



Republic of the Philippines  
**Department of Education**  
NEGROS ISLAND REGION

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**REGIONAL MEMORANDUM**

No. 531, s. 2025

**REQUEST FOR THE DETAILS OF THE DESIGNATED  
COMPLIANCE OFFICER FOR PRIVACY (COPs) OR  
DATA PROTECTION FOCAL PERSONS**

To: Schools Division Superintendents  
All Other Concerned

1. Attached is Unnumbered Memorandum dated October 10, 2025 re: "Request for the Details of the Designated Compliance Officer for Privacy (COPs) or Data Protection Focal Persons" which is self-explanatory.
2. Attention is particularly invited to paragraph 4 of the said Memorandum.
3. Immediate dissemination of and compliance with this Memorandum are desired.

**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

POLICY      DATA      QUALIFICATIONS

ASD/PS/AGS/REGIONAL MEMO -dissemination- OSEC-2023-038-Compliance Officer for Privacy-DPPF



Address: Batinguel, Dumaguete City, 6200

Telephone Nos:

Email Address: nir@deped.gov.ph

Website: <https://tinyurl.com/nir-gov-ph>



Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

**MEMORANDUM**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

**FROM :**  **ROGER B. MASAPOL**  
Assistant Secretary  
Data Protection Officer

**SUBJECT :** REQUEST FOR THE DETAILS OF THE DESIGNATED COMPLIANCE OFFICER FOR PRIVACY (COPs) OR DATA PROTECTION FOCAL PERSONS

**DATE :** 10 October 2025

In line with Republic Act No. 10173, or the Data Privacy Act of 2012, which affirms the State's duty to protect the fundamental right to privacy and communication while promoting the free flow of information to foster innovation and growth, the Department of Education (DepEd) is committed to safeguarding the privacy rights of its learners, teachers, personnel, and stakeholders.

The National Privacy Commission (NPC) Circular No. 2022-04, mandates government agencies to designate a Data Protection Officer (DPO) and register the same in the NPC. Given the wide scope of the Department, the same Circular allows for the designation of a Compliance Officers for Privacy (COP) or Data Protection Focal at the field offices. Thus, DepEd issued Office Order No. 38, s. 2023, titled *Revised Designation of Data Protection Officers and Compliance Officers for Privacy*.

To facilitate coordination and communication related to data protection and privacy matters, a Data Privacy Directory will be created which aims to strengthen institutional compliance and coordination in upholding data protection standards across all levels of the organization.

In this regard, we kindly request **all Regional and Schools Division Offices to submit the names and official contact details of the designated COPs or Data Protection Focal Person**. For ease of consolidation, kindly access <https://tinyurl.com/Data-Privacy-Office-Directory> and fill in the necessary information.

For clarifications and inquiries, please send an email to [dpo@deped.gov.ph](mailto:dpo@deped.gov.ph).



Republic of the Philippines  
Department of Education

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OFFICE ORDER  
OO-OSEC-2023-038

**REVISED DESIGNATION OF DATA PROTECTION OFFICERS  
AND COMPLIANCE OFFICERS FOR PRIVACY**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

1. In view of the recent appointments signed by the President of the Republic of the Philippines dated January 11, 2023, and the issuance of DepEd Memorandum No. 006, s. 2023, titled **Assignment of Newly-Appointed Directors in the Department of Education** on January 27, 2023, this Office deems it appropriate to amend and update Office Order No. OO-OSEC-2022-063, dated September 29, 2022, titled **Designation of Data Protection Officers and Compliance Officers for Privacy**.

2. In the exigencies of the service, and pursuant to the provisions of existing laws, **Atty. Christopher Lawrence S. Arnuco ESQ.**, Assistant Secretary, and **Atty. Resty C. Osias**, Director IV, is designated as the Data Protection Officer (DPO) and Alternate DPO, respectively, to oversee the general implementation of Republic Act No. 10173 or the **Data Privacy Act of 2012**, its Implementing Rules and Regulations, and other relevant National Privacy Commission issuances, in the Department.

3. In the exercise of their duties and functions as DPO and Alternate DPO, the Legal Service shall give its full assistance to the foregoing officials.

4. There shall likewise be **Compliance Officer/s for Privacy (COP)** designated in each of the **regional offices (ROs)** and **schools division offices (SDOs)**. For the ROs, the Chief Administrative Officer, Administrative Division, shall perform the functions of the COP, with the Attorney IV as alternate COP. For SDOs, the Attorney III shall be the COP, with the Division Administrative Officer as the alternate COP. The ROs and SDOs shall furnish the DPO and Alternate DPO with the names and designations of their COPs.

5. The above functions shall be in addition to the existing duties and responsibilities of the foregoing Department of Education (DepEd) personnel, without additional compensation. The foregoing DepEd personnel are enjoined to observe the relevant laws, rules and regulations to ensure the legality and validity of all acts performed pursuant to this Order.

2/21/23

6. All DepEd personnel concerned shall give full support and cooperation to the foregoing personnel in the exercise of their duties and functions.
7. The provisions of DepEd Office Order No. OO-OSEC-2022-063 and all other DepEd issuances which are inconsistent with this Order are repealed, modified, or amended accordingly.
8. Immediate dissemination of and strict compliance with this Order is directed.

By Authority of the Secretary:



OO-OSEC-482139

*Gloria Junamil Mercado*  
**GLORIA JUNAMIL-MERCADO**  
Undersecretary