



Republic of the Philippines  
**Department of Education**  
**NEGROS ISLAND REGION**

SEP 18 2025

**REGIONAL MEMORANDUM**

No. 391 s. 2025

**REGIONAL TRAINING ON THE REVISED K TO 12 CURRICULUM  
IMPLEMENTATION FOR SCHOOL LEADERS  
OF NEGROS OCCIDENTAL CLUSTER (PHASE 2) - BATCH 1**

To: OIC-Assistant Regional Director  
Schools Division Superintendents of Negros Occidental Cluster  
Regional Functional Division Chiefs  
All Others Concerned

1. This Office, through the Human Resource Development Division and in coordination with the Curriculum and Learning Management Division, will conduct a face-to-face **Regional Training on the Revised K to 12 Curriculum Implementation for School Leaders of Negros Occidental Cluster (Phase 2) - Batch 1** on **September 23-26, 2025** (inclusive of travel time) in **Bacolod City and Talisay City**.
2. This activity aims to:
  - a. empower school leaders in creating responsive, learner-centered environments by applying the principles of the Whole School Approach (WSA) in school operations, curriculum planning, and leadership practices aligned with professional standards;
  - b. strengthen instructional coaching and supervision by using effective pedagogical frameworks;
  - c. utilize assessment data for instructional decision-making and school-wide improvement; and
  - d. use school-based research and analytics to inform leadership decisions and improvements.
3. Attached are the Number of Allocation of Participants and PMT per Class, Regional Monitors and SDO Technical Working Group, Learning Facilitators, Assignments with Terms of Reference, Session Topics with Assigned Learning Facilitators, and the Indicative Program of Activities. While attending the training, the participants shall see to it that the usual office operation shall not be hampered.
4. The food, board and lodging, and training materials shall be charged against the CO-downloaded funds while travelling expenses of the participants to their respective local funds, all subject to the usual accounting and auditing rules and regulations.



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5. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of Learning and Development interventions on the account of age, school, gender, civil status, disability, religion, or other similar factors/ personal circumstances that run counter to the principles of equal opportunity.
6. For more details and inquiries, contact Mr. Noel E. Santillan, OIC – Chief Education Supervisor at mobile number 09185714272 or Dr. Alan D. Bautista, OIC – Education Program Supervisor at mobile number 09159325633 of the Human Resource Development Division.
7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

ASSEMBLY

CONFERENCES

TRAINING PROGRAMS

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ADB/RM\_REGIONAL TRAINING ON THE REVISED K TO 12 CURRICULUM IMPLEMENTATION FOR SCHOOL LEADERS  
099/September 18, 2025

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Enclosure 1 – Number of Allocation of Participants and PMT per Class

<b>CLASS B (Acacia Hotel, Bacolod City) – September 22 – 26, 2025</b>	
<b>RO/SDO</b>	<b>Allocation</b>
SDO Bacolod City	School Heads -140/PSDS - 10
SDO Bago City	School Heads – 68/PSDS - 10
SDO Silay City	School Heads – 51/PSDS - 10
SDO Negros Occidental	131
Regional Director/OIC-Asst. Regional Director	1
Learning Facilitators	9
Human Resource Development Division	3
Curriculum and Learning Management Division	3
Quality Assurance Division	1
Information Communications Technology Unit	1
Education Support Services (Health)	1
Nurses from SDO Negros Occidental	2
Driver	1
SDO HRD - Senior Education Program Specialists/Education Program Specialists II	7
<b>TOTAL</b>	<b>449</b>

<b>CLASS C (Nature's Village Resort, Talisay City) – September 22 – 26, 2025</b>	
<b>RO/SDO</b>	<b>Allocation</b>
SDO Negros Occidental	437
Regional Director/OIC-Asst. Regional Director	1
Learning Facilitators	9
Human Resource Development Division	3
Curriculum and Learning Management Division	3
Quality Assurance Division	1
Information Communications Technology Unit	1
Education Support Services (Health)	1
Nurses from SDO Negros Occidental	2
Driver	1
SDO HRD - Senior Education Program Specialists/Education Program Specialists II	7
<b>TOTAL</b>	<b>466</b>



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*Enclosure 2 – Regional Monitors and SDO Technical Working Group*

