



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

OCT 22 2025

REGIONAL MEMORANDUM

No. 521, s. 2025

**REQUEST FOR CONFIRMATION ON COMPLIANCE WITH GUIDELINES ON THE
CAREER GUIDANCE PROGRAM SCHOOL-BASED TRAINING FOR CAREER
ADVOCATES**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Education Support Services Division, disseminates the attached Memorandum OM-OUGOPS-2025-03-05701 from the Office of Undersecretary for Governance and Operations, dated September 12, 2025, titled the **“Request for Confirmation on Compliance with Guidelines on the Career Guidance Program School-Based Training for Career Advocates,”** which is self-explanatory.
2. Immediate dissemination of and strict compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: As Stated

Incl: As Stated

To be indicated in the Perpetual Index
under the following subjects:

TRAININGS
SELECTION

AJG/ESSD-RM/ Request for Confirmation on Compliance with Guidelines on the Career Guidance Program School-Based Training for Career Advocates /October 21, 2025



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

OM-OUGOPS-2025-03-05701

TO : **Regional Directors**
Regional and Division Youth Formation Coordinators
Regional and Division Edukasyon sa Pagpapakatao, GMRC
and Values Education Supervisors
NEAP-Regional Focal Persons
Schools Division Superintendents
Regional and Division Chiefs (ESSD/SGOD, CLMD/CID, and HRDD)
School Heads
CGP Lead and Core Team Trainers
All Others Concerned

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

SUBJECT : **REQUEST FOR CONFIRMATION ON COMPLIANCE WITH**
GUIDELINES ON THE CAREER GUIDANCE PROGRAM
SCHOOL-BASED TRAINING FOR CAREER ADVOCATES

DATE : September 12, 2025

In line with the ongoing implementation of the Career Guidance Program (CGP) School-Based Training for Career Advocates (SBTCA), spearheaded by the regions and divisions, this Office respectfully requests confirmation on the compliance of your region with the prescribed protocol for participants selection.

As stipulated under ADB-DLI 3.3, and reiterated in the program guidelines, at least fifty percent (50%) of all secondary schools nationwide must have two (2) trained and certified career advocates—one male and one female.

In this regard, we kindly request your Office to **confirm that this protocol is being strictly observed during the conduct of the SBTCA in your region.** Additionally, we would appreciate any feedback regarding challenges or concerns encountered during its implementation.

For reference, please see Memorandum DM-OASOPS-2024-11-604, titled "*Implementing Guidelines on the Conduct of the Career Guidance Program School-Based Training of Career Advocates (SBTCA).*"

Your cooperation and immediate response will be highly appreciated, as this information is essential for our monitoring and reporting requirements.

For questions or concerns, please feel free to reach out to BLSS-YFD via email at blss.yfd@deped.gov.ph.

We look forward to your positive response and continued support.

Thank you.