



Republic of the Philippines  
**Department of Education**  
**NEGROS ISLAND REGION**

OCT 24 2025

**REGIONAL MEMORANDUM**  
No. 538, s. 2025

**PARTICIPATION IN THE 2025 LEARNERS' CONVERGENCE PHILIPPINES**

To: Schools Division Superintendents  
OIC – Chief Education Supervisor, ESSD  
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), disseminates DepEd Memorandum No. 96, s. 2025 titled "**Learners' Convergence Philippines 2025**" and the Advisory issued by the Office of the Undersecretary for Governance and Operations titled "**Advisory on the Conduct of Learners' Convergence Philippines in Dumaguete City, Negros Oriental,**" which are self-explanatory.

2. Below is the allocation of participants per Schools Division Office:

Schools Division Office	Number of Learner Participants	Number of Chaperones	Total
1. Bacolod City	9	3	12
2. Bago	9	3	12
3. Bais City	9	3	12
4. Bayawan City	10	3	13
5. Cadiz City	9	3	12
6. Canlaon City	9	3	12
7. Dumaguete City	600	150	750
8. Escalante City	9	3	12
9. Guihulngan City	9	3	12
10. Himamaylan City	9	3	12
11. Kabankalan City	9	3	12
12. La Carlota City	12	4	16
13. Negros Occidental	9	3	12
14. Negros Oriental	300	100	400
15. Sagay City	9	3	12
16. San Carlos City	9	3	12
17. Silay City	9	3	12



**Address:** Batinguel, Dumaguete City, 6200  
**Telephone Nos:**  
**Email Address:** nir@deped.gov.ph  
**Website:** <https://tinyurl.com/nir-gov-ph>

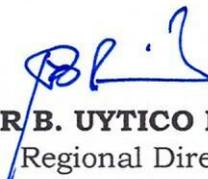
16. San Carlos City	9	3	12
17. Silay City	9	3	12
18. Sipalay City	9	3	12
19. Siquijor	45	15	60
20. Tanjay City	14	3	17
21. Talisay City	45	15	60
22. Victorias City	11	3	14
<b>TOTAL</b>			<b>1470</b>

3. In consideration of the proximity of the designated venues, learner-participants from the Schools Division of Dumaguete City are encouraged to live out during the duration of the activity. Furthermore, the Schools Division Superintendent of Dumaguete City shall ensure that the parents' consent forms, waivers, and other pertinent documents are duly accomplished and submitted for proper documentation.
4. Moreover, in view of the participation of teachers as chaperones, they are hereby requested to accomplish and sign the attached waiver in adherence to the Memorandum titled "Declaration of Midyear Break as Wellness Break and Guidelines for Professional Activities" dated October 22, 2025 issued by the Office of the Secretary.
5. Services rendered beyond the regular working/office hours during the preparation and implementation of activities shall entitle teaching personnel to the 1.5 Vacation Service Credits per eight (8) hours of rendered services, inclusive of the maximum limitation pursuant to the provisions of DepEd Order No. 13, s. 2024 titled "Revised Guidelines on Grant of Vacation Services Credits for Teachers," provided that the activities are pre-approved activities conducted by the Central Office, Regional Office, or Schools Division Offices (SDOs), and the non-teaching personnel to compensatory overtime credits (COC), in accordance with Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004, upon submission of duly accomplished Daily Time Records (DTR).
6. The meals and accommodation of the participants, shall be charged to the downloaded Program Support Fund for the 2025 Learners Convergence Philippines and National Career Expo, while the traveling, incidental expenses, and other expenses relative to the participation, except for SDO Dumaguete City participants, to the activity to NIR/school/local funds or any available funds, all subject to the usual accounting and auditing rules and regulations.
7. For more information, contact **Mrs. Ma. Lira Cynthia B. Quejada**, OIC - Chief Education Supervisor, ESSD, through email at [maliracynthia.quejada@deped.gov.ph](mailto:maliracynthia.quejada@deped.gov.ph) / [nir@deped.gov.ph](mailto:nir@deped.gov.ph).