NO.	Name	Office	Designation	Class Assignment
1	RD Ramir B. Uytico	ORD	Regional Director	
2	ARD Anthony H. Liobet	ORD	OIC-Asst. Regional Director	
3	Noel E. Santillan	HRDD	OIC – Chief Education Supervisor	B and C (Program Manager)
4	G.L. John C. Haro	CLMD	OIC – Chief Education Supervisor	B and C (Learning Manager)
5	Dr. Alan D. Bautista	HRDD	OIC-Education Program Supervisor	B (RO Monitor)
6	Raffy L. Berina	HRDD	OIC-Education Program Supervisor	C (RO Monitor)
7	Joe Marie C. Dolino	HRDD	OIC-Senior Education Program Specialist	C (RO Monitor)
8	Bebce O. Gentilezo	HRDD	OIC-Education Program Specialist II	B (RO Monitor)
9	Angelita Socorro K. Caballo	HRDD	OIC-Education Program Specialist II	B (RO Monitor)
10	Dr. Mayleen Joy V. Fariñas	CLMD	Education Program Supervisor	Learning Facilitator (C)
11	Dr. Ma. Melanie P. Romero	CLMD	Education Program Supervisor	C (RO Monitor)
12	Dr. Roger D. Raymundo	CLMD	OIC-Education Program Supervisor	B (RO Monitor)
13	Jose Ernie M. Buelos	CLMD	OIC-Education Program Supervisor	Learning Facilitator (C)
14	Dr. Katherine Y. Sedillo	CLMD	Education Program Supervisor	C (RO Monitor)
15	Dr. Jose Leonardo L. Degillo	CLMD	OIC-Education Program Supervisor	B (RO Monitor)
16	Dr. Melvin M. Niñal	QAD	OIC-Chief Education Supervisor	C (RO Monitor)



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17	Dr. John Albert S. Recto	QAD	OIC – Education Program Supervisor	B (RO Monitor)
18	Nathaniel E. Lajot, Jr.	ICTU	OIC – Information Technology Officer I	B and C (IT Support)
19	Gian Dainelle E. Centeno	ICTU	COS	C (IT Support)
20	Rodolfo D. Apenas Jr.	ICTU	COS	B (IT Support)
21	Dr. Mark Jason S. Mendoza	ESSD	OIC – Medical Officer IV	B and C (Wellness)
22	Armando E. Ponce	ORD	COS	Logistics
23	Eddie E. Esconde	ORD	COS	
24	Kean Von G. Yupracion	Kabankalan City	OIC – Senior Education Program Specialist	B (Class Manager)
25	Rogedem Marnil V. Nemenzo	San Carlos City	SEPS – HRD	B (QAME)
26	Rodney John G. Paglomutan	Bacolod City	EPS II – HRD	B (Documenter)
27	Therese Marie Bedonia	Negros Occidental	OIC – SEPS HRD	C (Class Manager)
28	Decelyn C. Doletin	Sagay City	EPS II – HRD	C (QAME)
29	Jennefer S. Allaba	Sipalay City	SEPS – HRD	C (Documenter)
30	1 TWG	Negros Occidental	OIC – EPS II HRD	C (Class Manager)
31-34	4 Welfare Officers	Negros Occidental	Nurses	B and C (Wellness)
35-36	Logistics	SDO Bacolod City/SDO La Carlota City	2 Drivers	B and C



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Enclosure 3 – List of Learning Facilitators (Classes B and C)

<b>CLASS B (ACACIA HOTEL)</b>			
<b>NO.</b>	<b>NAME</b>	<b>SDO</b>	<b>Designation</b>
1	Dr. Ronie T. Tababa	Silay City	OIC – ASDS
2	Cherish L. Flor	Bacolod City	Principal III
3	Dr. Jessica P. Gela	Bacolod City	EPS English
4	Ronilo E. Cadigal, Jr.	Bago City	EPS Mathematics
5	Dr. Gemma A. Bimbao	Bago City	EPS Filipino
6	Dr. Anna J. Bacolod	Bacolod City	Principal I
7	Dr. Juliet P. Quezon	Silay City	OIC – CES SGOD
8	Dr. Girlie A. Panaguition	Bago City	Asst. Principal II
9	Junell V. Lupo	Silay City	Master Teacher
<b>CLASS C (NATURE'S VILLAGE RESORT)</b>			
<b>NO.</b>	<b>NAME</b>	<b>RO/SDO</b>	<b>Designation</b>
1	Dr. Dondy A. Depositario	Sipalay City	OIC – ASDS
2	Dr. Mayleen Joy V. Fariñas	RO – CLMD	OIC – EPS Mathematics
3	Jose Ernie M. Buelos	RO - CLMD	OIC – EPS English
4	Ramon Q. Pacifico	Negros Occidental	Principal I
5	Dr. Xyzette V. Ganza	Kabankalan City	EPS Kindergarten
6	Dr. Katherine L. Dela Cruz	Negros Occidental	Principal I
7	Joy D. Aradillos	Negros Occidental	Master Teacher I
8	Aldane Gryer R. Espinosa	Negros Occidental	Principal I
9	Lyn A. Francisquite	Negros Occidental	Master Teacher II



