



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

APR 28 2026

REGIONAL MEMORANDUM

No. 419 s. 2026

GUIDELINES ON THE UTILIZATION OF THE DOWNLOADED HUMAN RESOURCE DEVELOPMENT FOR PERSONNEL IN SCHOOL AND LEARNING CENTERS (HRDPSLC) FUND FOR THE CONDUCT OF THE REVISED GRADES 6, 9, AND 10 CURRICULUM TRAINING PROGRAM

To: OIC-Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. This Memorandum is issued to provide clear and uniform implementing guidelines on the utilization of the Human Resource Development for Personnel in Schools and Learning Centers (HRDPSLC) Funds downloaded to the Schools Division Offices (SDOs) for the effective, efficient, and accountable implementation of the Revised Grades 6, 9, and 10 Curriculum Training Program for teachers.
2. Following the implementation of the Revised K to 12 Curriculum Training for Grades 2, 3, 5, and 8 Teachers and School Leaders (Phase 2), the National Educators Academy of the Philippines (NEAP) shall implement Phase 3 training on the Revised K to 12 Curriculum covering Grades 6, 9, and 10 involving the conduct of the following levels of training:

National-led Training

- a. Training of Core Trainers for the Revised Grades 6, 9, & 10 Curriculum.
- b. Training of Regional Trainers for the Revised Grade 6 Curriculum.
- c. Training of Regional Trainers for the Revised Grades 9 & 10 Curriculum.
- d. Training of Regional Trainers for the Revised Grades 9 & 10 TLE Curriculum.

Regional-led Training

- e. Training of Division Trainers for the Revised Grades 6, 9 & 10 Curriculum.

Division-led Training

- f. Division-led Training of Teachers on the Revised Grades 6, 9 & 10 Curriculum



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3. To ensure judicious use of funds, the downloaded fund per training shall be utilized for the following allowable expenses in accordance with the existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. The detailed allocation per activity is reflected in **Annex A**.
 - a. Supplies and Materials rate at **Php 250.00 per participant** per activity duration
 - b. Meals rate at **Php 600.00** per participant per day for the school-based Division-led Training of Teachers
 - c. Travel Expense of all participants for national and regional training
4. The use of funds herein shall be in accordance with existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
5. Any excess amount or resulting balance may be utilized for expenses related to the implementation of the above enumerated P/A/Ps covered by this issuance, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. For this purpose, "related expenses" shall refer to those that contribute to a common particular outcome aligned with the objectives of this issuance.
6. The funds herein shall be valid in accordance with the National Budget Circular 599, s. 2026 for the FY 2026. The obligation and disbursement of these funds must be in accordance with Cash Budgeting System.
7. In cases where the downloaded funds are insufficient, available local funds may be utilized, subject to existing guidelines and applicable accounting and auditing rules and regulations. HRDD/NEAP-R may likewise request additional funds from the NEAP Central Office, subject to the availability of funds and approval of the appropriate authorities.
8. For further queries, contact Ms. Katherine Y. Sedillo, CES HRDD or Mr. Zegric S. Laguda OIC – SEPS – NEAP -R at 09951245208.
9. For immediate dissemination and appropriate action.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated
Reference: DM_OULS-2026-082
To be indicated in the Perpetual Index
under the following subjects: PERFORMANCE
ZSL/HRDD-RM- Guidelines on the Utilization of Fund for Revised 6,9, and 10 Curriculum Implementation
086/April, 27, 2026

PROGRAMS

ORIENTATION



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Detailed Regional Allocation by Activity and Expense Item