**Address:** Batinguel, Dumaguete City, 6200  
**Telephone Nos:**  
**Email Address:** [nir@deped.gov.ph](mailto:nir@deped.gov.ph)  
**Website:** <https://tinyurl.com/nir-gov-ph>

8. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Reference: None

Incl: None

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCES  
LEARNERS  
PROGRAMS  
TRAININGS

FDM/ESSD-RM/TWG for LCPH and NCEX  
\_\_\_\_/October 20, 2025



**Address:** Batinguel, Dumaguete City, 6200  
**Telephone Nos:**  
**Email Address:** nir@depd.gov.ph  
**Website:** <https://tinyurl.com/nir-gov-ph>



Republic of the Philippines  
Department of Education



OCT 14 2025

DepEd MEMORANDUM  
No. **096**, s. 2025

**LEARNERS' CONVERGENCE PHILIPPINES 2025**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher, and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary Schools Heads  
All Others Concerned

1. The Department of Education (DepEd), Office of the Undersecretary for Operations (OUOPS), through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), will conduct the **Learners' Convergence Philippines (LearnCon PH) 2025**, in Dumaguete City, Negros Oriental on October 27 to 30, 2025, with the theme **"#GalingKabataan: Boses Mo, Bukas Natin!"**.

2. The LearnCon PH is the largest face-to-face engagement of learners, youth leaders, and education stakeholders representing the 229 School Division Offices (SDO) from 18 regions of the country. This Convergence provides learner participants with the unique opportunity to not only gain insights from esteemed speakers and engaging activities but also to enrich their learning experience through interaction with one another, fostering a deeper understanding of diverse cultures across the country. Specifically, the LearnCon PH 2025 aims to achieve the following objectives:

- a. Provide learners with career exploration opportunities, industry insights, and guidance on post-secondary pathways and connect learners with professionals, employers, and educational institutions to help them make informed career decisions, align their skills with industry demands, and prepare for future employment or higher education through the **National Career Expo Kick-off for School Year 2025-2026**.
- b. Disseminate relevant DepEd issuances, key programs, projects, and opportunities to learners and education stakeholders.
- c. Facilitate conversations on pressing issues relevant to learners as emerging leaders, fostering active involvement (e.g., bullying, teen pregnancy, job mismatch, etc.).
- d. Provide learners with a platform to dialogue, share ideas, insights, lessons learned, and best practices in learner-participation.

- e. Collaborate with diverse sectors to create a network for delivering real, responsive, and impactful change.
  - f. Provide learners with insights into their role in nation-building, offering a safe space for networking in leadership, governance, civic engagement, health and well-being, gender and social inclusion, climate action, environmental protection, agriculture, innovation, entrepreneurship, future readiness, culture, arts, and peace.
  - g. Gather learner inputs for the co-creation of a **Regional Learners' 3-year Strategic Action Plan and Resolutions** aligned with the six (6) Thematic Areas of Learner Support that **address regional issues and challenges** faced by learners through **responsive, inclusive, and sustainable solutions**.
  - h. Create a learning environment where learners enjoy their right to participate in matters concerning them, with their views being seriously considered.
3. This year marks the fourth edition of the Philippine Youth Convergence (PYC), first conducted in 2022, which was rebranded to LearnCon PH in 2023. The upcoming Convergence shall be hosted by the local government unit (LGU) of Negros Oriental and Dumaguete City in collaboration with the DepEd Negros Island Region (NIR).
4. The BLSS-YFD shall convene the different Working Committees, which will be composed of members representing various offices in DepEd, LGU, host region, to assist in the implementation of all preparatory activities, event proper, and event evaluation and monitoring.
5. The Undersecretaries, Assistant Secretaries, Minister of Basic, Higher, and Technical Education of the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), Bureau and Service Directors, representatives of invited offices, and members of the Working Committees are invited to attend the said activity.
6. The BLSS-YFD shall oversee the overall planning, preparation, implementation, and evaluation of the LearnCon PH 2025, and shall work in close coordination with the Office of the Regional Director, DepEd NIR, and Local Government of Negros Oriental and Dumaguete City, which shall provide the necessary administrative and logistical support and assistance to the activity.
7. Participation in the LearnCon PH 2025 shall be **purely voluntary** and **will not hamper instructional time** pursuant to the provisions set in DO 12, s. 2025, "**Multi-Year Implementing Guidelines on the School Calendar and Activities**" and DO 9, s. 2005, "**Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.**"
8. Furthermore, the regional and schools division offices shall ensure strict compliance with the existing DepEd guidelines concerning in-person activities as outlined in DO 3, s. 2023 titled **An Order Allowing the Conduct of In-person Activities in Schools**, and DO 66, s. 2017 titled **Implementing Guidelines on the Conduct of Off-Campus Activities**. In line with the Department's commitment to prioritizing the best interest of learners in all decisions and actions involving them, and to protecting them against any form of abuse, violence, exploitation, discrimination, and bullying, full adherence to DO 40, s. 2012 titled **DepEd Child Protection Policy**, and DO 31, s. 2022 titled **Child Rights Policy: Adopting the Rights-Based Education Framework in the Philippine Basic Education** must be observed.
- 

9. For ease of reference, contained in this DepEd Memorandum are the administrative guidelines, pre-registration forms, parental consent and waiver form, confirmation form, and indicative program of activities in the following enclosures:

- Enclosure No. 1 : Administrative Guidelines,
- Enclosure No. 2 : Schools Division Office Pre-Registration Form,
- Enclosure No. 3 : Parental Consent and Waiver Form,
- Enclosure No. 4 : Regional Confirmation Form,
- Enclosure No. 5 : Indicative Program of Activities.

10. There shall be **no registration fees** to be collected and/or charged to all delegates for participating in the LearnCon PH 2025. Expenses for the board and lodging of selected participants and chaperones from the schools division office assigned by the Schools Division Superintendent (SDS) shall be charged to Learner Support Program 2025 Funds. Travel expenses and other incidental expenses of selected participants and PDOs shall be charged to Local Funds, Maintenance and Other Operating Expenses (MOOE), Local School Board - Special Education Fund (LSB-SEF), and other fund source/s, subject to the usual accounting and auditing rules and regulations.

11. Fund support to cover all LearnCon PH 2025 expenses including venues, as well as the board and lodging, transportation, and other expenses of the members of the Working Committees relevant to the actual conduct of the LearnCon PH 2025 shall be downloaded to DepEd NIR for hosting the event charged to the LSP 2025 Funds subject to the usual accounting and auditing rules and regulations.

12. Cost of attendance of the members of the Executive Committee and Management Committee, as well as the representatives of the various offices invited to the LearnCon PH 2025, shall be charged to their respective Local Office Funds.

13. All chaperones and technical working group members who will render service on weekends and holidays shall be entitled to avail of service credits, compensatory time-off (CTO), or overtime credits. These may be used for leave purposes and shall remain valid and binding until they are separated or retired from service, subject to the approval of granting authorities. The service credits or CTO are subject to existing rules and regulations of DepEd and shall be approved by their respective Schools Division Offices.

14. For questions and clarifications, all concerned may contact the **LearnCon PH Secretariat** through email at [learnconph@deped.gov.ph](mailto:learnconph@deped.gov.ph).

15. Immediate dissemination of this Memorandum is desired.

  
**SONNY ANGARA**  
Secretary



Encl.:  
As stated

Reference:

DepEd Memorandum No. 044, s. 2022, 033, s. 2023, and 029, s. 2024

To be indicated in the Perpetual Index  
Under the following subjects:

BUREAUS  
OFFICES  
OFFICIALS  
PROGRAMS  
PROJECTS  
SCHOOLS

JGCG, WO, MPC, DM LearnCon PH 2025  
0306 - August 29, 2025

26



## ADMINISTRATIVE GUIDELINES

### I. PRE-CONVERGENCE PREPARATION

#### A. General Guidelines

1. To ensure maximum participation, all Schools Division Offices (SDOs) with the approval of their respective Regional Offices (ROs) are requested to select a total of **twelve (12) representatives** consisting of both **males and females** who satisfy all of the following qualifications and criteria:

