



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 473, s. 2025

OCT 10 2025

**SUBMISSION OF WORLD TEACHER'S DAY INCENTIVE
BENEFIT (WTDIB) REPORT FOR FY 2025**

To: Schools Division Superintendents
All Other Concerned

1. Attached is Memorandum DM-OUHROD-2025-2777 dated October 06, 2025 re: "Submission of World Teacher's Day Incentive Benefit (WTDIB) Report for FY2025", which is self-explanatory.
2. Attention is particularly invited to paragraph 3 of the said Memorandum.
3. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

FORMS

ALLOWANCE

POLICY

INCENTIVE

ASD/PS/AGS/RM-Dissemination-World Teacher's Day Incentive Benefit Report-2025-2777



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DEPARTMENT OF EDUCATION
RELEASED
 CO - OUHROD
Oct 09, 2025
 EWD-OM-2025-113
 By: R Malate 08:50 am



EWD-OM-2025-113

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-2777

FOR : **Regional Directors**
Schools Division Superintendents
Heads of Finance Divisions/Units
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

E-signed by
 Wilfredo Cabral
 10/9/2025, 8:49:01 AM

SUBJECT : **SUBMISSION OF WORLD TEACHERS' DAY INCENTIVE BENEFIT (WTDIB) REPORT FOR FY 2025**

DATE : 06 October 2025

Pursuant to Memorandum No. DM-OUHROD-2025-2684 regarding the grant of the World Teachers' Day Incentive Benefit (WTDIB) and in accordance with DepEd Special Provision No. 18 of the General Appropriations Act for FY 2025 and DepEd Order No. 029, s. 2020, this Office hereby requests the submission of consolidated WTDIB Report from your respective regional offices.

The report will serve as the official monitoring document to account for the disbursement of the Php 1,000.00 incentive for all eligible teaching and related teaching personnel, as defined under Republic Act No. 4670 (Magna Carta for Public School Teachers) and its IRR.

Please be guided by the following submission requirements:

1. Reports shall be consolidated at the Schools Division level prior to endorsement to the Regional Office.
2. Regional Offices shall transmit the consolidated report to this Office not later than **October 10, 2025**.
3. The prescribed attached template (Annex A) must be strictly followed.
4. Only duly validated and signed reports will be accepted for consolidation at the Central Office.

Compliance to this memorandum is highly encouraged to ensure transparency and accountability in the release of the WTDIB.

For concerns or clarifications, you may coordinate with BHROD-EWD via email at bhrod.ewd@deped.gov.ph or telephone number (02) 8633-7229.

For your guidance and immediate action.

Copy furnished:
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osec@deped.gov.ph

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Certificate No. PIP 0283
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Republic of the Philippines

ANNEX A

Department of Education

REGIONAL OFFICE: _____

REPORT ON THE PAYMENT OF WORLD TEACHERS DAY INCENTIVE BENEFIT

As of: _____

OFFICE	PHYSICAL TARGET			BUDGET UTILIZATION			REMARKS	
	NO. OF ELIGIBLE PERSONNEL	ACTUAL PERSONNEL PAID	PHYSICAL TARGET (%)	ADJUSTED ALLOTMENT	OBLIGATIONS	DISBURSEMENTS		OBLIGATION (%)
ROP	-		-	-	-	-		
CURRENT								
CONTINUING								
SDO 1	-		-	-	-	-		
CURRENT								
CONTINUING								
SDO 2	-		-	-	-	-		
CURRENT								
CONTINUING								
SDO 3	-		-	-	-	-		
CURRENT								
CONTINUING								
SDO 4	-		-	-	-	-		
CURRENT								
CONTINUING								
SDO etc...	-		-	-	-	-		
CURRENT								
CONTINUING								
TOTAL	0		0	0.00	0.00	0.00		
CURRENT				0.00	0.00	0.00		
CONTINUING				0.00	0.00	0.00		

Note: The Schools Division Offices (SDOs) shall accomplish the budget utilization report guided by the template provided (Annex A). However, a consolidated report for the entire region duly signed by the Regional Director is required and must be submitted to DepEd Central, through the Bureau of Human Resource and Organizational Development- Employee Welfare Division.

Prepared by:

Recommending Approval:

Approved by:
