workshop 3: Preparation of Team Summary of Findings Reports	CLOSING PROGRAM National Anthem Prayer Message of the Director Message of the Director Acknowledgment of Participants Message of the Director Closing Remarks
Expected Outputs		The consolidated, comments and recommendations in the Summary of Corrections Report and FELP Course Kits with marginal notes	The consolidated, agreed comments and recommendations in the Team Summary of Corrections Report and FELP Course Kits with marginal notes.	Submitted final outputs: Team Summary of Findings Reports, Marginal Notes
Officer of the Day	Brentel A. Hejan	Michael Angelo V. Infante	Jeffrey A. Florendo	Iza A. Rubiales

**Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Co-
July 14-18, 2025**

Indicative Program of Activities

TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)	Day 5 (Friday)
	Breakfast and Registration				
7:00-7:30	Travel time, arrival, and Registration of the Participants	Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Workshop 3 Discussion with the Development Team on the consensus finalization to be implemented on the Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of the Finalization of Output Finalizing the Version 3 of Additional Course Kits for Functional Education and Lit Program (FELP) Course
7:31-8:00					
8:01-8:00					
9:01-10:00					
10:01-10:10		Continuation of Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 3 Discussion with the Development Team on the consensus finalization to be implemented on the Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of the Finalization of Output Finalizing the Version 3 of Additional Course Kits for Functional Education and Lit Program (FELP) Course
10:11-11:00					
11:01-12:00					
12:01-1:00	LUNCH BREAK				
1:01-2:00	Check-In Time I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants *Welcome Remarks *Message *Statement of Purpose and *Presentation of Mechanics *Photo Opportunity	Continuation of Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Submission of Output Version 3 of the Learner's C Kits for Additional Function Education and Literacy Pro (FELP) Courses
2:01-3:00					
3:01-3:10					
3:01-4:00	Plenary Session: Orientation on the Guidelines and Mechanics of the Workshop on the Finalization of Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Finalization of Outputs Finalizing the Version 3 of the Additional Course Kits for Functional Education and Literacy Program (FELP) Courses	CLOSING PROGRAM *National Anthem *Prayer *Insights and Impressions *Message of the Director *Awarding of Certificates *Closing Remarks and Ways Forward
4:01-5:00					
Expected Outputs	Conducted orientation on the Guidelines and Mechanics of the Workshop on the Finalization of Course Kits for Additional Functional Education and Literacy Program (FELP) Courses Brenfel Hejan	Edited Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses Michael Angelo V. Infante	Edited Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses Jeffrey A. Florendo	Finalized Course Kits for Additional Functional Education and Literacy Program (FELP) Courses Reynaldo V. Sendoval	Finalized Course Kits for Add Functional Education and Lit Program (FELP) Course Iza A. Rubiales

**LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE REVISION OF LEARNER'S COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION
AND LITERACY PROGRAM (FELP) COURSES**

May 26-30, 2025

Course		Writers	Region	SDO
Accessing Government Services	1	Catherine Alarzar	V	SDO Camarines Sur
	2	Salve Grace R. Tamayo	V	SDO Masbate Province
	3	Gerald B. Olivar	V	SDO Masbate Province
	4	Marival Sapad	NCR	SDO Caloocan
	5	Francis Librando	VI	SDO Capiz City
	6	Melody A. Vargas	V	SDO Masbate City
	7	Faustino Tobes	VIII	SDO Samar
Business Communication	8	Nestor Paul M. Pingil	VI	SDO Iloilo Province
	9	Maria Kristina Tabernero	VIII	SDO Leyte
	10	Maria Francesca C. Fadri	IV-A	SDO Dasmariñas
	11	Mark Fil L. Tagsip	XI	SDO Davao Oriental
	12	Faye Angeli Chavez	IV-B	SDO Oriental Mindoro
Responsible Parenting Education	13	Braian B. Mahinay	XI	SDO Davao Del Norte
	14	Marvin M. Garcia	V	SDO Masbate City
	15	Diana Marie Dagli	NCR	SDO Pasig City
	16	Representative	X	Any SDO
	17	Sherly H. Cruz	IV-A	SDO Rizal
	18	Lovely Rollaine B. Cruz	NCR	SDO Taguig and Pateros
Introduction to Setting Up A Business	19	Chona S. Recto	IV-B	SDO Marinduque
	20	Aldren C. Libot	V	SDO Masbate Province
	21	Silvano M. Camillo Jr.	XI	SDO Davao Occidental
	22	Nilo S. Octura	XI	SDO Davao Occidental
Cybersafety and Security	23	John Carl Cabarles	NCR	SDO Las Pinas City
	24	Ralph M. Cajayon	IV-B	Occidental Mindoro
	25	Victoria Dela Cruz	NCR	SDO Quezon City
	26	Zaldy P. Fernandez	CAR	SDO Apayao
Course		Content Editors	Region	SDO
Accessing Government Services	27	Monina R. Antiquina	IX	SDO Dipolog City
Business Communication	28	Ruby P. Castillo	IV-A	SDO Laguna
Responsible Parenting Education	29	Christopher C. Castillo	IV-A	SDO Laguna