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*Enclosure 4 – Assignment and Terms of Reference*

Program Manager – **Dr. Noel E. Santillan** (OIC – Chief Education Supervisor, HRDD)  
 Learning Manager – **G.L. John C. Haro** (OIC – Chief Education Supervisor, CLMD)  
 MATATAG (Focal Persons) – **Dr. Alan D. Bautista** (HRDD) and **Dr. Ma. Melanie P. Romero** (CLMD)  
 Secretariat: **Angelita Socorro K. Caballo** (OIC-EPS II, HRDD)  
 Lead QAME – **Dr. Melvin M. Niñal** (OIC-CES, QAD)  
 Lead Welfare Officer – **Dr. Mark Jason S. Mendoza** (OIC-Medical Officer IV, ESSD)  
 Lead IT – **Nathaniel E. Lajot Jr.** (OIC – ITO I)

**CLASS B (Bacolod City, Bago City, Silay City, Negros Occidental)**  
 Venue: **ACACIA HOTEL, BACOLOD CITY**/Date: **September 23 – 26, 2025**  
**Total Participants and PMT: 449**

Lead Learning Facilitator	Class Manager	QAME	Documenter	RO Monitors	Welfare Officers	CO Monitor
<b>Dr. Gemma A. Bimbao</b> (EPS Filipino - SDO Bago City)  <i>Terms of Reference</i>  1. Serves as leader and adviser of the Learning Facilitators per class 2. Provides feedback to the Learning Manager and the Program Manager for continuous improvement	<b>Kean Von G. Yupracio</b> (SEPS-SDO Kabankalan City)  <i>*(EMCEE during the Opening Program)</i>  <i>Terms of Reference</i>  1. Manage the MOL. 2. Make reminders and announcements 3. Introduce the LFs.	<b>Rogedem Marnil V. Nemenzo</b> (SEPS-San Carlos City)  <i>Terms of Reference</i>  1. Announces the Daily Evaluation. 2. Checks the progress and completeness of the online evaluation. 3. Provides result during the debriefing session/s. 4. Submits report to the RO Secretariat.	<b>Rodney John G. Paglomutan</b> (EPS II-SDO Bacolod City)  <i>Terms of Reference</i>  1. Checks the attendance daily. 2. Assists the class managers 3. Takes best photos during the sessions. 4. Accomplishes the Documentation Tool and submits to RO Lead Documenter 5. Serves as timer during the duration of the session/activity.	<b>Dr. Noel E. Santillan,</b> <b>Dr. Alan D. Bautista,</b> <b>Bebce O. Gentilezo,</b> <b>Angelita Socorro K. Caballo</b> (HRDD) <b>G.L. John C. Haro,</b> <b>Dr. Jose Leonardo L. Degillo,</b> <b>Dr. Roger D. Raymundo</b> (CLMD) <i>Terms of Reference</i>  1. Monitor the daily operation of the training. 2. Lead the debriefing sessions. 3. Provide feedback to the RO Lead.  <b>Dr. John Albert S. Recto</b> (QAD) -Serves as overall QAME <b>Rodolfo D. Apenas Jr.</b> (IT) -Provides IT support all throughout the training	<b>Dr. Mark Jason S. Mendoza</b> (ESSD)  <b>2 Nurses from SDO Neg. Occ.</b>  1. Attends to the health and wellness of the participants 2. Checks and monitors the meals	NEAP



