



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

APR 22 2026

REGIONAL MEMORANDUM

No. 394 s. 2026

**CALL FOR PARTICIPATION ON CYBER SMART TEACHERS: CYBER
HYGIENE FOR PROTECTING STUDENT DATA**

To: OIC-Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. Attached is DM –OULS-2026-141 dated April 13, 2026 titled Call for Participation on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data on May 5 to 19, 2026 via Microsoft Teams and DepEd Learning Management System (LMS).
2. Attention is particularly invited to paragraphs 2-5 of the said Memorandum.
3. All officially endorsed participants are required to complete their individual registration through this link: projectteachneap.my.canva.site/cybersmartteachers. The Town Hall meeting link, Learning Management System (LMS) access link, and other clickable program resources will also be accessible through this site. The deadline for registration is April 30, 2026.
4. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of Learning and Development interventions on the account of age, school, gender, civil status, disability, religion, or other similar factors/ personal circumstances that run counter to the principles of equal opportunity.
5. For further queries, contact Angelita Socorro K. Caballo, OIC-Education Program Specialist II of the Human Resource Development Division, at 09152741206.



Address: Batinguel, Dumaguete City, 6200
Telephone Nos:
Email Address: nir@deped.gov.ph
Website: www.depednir.net



Republic of the Philippines
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6. Immediate dissemination of this Memorandum is desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated
Reference: OULS-2026-141
To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES

PROGRAMS

79 ASKC/HRDD-RM_ Call for Participation on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data).
/April 20, 2026



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-141

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM : *Carmela Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:
CYBER HYGIENE FOR PROTECTING STUDENT DATA**

DATE : 13 April 2026

1. In alignment with the Department of Education's commitment to educational transformation, this initiative directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our educational spaces are safe, functional, and supportive for both students and teachers, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology, protecting the digital identity and personal information of our learners is fundamental to maintaining a secure and trusting environment. Strengthening the digitalization of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.
2. In line with this, the HABI Education Lab, in coordination with the National Educators Academy of the Philippines (NEAP), will conduct the **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data** from **May 5 to 19, 2026**, via Microsoft Teams and the DepEd Learning Management System (LMS). This 20-hour program strengthens educators' capacity to protect student data and practice responsible digital behavior, equipping them with strategies to address cyber threats and comply with the Data Privacy Act and Code of Ethics. The program matrix (**Enclosure 1**) for this professional development program is enclosed, for reference.
3. Each Regional Office (RO) is requested to endorse a **total of forty-five (45) participants**, ensuring representation from all Schools Division Offices (SDOs) within the region. These participants shall specifically be **ICT School Coordinators or teachers handling student data and facilitating online**

learning. Endorsements must use the prescribed template (**Enclosure 2**) and be submitted through the following link: forms.office.com/r/JQwVfb2zge.

4. Furthermore, to confirm their participation in the program, all officially endorsed participants are required to register individually through this link: projectteachneap.my.canva.site/cybersmartteachers. The **deadline of the registration** is on **30 April 2026**. The Town Hall meeting link, the LMS access link, and other clickable resources for the program will also be made available through the same site.
5. Should you require more information, please contact the NEAP–Professional Development Division (PDD) via email at neap.pdd@deped.gov.ph or through landline **(02) 8715-9919**.
6. For immediate dissemination and appropriate action. ccr



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

				Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 19, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: The Cyber Smart Blueprint: Strategic Action for Data Protection	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM : **CARMELA C. ORACION**
Assistant Secretary
Officer-In-Charge,
Office of the Undersecretary for Learning Systems

SUBJECT : **CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:**
CYBER HYGIENE FOR PROTECTING STUDENT DATA

DATE : **March 17, 2026**

In alignment with the Department of Education's commitment to educational transformation, this initiative directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our educational spaces are safe, functional, and supportive for both students and teachers, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology, protecting the digital identity and personal information of our learners is fundamental to maintaining a secure and trusting environment. Strengthening the digitalization of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.

In line with this, the HABI Education Lab in coordination with the National Educators Academy of the Philippines, will conduct the professional development program **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data** from **May 5 to 19, 2026**, via Microsoft Teams and DepEd Learning Management System. This 20-hour program strengthens educators' capacity to protect student data and practice responsible digital behavior, equipping them with strategies to address cyber threats and comply with the Data Privacy Act and Code of Ethics. For guidance, kindly see the **Enclosure 1** containing the program matrix.

Each Regional Office (RO) shall endorse **forty-five (45) ICT School Coordinators or teachers handling student data and facilitating online learning from every Schools Division Office (SDO)** as participants in this training on data protection compliance, using the prescribed template (**Enclosure 2**), and submit the duly accomplished template through the following link: **forms.office.com/r/JQwVfb2zge**.

Furthermore, all officially endorsed participants are required to register individually on the through this link projectteachneap.my.canva.site/cybersmartteachers to confirm their participation in the program **deadline of the registration** is until **April 30, 2026**. The Town Hall meeting link, the Learning Management System (LMS) access link, and other clickable resources for the program will also be made available through this link.

Should you require more information, please contact National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) via email at neap.pdd@deped.gov.ph or through the landline no. **(02) 8715-9919**.

Thank you.

Enclosure 1

PROGRAM MATRIX

Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data

May 5 – May 19, 2026

Date	Time	Duration	Title	Resource Person / Facilitator
May 5, 2026	8:00 am - 12:00 noon	4 hours	<p>Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data</p> <ul style="list-style-type: none"> • Data Safe or Data Delikado • Data Privacy for Schools • How's My Cyber Hygiene • Everyday Cyber Hygiene • Incident Reporting 	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>
May 5, 2026	1:00 pm - 5:00 pm	4 hours	<p>Learning Assessment on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data</p>	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>
May 6, 2026	8:00 am - 12:00 noon	4 hours	<p>Guided Workshop: Digital Integrity Audit: Evaluating Practice Against Legal Standards</p>	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>
May 12, 2026	8:00 am - 12:00 noon	4 hours	<p>Guided Workshop: Collective Vigilance: Validating the School's Cyber Landscape</p>	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>

May 19, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: The Cyber Smart Blueprint: Strategic Action for Data Protection	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
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