| TRAVEL EXPENSE ONLY | | | | |
|---------------------|-------------------------|--|--|------------------------|
| | Schools Division Office | TRAINING OF CORE TRAINERS FOR THE GRADES 6, 9, AND 10 CURRICULUM | TRAINING OF REGIONAL TRAINERS FOR THE GRADES 6, 9, AND 10 CURRICULUM | TOTAL |
| 1. | BACOLOD CITY | PhP16,000.00 | PhP424,000.00 | PhP440,000.00 |
| 2. | BAGO CITY | | 56,000.00 | 56,000.00 |
| 3. | BAIS CITY | 8,000.00 | 96,000.00 | 104,000.00 |
| 4. | BAYAWAN CITY | 8,000.00 | 48,000.00 | 56,000.00 |
| 5. | CADIZ CITY | | 56,000.00 | 56,000.00 |
| 6. | CANLAON CITY | 8,000.00 | 48,000.00 | 56,000.00 |
| 7. | DUMAGUETE CITY | | 56,000.00 | 56,000.00 |
| 8. | ESCALANTE CITY | | 80,000.00 | 80,000.00 |
| 9. | GUIHULNGAN CITY | 8,000.00 | 40,000.00 | 48,000.00 |
| 10. | HIMAMAYLAN CITY | 8,000.00 | 112,000.00 | 120,000.00 |
| 11. | KABANKALAN CITY | 8,000.00 | 32,000.00 | 40,000.00 |
| 12. | LA CARLOTA CITY | | 64,000.00 | 64,000.00 |
| 13. | NEGROS OCCIDENTAL | 16,000.00 | 88,000.00 | 104,000.00 |
| 14. | NEGROS ORIENTAL | 8,000.00 | 160,000.00 | 168,000.00 |
| 15. | SAGAY CITY | | 32,000.00 | 32,000.00 |
| 16. | SAN CARLOS CITY | 24,000.00 | 128,000.00 | 152,000.00 |
| 17. | SILAY CITY | 8,000.00 | 32,000.00 | 40,000.00 |
| 18. | SIPALAY CITY | | 48,000.00 | 48,000.00 |
| 19. | SIQUIJOR | 8,000.00 | 48,000.00 | 56,000.00 |
| 20. | TALISAY CITY | 8,000.00 | 64,000.00 | 72,000.00 |
| 21. | TANJAY CITY | 8,000.00 | 72,000.00 | 80,000.00 |
| 22. | VICTORIAS CITY | | 48,000.00 | 48,000.00 |
| | TOTAL | PhP144,000.00 | PhP1,832,000.00 | PhP1,976,000.00 |



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Summary of SDO Allocation by Fund Source and Activity
Activities Charged Against FY 2026 CURRENT Fund

ANNEX A

| | Schools Division Office | QTY. Pax | Meals @Php600 per day | Supplies @Php 250/pax | Total |
|-----|-------------------------|------------------|--------------------------|--------------------------|----------------------|
| 1. | BACOLOD CITY | 1157 | 2,776,800.00 | 289,250.00 | 3,066,050.00 |
| 2. | BAGO CITY | 493 | 1,183,200.00 | 123,250.00 | 1,306,450.00 |
| 3. | BAIS CITY | 429 | 1,029,600.00 | 107,250.00 | 1,136,850.00 |
| 4. | BAYAWAN CITY | 602 | 1,444,800.00 | 150,500.00 | 1,595,300.00 |
| 5. | CADIZ CITY | 611 | 1,466,400.00 | 152,750.00 | 1,619,150.00 |
| 6. | CANLAON CITY | 230 | 552,000.00 | 57,500.00 | 609,500.00 |
| 7. | DUMAGUETE CITY | 348 | 835,200.00 | 87,000.00 | 922,200.00 |
| 8. | ESCALANTE CITY | 472 | 1,132,800.00 | 118,000.00 | 1,250,800.00 |
| 9. | GUIHULNGAN CITY | 470 | 1,128,000.00 | 117,500.00 | 1,245,500.00 |
| 10. | HIMAMAYLAN CITY | 485 | 1,164,000.00 | 121,250.00 | 1,285,250.00 |
| 11. | KABANKALAN CITY | 604 | 1,449,600.00 | 151,000.00 | 1,600,600.00 |
| 12. | LA CARLOTA CITY | 270 | 648,000.00 | 67,500.00 | 715,500.00 |
| 13. | NEGROS OCCIDENTAL | 3481 | 8,354,400.00 | 870,250.00 | 9,224,650.00 |
| 14. | NEGROS ORIENTAL | 1970 | 4,728,000.00 | 492,500.00 | 5,220,500.00 |
| 15. | SAGAY CITY | 708 | 1,699,200.00 | 177,000.00 | 1,876,200.00 |
| 16. | SAN CARLOS CITY | 547 | 1,312,800.00 | 136,750.00 | 1,449,550.00 |
| 17. | SILAY CITY | 494 | 1,185,600.00 | 123,500.00 | 1,309,100.00 |
| 18. | SIPALAY CITY | 365 | 876,000.00 | 91,250.00 | 967,250.00 |
| 19. | SIQUIJOR | 560 | 1,344,000.00 | 140,000.00 | 1,484,000.00 |
| 20. | TALISAY CITY | 381 | 914,400.00 | 95,250.00 | 1,009,650.00 |
| 21. | TANJAY CITY | 444 | 1,065,600.00 | 111,000.00 | 1,176,600.00 |
| 22. | VICTORIAS CITY | 353 | 847,200.00 | 88,250.00 | 935,450.00 |
| | TOTAL | 15,474.00 | 37,137,600.00 | 3,868,500.00 | 41,006,100.00 |



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