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<b>CLASS C (Negros Occidental)</b> Venue: <b>NATURE'S VILLAGE RESORT, TALISAY CITY</b> / Date: <b>September 23 – 26, 2025</b> Total Participants and PMT: <b>466</b>						
Lead Learning Facilitator	Class Managers	QAME	Documenter	RO Monitors	Welfare Officers	CO Monitor
<b>Dr. Dondy A. Depositario</b> (OIC-ASDS of Sipalay City)  <i>Terms of Reference</i>  1. Serves as leader and adviser of the Learning Facilitators per class 2. Provides feedback to the Learning Manager and the Program Manager for continuous improvement.	1. <b>Therese Marie Bedonia</b> (OIC-SEPS-SDO Neg. Occ.)  2. <b>OIC-EPS II HRD of SDO Neg. Occ.</b>  <i>Terms of Reference</i>  1. Manage the MOL. 2. Make reminders and announcements 3. Introduce the LFs.	<b>Decelyn C. Doletin</b> (EPS II-SDO Sagay City)  <i>Terms of Reference</i>  1. Announces the Daily Evaluation. 2. Checks the progress and completeness of the online evaluation. 3. Provides result during the debriefing session/s. 4. Submits report to the RO Secretariat.	<b>Jennifer S. Allaba</b> (SEPS-SDO Sipalay City)  <i>Terms of Reference</i>  1. Checks the attendance daily. 2. Assists the class managers 3. Takes best photos during the sessions. 4. Accomplishes the Documentation Tool and submits to RO Lead Documenter 5. Serves as timer during the duration of the session/activity.	<b>Dr. Noel E. Santillan, Joe Marie C. Dolino, Raffy L. Berina</b> (HRDD)  <b>G. L. John C. Haro, Dr. Ma. Melanie P. Romero, Dr. Katherine Y. Sedillo</b> (CLMD)  <i>Terms of Reference</i>  1. Monitor the daily operation of the training. 2. Lead the debriefing sessions. 3. Provide feedback to the RO Lead.  <b>Dr. Melvin M. Niñal</b> (QAD) -Serves as overall QAME  <b>Nathaniel E. Lajot Jr.</b> (IT) -Provides IT support all throughout the training  <b>Gian Dainelle E. Centeno</b> (IT)	<b>Dr. Mark Jason S. Mendoza</b> (ESSD)  <b>2 Nurses from SDO Neg. Occ.</b>  1. Attends to the health and wellness of the participants 2. Checks and monitors the meals	NEAP



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*Enclosure 5 – Session Topics with Assigned Learning Facilitators*

Session	TOPICS	CLASS B (Bacolod City, Bago City, Silay City, Neg Occ)		CLASS C (Negros Occidental)	
1	Session 1: Systems Thinking Through Whole School Approach: Advancing People Effectiveness	Dr. Ronie T. Tababa	OIC – ASDS	Dr. Dondy A. Depositario	OIC – ASDS
2	Session 2: Bridging the Gaps: Leading Curriculum Progression Across Key Stages	Cherish L. Flor	Principal III	Dr. Mayleen Joy V. Fariñas	OIC - EPS Mathematics (CLMD)
3	Session 3: Empowering Pedagogy: Strengthening Instructional Coaching and Support	Dr. Jessica P. Gela	EPS English	Jose Ernie M. Buelos	OIC - EPS English (CLMD)
4	Session 4: Leadership Through Assessment: From Classroom Evidence to School-wide Decisions	Ronilo E. Cadigal, Jr.	EPS Mathematics	Ramon Q. Pacifico	Principal I
5	Session 5: Curriculum Teaching and Learning Resources	Dr. Gemma A. Bimbao	EPS Filipino	Dr. Mayleen Joy V. Fariñas	OIC – EPS Mathematics (CLMD)
6	Session 6: Navigating the School Context: Leading with Purpose	Dr. Anna J. Bacolod	Principal I	Dr. Xyzette V. Ganza	EPS, Kindergarten /SPEd
7	Session 7: Context-Driven Professional Development Planning	Dr. Juliet P. Quezon	OIC - CES SGOD	Dr. Katherine L. Dela Cruz	Principal I
8	Session 8: Context-Driven PD Programs: Adoption and Growth for Impact	Dr. Girlie A. Panaguiton	Asst. Principal II	Joy D. Aradillos	Master Teacher I
9	Session 9: Programmatic Professional Development (PD): Balancing Structure with Contextual Needs	Dr. Juliet P. Quezon	OIC - CES SGOD	Aldane Gryer R. Espinosa	Principal I
10	Session 10: Leading in Action: Performance Management through Documented Practice	Dr. Ronie T. Tababa	OIC – ASDS	Dr. Dondy A. Depositario	OIC – ASDS



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11	Session 11: Beyond Workshops: Sustaining Growth and Evolving Practice in School Leadership	Cherish L. Flor	Principal III	Ramon Q. Pacifico	Principal I
12	Session 12: Action Research/Analytics/Reflection	Junell V. Lupo	Master Teacher	Lyn A. Francisquite	Master Teacher II

*Enclosure 6 – Indicative Program of Activities*

Day/Time	Activities/Sessions
<b>Day 1</b>	
8:00 a.m. -9:00 a.m.	
9:01 a.m. -10:00 a.m.	Registration
10:01 a.m. -10:15 a.m.	Health Break
10:15 a.m. -12:00 noon	Opening Program
12:01 noon -1:30 p.m.	Lunch Break and Check IN
1:31 p.m.- 2:30 p.m. (1 hr)	<b>Session 1: Systems Thinking Through Whole School Approach: Advancing People Effectiveness</b>
2:31 p.m.- 2:45 p.m.	Health Break
2:46 pm- 4:15 pm (1 ½ hrs)	<b>Session 2: Teaching What Matters: Connecting MATATAG and SHS Meaningfully</b>
4:16 pm - 5:00 pm	Daily Evaluation and Reminders
5:00 pm – 5:30 pm	PMT Debriefing



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Day 2	
8:00 a.m. -8:30 a.m.	Management of Learning
8:31 a.m. - 10:00 a.m. (1 ½ hrs)	<b>Session 3: Empowering Pedagogy: Strengthening Instructional Coaching and Support</b>
10:01 a.m. -10:30 a.m.	Health Break
10:31 a.m.- 12:00 p.m. (1 ½ hrs)	<b>Session 4: Leadership Through Assessment: From Classroom Evidence to School-wide Decisions</b>
12:00 p.m.-1:00 p.m.	Lunch Break
1:00 a.m. -2:30 p.m. (1 ½ hrs)	<b>Session 5: Curriculum Teaching and Learning Resources</b>
2:31 a.m. - 2:40 p.m.	Health Break
2:41 p.m. - 4:15 p.m. (1 ½ hrs)	<b>Session 6: Navigating the School Context: Leading with Purpose</b>
4:16 p.m. - 5:00 p.m.	Daily Evaluation and Reminders
5:00 pm - 5:30 pm	PMT Debriefing
Day 3	
8:00 a.m. -8:30 a.m.	Management of Learning
8:31 a.m. -10:00 a.m. (1 ½ hrs)	<b>Session 7: Context-Driven Professional Development Planning</b>
10:01 a.m.-10:16 a.m.	Health Break
10:17 a.m.- 11:17 p.m. (1 hr)	<b>Session 8: Context-Driven PD Programs: Adoption and Growth for Impact</b>
11:18 a.m. -12:18 nm (1 hr)	<b>Session 9: Programmatic Professional Development (PD): Balancing Structure with Contextual Needs</b>
12:19 p.m. -1:00 p.m.	Lunch Break
1:01 p.m. -3:00 p.m. (2 hrs)	<b>Session 9: Programmatic Professional Development (PD): Balancing Structure with Contextual Needs</b>
3:01 p.m. - 3:15 p.m.	Health Break



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3:16 p.m. - 4:45 p.m. (1 ½ hrs)	<b>Session 10: Leading in Action: Performance Management through Documented Practice</b>
4:45 p.m. - 5:00 p.m.	Daily Evaluation and Reminders
5:00 pm - 5:30 pm	PMT Debriefing
<b>Day 4</b>	
7:45 a.m. - 8:00 p.m.	Management of Learning
8:01 a.m. - 10:00 a.m. (2 hrs)	<b>Session 11: Beyond Workshops: Sustaining Growth and Evolving Practice in School Leadership</b>
10:01 a.m. - 10:16 a.m.	Health Break
10:17 a.m. - 11:17 a.m. (1 hr)	<b>Session 12: Action Research/Analytics/Reflection</b>
11:18 a.m. - 12:00 pm	End of Program Evaluation
1:00 pm - 2:00 pm	Closing Ceremony Ways Forward