



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION

APR 16 2026


**REGIONAL MEMORANDUM**

No. 380, s. 2026

**REITERATION ON THE SUBMISSION OF REPORT AND PERTINENT DOCUMENTS  
ON THE CONDUCT OF CAREER GUIDANCE PROGRAM SCHOOL-BASED  
TRAINING OF CAREER ADVOCATES FOR DLI 3.3**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), disseminates the Memorandum DM-OUGOPS-2026-10-00595 dated March 12, 2026 titled "Reiteration on the Submission of Report and Pertinent Documents on the Conduct of Career Guidance Program School-Based Training of Career Advocates for DLI 3.3," which is self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: None

Reference: As Stated

To be indicated in the Perpetual Index  
under the following subject:

TRAINING PROGRAMS

REPORTS

MPJDP/ESSD/Memorandum DM-OUGOPS-2026-10-00595 titled "Reiteration on the Submission of Report and Pertinent Documents on the Conduct of Career Guidance Program School-Based Training of Career Advocates for DLI 3.3,"  
\_\_\_\_\_/March 13, 2026



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Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

**MEMORANDUM**  
**DM-OUGOPS-2026-10-00595**

**TO :** Regional Directors  
Schools Division Superintendents  
Regional and Division Youth Formation Coordinators  
Regional and Division NEAP / HRDD Focal Persons  
Regional and Division Edukasyon sa Pagpapakatao, GMRC,  
and Values Education Supervisors

**FROM :** **MALCOLM S. GARMA**  
*Undersecretary for Governance and Operations*

**SUBJECT :** **REITERATION ON THE SUBMISSION OF REPORTS AND PERTINENT DOCUMENTS ON THE CONDUCT OF CAREER GUIDANCE PROGRAM SCHOOL-BASED TRAINING OF CAREER ADVOCATES (SBTCA) FOR DLI. 3.3**

**DATE :** March 12, 2026

In reference to the previously issued memorandum DM-OUGOPS-2025-10-07363 dated November 24, 2025 entitled "Submission of Report and Pertinent Documents on the Conduct of Career Guidance Program School-Based Training of Career Advocates for DLI 3.3", the Office of the Undersecretary for Governance and Operations through the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) respectfully reiterates the request for all Regional Offices (ROs) and Schools Division Offices (SDOs) to ensure the timely submission of the required reports and documents.

The submission of these documents is necessary to validate the Department's progress and compliance with the agreed indicators under the ADB-supported program, which serves as basis for the release of the program funds. As such, the cooperation of all ROs and SDOs is essential to ensure that DepEd meets the reporting requirements within the prescribed timeline.

Furthermore, ROs and SDOs SBTCA focal people are likewise reminded to ensure the continuous conduct of the SBTCA Assessment Test in their respective regions and divisions to facilitate the full participation of all trained participants to maximize the number of assessment passers in support of the Department's target indicators.

In addition, the ROs are requested to submit the names of additional SBTCA assessment passers through the following email address: [yfd.monitorevel@gmail.com](mailto:yfd.monitorevel@gmail.com), for proper consolidation and documentation by the BLSS-YFD.

In this light, all ROs and SDOs are requested to review the requirement indicated in the previously issued memorandum and ensure that the complete and accurate documents are submitted through the following link: <https://tinyurl.com/SBTCareports> on or before **Friday, April 24, 2026**.

For questions and/or concerns, your staff may contact the office through email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

For your guidance and strict compliance.

*BLSS-YFD/CMP\_03062026*