Introduction to Setting Up A Business	30	Rialyn M. Go	IV-B	SDO Calapan
Cybersafety and Security	31	Armando S. Vinoya	R1	SDO San Carlos
Course		Illustrators	Region	SDO
Accessing Government Services	32	Noel E. Sagayap	VIII	SDO Calbayog City
Business Communication	33	Dino R. Cuyag	VII	SDO Talisay City
Responsible Parenting Education	34	Jerick Laurence M. Osorio	IV-B	SDO Oriental Mindoro
Introduction to Setting Up A Business	35	Mark D. Petran	VI	SDO Cadiz City
Cybersafety and Security	36	Brian Jessen M. Dignos	VIII	SDO Leyte
Course		Layout Artists	Region	SDO
Accessing Government Services	37	Nathaniel E. Cabico	III	Cabanatuan City
Business Communication	38	Janssen Louel Dabuet	VIII	SDO Samar
Responsible Parenting Education	39	Joshua L. Albia	CARAGA	SDO Butuan City
Introduction to Setting Up A Business	40	Valentin H. Loable	XII	SDO General Santos City
Cybersafety and Security	41	Jenina Elaine T. Naguit	III	SDO Bataan

LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE REVIEW OF REVISED OF COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (AFLP) COURSES
June 17-20, 2025

Course	Name of Evaluator	ROLE	Designation	Region	SDO
Accessing Government Services	1 Rocky T. Banatao	Content Reviewer	Education Program Supervisor	II	SDO Tuguegarao City
	2 Jupiter V. Petilla	Content Reviewer	Education Program Supervisor	I	SDO Pangasinan II
	3 Lorna R. Macaday	Pedagogy Reviewer	EPS II, ALS	III	SDO Olongapo
	4 Victor Renante E. Vargas	Pedagogy Reviewer	EPS II, ALS	IV-B	SDO Palawan
	5 Joel R. Capuyan	Layout /Format Reviewer	PDO II	VII	SDO Davao City
	6 Aletha Jane G. Alindo	Layout /Format Reviewer	PDO II	XII	SDO Sarangani
	7 Susana R. Eugenio	Language Reviewer	Principal II	II	SDO Cauayan City
	8 Marion P. Dacila	Language Reviewer	Education Program Supervisor	III	SDO San Jose del Monte City
Business Communication	9 Jeffrey A. Astillero	Content Reviewer	StEPS	IV-A	SDO Cebu City
	10 Grlle A. Panaguiton	Content Reviewer	Regional ALS Supervisor	VI	DepEd-Region VI
	11 Narciso B. Cannacay	Pedagogy Reviewer	Education Program Supervisor	CAR	SDO Abra
	12 Jehcel I. Balayo	Pedagogy Reviewer	Principal II	VI	SDO Iloilo
	13 Michael R. Ramos	Layout /Format Reviewer	PDO II	X	SDO El Salvador City
	14 Jaymar B. Prejillana	Layout /Format Reviewer	EPS I	II	SDO City of Hagon
	15 Ma. Leticia Jose C. Basille	Language Reviewer	Education Program Supervisor	IV-A	SDO Batangas Province
	16 Gheille V. Laud	Language Reviewer	Education Program Supervisor	NCR	SDO Makati City
Responsible Parenting Education	17 Bernard R. Balitao	Content Reviewer	Education Program Supervisor	NCR	SDO Pasig City
	18 Elsie Amorin	Content Reviewer	Education Program Supervisor	II	SDO Vigan City
	19 Marben A. Macatangay	Pedagogy Reviewer	EPS II, ALS	IV-B	SDO Oriental Mindoro
	20 Jocelyn P. Ordinario	Pedagogy Reviewer	Education Program Supervisor	XII	DepEd RO II, CLMD
	21 Ricky P. Torrenueva	Layout /Format Reviewer	PDO II	IV-A	SDO San Pedro City
	22 Mansio C. De La Mente	Language Reviewer -Filipino	Education Program Supervisor	CARAGA	SDO Bayugan City
	23 Brian Navarro	Language Reviewer -Filipino	PDO II	V	SDO Tabaco City
	24 Jonre L. Bone	Content Reviewer	EPS II, ALS	X	SDO Bukidnon
Introduction to Setting Up A Business	25 Arnelina M. Seballos	Pedagogy Reviewer	EPS II, ALS	IX	SDO Zamboanga Del Sur
	26 Ruben Evarrella	Layout /Format Reviewer	PDO II	XI	SDO Digos City
	27 Cristy M. Bautista	Language Reviewer	Head Teacher VI	I	SDO Pangasinan II
Cybersecurity and Security	28 Alfredo P. Cafe	Pedagogy Reviewer	Regional ALS Supervisor	VIII	DepEd-Region VIII
	29 Mariano C. De Pedro	Content Reviewer	EPS I	VI	SDO Aklan
	30 Janssen Louel C. Dabuet	Layout /Format Reviewer	LR-PDO	VIII	SDO Samar
	31 Roselyn A. Faciol	Language Reviewer	EPS II, ALS	X	SDO Ozamis

**LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE FINALIZATION OF COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION AND
LITERACY PROGRAM (FELP) COURSES**

July 14-18 2025

Course		Writers	Region	SDO
Accessing Government Services	1	Catherine Alarzar	V	SDO Camarines Sur
	2	Salve Grace R. Tamayo	V	SDO Masbate Province
	3	Gerald B. Olivar	V	SDO Masbate Province
	4	Marival Sapad	NCR	SDO Caloocan
	5	Francis Librando	VI	SDO Capiiz City
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	7	Faustino Tobes	VIII	SDO Samar
Business Communication	8	Nestor Paul M. Pingil	VI	SDO Iloilo Province
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Course		Illustrators	Region	SDO
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Course		Layout Artists	Region	SDO
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Encls: As stated

Reference: As stated

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under the following subjects:

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DepEd Division Office - Marikina