



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM
No. 366, s. 2025

SEP 11 2025

DIVISION SELECTION OF TOURNAMENT DIRECTORS, ASSISTANT TOURNAMENT DIRECTORS, AND OFFICIATING OFFICIALS FOR NEGROS ISLAND REGIONAL ATHLETIC ASSOCIATION MEET (NIRAAM)

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), calls for the selection of tournament directors, assistant tournament directors, and officiating officials for Negros Island Regional Athletic Association Meet (NIRAAM). The details of the selection can be found in the enclosure.
2. This activity aims to:
 - ensure the appointment of competent and experienced personnel for tournament management;
 - promote fairness, transparency, and efficiency in the selection process; and
 - enhance the overall quality and integrity of the regional sports competition.
3. Anent this, all Schools Division Offices (SDOs) are hereby directed to submit the list of nominees not later than September 19, 2025 through email at nir@deped.gov.ph.
4. For more information, contact Mr. Felix III D. Mosqueda, through email at felixiii.mosqueda@deped.gov.ph or Mr. Eric S. Bacolado, Jr. via email at eric.bacolado001@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

SELECTION

SPORTS

EB/ESSD-RM/ Division Selection of Tournament Directors, Assistant Tournament Directors and Officiating Officials for Negros Island Regional Athletic Association Meet (NIRAAM)/
September 3, 2025



Address: Batinguel, Dumaguete City, 6200
Telephone Nos:
Email Address: nir@deped.gov.ph
Website: <https://tinyurl.com/nir-gov-ph>



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**Enclosure 1: Selection Criteria for Tournament Director and Assistant
Tournament Director**

Criteria and MOVs for the Selection of TDs and ATDs

Criteria	Description	MOVs
Professional Experience (25 pts)	Must have prior experience in organizing or managing sports tournaments at the division or regional level. Familiarity with the rules and regulations of the assigned sport(s).	<i>Certificates, appointment papers, designation orders, or travel orders indicating your role as Tournament Manager or Referee in any DepEd-organized sports events, or in local, regional, national, or international sports competitions.</i>
Technical Knowledge (30 pts)	For sports-specific roles, must possess technical knowledge of the sport, including tournament formats, scoring systems, and officiating standards.	<i>Certificates of training or accreditation issued by local, regional, national, or international accrediting organizations.</i>
Leadership and Management Skills (15 pts)	Demonstrated ability to lead teams, make decisions under pressure, and manage event logistics. Capable of coordinating with officials, coaches, and volunteers effectively.	<i>Certificates of speakership about sports management.</i> <i>Certificates of participation in any sports management-related training programs.</i> <i>Membership in local, regional, national, or international sports organizations.</i>
Integrity and Fairness (10 pts)	Must uphold the principles of fair play, impartiality, and transparency. No history of misconduct or conflict of interest in previous tournaments.	<i>A commendation letter from the School Head, Supervisor, or Division Sports Officer attesting to your integrity and credibility.</i>
Endorsement (10 pts)	Must be officially endorsed by their respective division office or sports coordinator. Supporting documents such as service records, certificates, or letters of recommendation shall be required.	<i>Endorsement letter from the SDO.</i>
Communication and Interpersonal Skills (10 pts)	Strong verbal and written communication skills. Ability to work collaboratively with diverse stakeholders.	<i>A written bio-note about oneself highlighting achievements in sports and other relevant areas.</i>



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Enclosure 3: Selection Criteria for Tournament Officials

Criteria and MOVs for the Selection of Technical Officials

Criteria	Description	Means of Verification (MOVs)
Relevant Experience (30 pts)	Has prior experience officiating similar events or competitions.	Resume/CV, Certificates of past officiating roles, Event records
Technical Knowledge (30 pts)	Demonstrates understanding of rules, scoring systems, and procedures.	Written exam results, Interview, Training certificates
Certification & Accreditation (30 pts)	Holds valid licenses or certifications from recognized sports bodies.	Copy of certification, ID from governing body
Physical and Mental Fitness (10 pts)	Capable of handling the demands of officiating (alertness, stamina, etc.).	Medical certificate, Physical fitness test results

Further, all SDOs shall recommend technical officials based on the allocation below.

Division	Basketball, Baseball, Volleyball, Football, Sepak Takraw	Futsal, Softball, Dancesport, Table tennis	Swimming, Athletics, and Gymnastics	Tennis, Badminton, Chess, Special Games	Arnis, Taekwondo	Boxing, Pencak Silat, Archery, Wushu, Billiards
19 Small SDOs	3	2	3	3	3	2
SDO Negros Occidental	6	5	6	5	4	4
SDO Negros Oriental	6	5	6	5	4	4
Total	69	48	69	67	65	46

