



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 302, s. 2026

MAR 19 2026

DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS.

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), disseminates the Memorandum from Hon. Fatima Lipp D. Panontongan, Undersecretary and Chief of staff, Office of the Secretary dated March 13, 2026, which is self-explanatory.

2. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: None

Reference: As Stated

To be indicated in the Perpetual Index
under the following subject:

MPJDP/ESSD/ Memorandum from CO dated March 13, 2026
_____/March 18, 2026



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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO : Regional Directors
School Division Superintendents
School Heads
All Others Concerned

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN** *FLP*
Undersecretary and Chief of Staff
Office of the Secretary



SUBJECT : **DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

DATE : March 13, 2026

In line with Memorandum Circular No. 114 of the Office of the President, titled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols", all Field Offices are strongly enjoined to ensure a streamlined and reasonable composition of delegations participating in the following national and regional events:

1. **2026 National Schools Press Conference** on April 13-17, 2026 in Ormoc City, Leyte, and its corresponding regional counterparts;
2. **2026 National Festival of Talents** on April 18-22, 2026 in Roxas City, Capiz, and its corresponding regional counterparts; and
3. **2026 Palarong Pambansa** on May 24 - 31, 2026 in the Province of Agusan del Sur, and its corresponding regional counterparts.

Accordingly, all Regional Offices, Schools Division Offices, and schools concerned shall maintain a **lean and strictly need-based delegation**. Only essential participants whose presence is directly necessary for the conduct of the event and the welfare of learner-participants shall form part of the official delegation.

For this purpose, essential participants may include the following:

- a) Learner-participants (e.g., writers, performers, athletes, competitors);
- b) Coaches and assistant coaches;

- c) Trainers ;
- d) Medical personnel; and
- e) Such limited number of officials and chaperons whose attendance is strictly necessary for delegation management, safety, and supervision.

For emphasis, the inclusion of observers, guests, ceremonial companions, non-essential personnel, and other persons without direct and necessary functions in relation to the event is strongly discouraged and shall not be charged to government funds nor form part of the official delegation.

Moreover, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa shall no longer be conducted. These include, but are not limited to, contests for best billeting quarters, best in uniform, and other similar non-core activities.

Correspondingly, expenditures related solely to such ancillary activities, including decorations, non-essential materials, additional uniforms, awards, and similar items, shall likewise be discontinued.

This directive is issued in support of government energy conservation measures, fiscal prudence, and responsible resource management, while ensuring the safe, orderly, and effective participation of learners in these events.

For strict compliance.