



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION

REGIONAL MEMORANDUM  
No. 504, s. 2025

OCT 20 2025

**ATTENDANCE AT THE WORKSHOP ON THE FINALIZATION OF PROPOSED  
POLICY GUIDELINES ON THE ESTABLISHMENT OF LEARNING ENVIRONMENT  
IN ALTERNATIVE LEARNING SYSTEM (ALS)**

To: Schools Division Superintendent of La Carlota City  
All Others Concerned

1. Attached is DepEd Memorandum No. DM-LS-2025-103 titled Workshop on the Finalization of Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System (ALS) on November 05–07, 2025, in Region IV-A (CALABARZON). The exact venue will be announced through an administrative note.

2. The following are the participants in the activity:

No.	Name	Designation	Office/SDO
1	Dr. Nonito T. Guanzon	OIC-EPS	CLMD
2	Corazon P. Aloro	EPS II-ALS	La Carlota City

3. The travel expenses, airfare, per diem, and other miscellaneous expenses of participants shall be charged against the funds directly released to the Regional Offices, subject to the usual accounting and auditing rules and regulations. The expenses of the RO personnel involved shall be charged against local funds, subject to usual accounting and auditing rules and regulations.

4. Enclosed are the administrative notes and program matrix for reference.

5. Immediate dissemination of and compliance with this Memorandum are desired.

**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

**ALTERNATIVE LEARNING SYSTEM      CURRICULUM      WORKSHOP**

NTG/CLMD-RMWLC- Attendance at the Workshop on the Finalization of Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System (ALS)  
000/October 16, 2025



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Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM  
DM-LS-2025-103

TO : REGIONAL DIRECTORS  
REGIONAL ALS FOCAL PERSONS

FROM : *Carmela Oracion*  
CARMELA C. ORACION  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Learning Systems ✓

SUBJECT : ATTENDANCE AT THE WORKSHOP ON THE FINALIZATION  
OF PROPOSED POLICY GUIDELINES ON THE  
ESTABLISHMENT OF LEARNING ENVIRONMENT IN  
ALTERNATIVE LEARNING SYSTEM

DATE : September 29, 2025

The Bureau of Alternative Education – Policy and Quality Assurance Division (BAE- PQAD) will conduct the *Workshop on the Finalization of Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System* on **November 05-07, 2025** within Region IV-A (CALABARZON). The exact venue will be announced through an administrative note.

The activity aims to finalize the aforementioned draft policy through consultation.

For confirmation of attendance and administrative preparation, participants to be identified by the Regional Office (*see Attachment No. 1 for allocation per region*) are requested to **accomplish the online registration form on or before October 30, 2025**, through this link <https://tinyurl.com/BAEck2>. All participants are also requested to bring their laptops and extension cords. Please refer to Attachment No. 2 for a copy of the Indicative Program of Activities.

The travel expenses, airfare, per diem, and other miscellaneous expenses of participants shall be charged against the funds directly released to the Regional Offices subject to the usual accounting and auditing rules and regulations.

Should there be clarifications and/or queries, you may contact Michelle C. Mejia, Senior Education Program Specialist of BAE-PQAD, via email at [michelle.mejia@deped.gov.ph](mailto:michelle.mejia@deped.gov.ph).

Thank you very much.

*Copy furnished*

MALCOLM S. GARMA  
Undersecretary for Operations



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Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Attachment No. 1 to DM-LS-2025-103

### LIST OF PARTICIPANTS

Workshop on the Finalization of the Proposed Policy Guidelines on the Establishment of Alternative Learning System (ALS) Learning Environment  
November 05-07, 2025. Region IV-A (CALABARZON)

Region	Regional ALS Focal Person	Division ALS Focal Person	Education Program Specialist II for ALS (EPS II for ALS)
I	1		1
II	1		1
III	1		1
IV-A	1		1
IV-B	1		1
V	1		1
NCR	1		1
CAR	1		1
VI	1	1	
NIR	1	1	
VII	1	1	
VIII	1	1	
IX	1	1	
X	1	1	
XI	1	1	
XII	1	1	
CARAGA	1	1	



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Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Attachment No. 2 to DM-LS-2025-103

### INDICATIVE PROGRAM OF ACTIVITIES

Workshop on the Finalization of the Proposed Policy Guidelines on the Establishment of Alternative Learning System (ALS) Learning Environment  
November 05-07, 2025, Region IV-A (CALABARZON)

Time	Day 1	Day 2	Day 3
08:00-08:30 am	Arrival and Registration	MOL	MOL
08:30-09:00 am		Cont. Provision of inputs to the draft policy	Cont. Revision of the draft policy based on the presentation
09:00-10:00 am			Presentation of the revised draft
10:00-11:00 am			
11:00-12:00 am	Opening Program/ Groupings		
12:00-01:00 pm	Lunch	Lunch	Lunch
01:00-02:00 pm	Presentation of problem tree and overview of the draft policy	Presentation of outputs	Closing Program
02:00-03:00 pm	Provision of inputs to the draft policy		
03:00-03:15 pm	Break	Break	
03:00-04:00 pm	Cont. Provision of inputs to the draft policy	Revision of the draft policy based on the presentation	
04:00-04:45 pm	Wrap-up	Wrap-up	
04:45-05:00 pm	Michelle Bautista	Michelle Mejia	Judy Mendoza