##### a. Learners

- a.1. *bona fide* secondary school learner by School Year 2025-2026;
- a.2. with good moral character;
- a.3. physically capable of participating in all activities, with reasonable accommodations provided as necessary; and
- a.4. has strong advocacy and a member of a club or organization which programs, projects, and activities are aligned with the following thematic areas:
  - leadership, governance, and civic engagement
  - health and well-being
  - gender and social inclusion
  - climate action, environmental protection, and agriculture
  - innovation, entrepreneurship, and future readiness
  - culture, arts, and peace
  - Alternative Learning System (ALS)
  - Indigenous People (IP)
  - Learner with Disability (LWD)

##### b. Chaperones

- b. 1. with good office standing and professional ethics;
- b.2. holds a regular position as Project Development Officer I designated as the Division Youth Formation Coordinator, assigned or identified by the Schools Division Superintendent. If Project Development Officers are not available to serve as chaperones, the SDO, through the Schools Division Superintendent, may assign non-teaching personnel to assume the role;
- b. 3. able to provide guidance to the learner-representatives all throughout the event;

- b. 4. with relevant experience in youth formation programs, projects, activities, and engagements;
  - b. 4. physically fit and capable of participating actively in all activities; and
  - b.5. able to perform all the tasks expected of them.
- 2. The designated chaperones shall serve as the focal persons of their respective division delegation.
  - a. Chaperones shall coordinate closely with the learner-representatives and shall provide assistance in the completion and submission of the following requirements:
    - a. signed SDO Pre-Registration Form (**Enclosure No. 2**)
    - b. signed Parental Consent and Waiver Form (**Enclosure No. 3**)
    - c. Medical Certificate issued by the SDO Medical Officer or other duly authorized personnel; and
    - d. scanned copy of:
      - d.1. school identification card for the learner-representatives; and
      - d.2. employee identification card for the chaperones.
  - b. For reference, editable forms may be downloaded and accessed through this link: [<https://tinyurl.com/LCPH25-Reg>]
- 3. The designated chaperones, after the completion of all required documents, shall:
  - a. input the necessary information of the participants in the LearnCon PH 2025 Online Registration Form (ORF) via Microsoft Sheet: [<https://tinyurl.com/LCPH25-PaxRegistration>]
  - b. submit via email an endorsement letter, along with the required documents, to the Regional Office (RO) for consolidation, **on or before Tuesday, September 30, 2025**; and
  - c. provide the LearnCon Secretariat an advance copy of the endorsement letter and the required documents via email to [learnconph@deped.gov.ph](mailto:learnconph@deped.gov.ph) using the subject line: SDO\_Delegates\_[Region]\_[SDO].
- 4. The ROs, upon receipt of the endorsement letter from their respective divisions, shall ensure that documents are well-compiled and documented. Afterwards, ROs shall immediately acknowledge the official list and documents submitted.
  - a. The RO shall transmit the following documents via email to the LearnCon Secretariat (through [learnconph@deped.gov.ph](mailto:learnconph@deped.gov.ph), with subject: **[Region]\_Official List of LCPH 2025 Participants**) on or before **Monday, October 06, 2025**, the *Regional Confirmation Form (Enclosure No. 4)* signed by the Regional Director, and saved in one PDF file; and

- b. The RO, in coordination with their respective SDO, shall ensure that the following requirements are uploaded in the OneDrive folder [<https://tinyurl.com/LCPH25-PaxRequirements>]:
  - i. the official list of participants of their SDOs,
  - ii. signed Parental Consent and Waiver Forms of all learner-representatives;
  - iii. medical certificates issued by the SDO Medical Officer; and
  - iv. scanned identification cards; and
  - v. proof of insurance coverage.
5. The ROs shall ensure that all information sent by the SDOs are translated completely and accurately in the *Regional Confirmation Form*, signed by the Regional Director, as this will be considered as the official and final list of delegates from the Region.
6. The Schools Division Offices (SDOs), through the designated chaperones, shall notify via email the LearnCon PH Secretariat of their travel details and statuses prior to their arrival at the LearnCon PH 2025 venue. This will serve as the Technical Working Group's foundation for establishing transportation mechanisms.
7. The ROs, SDOs, and designated chaperones shall duly inform the LearnCon Secretariat prior to the Convergence of any changes to the delegate's participation, travel arrangements, or other logistical aspects. Adjustments will be made as necessary.
8. The LearnCon PH Secretariat shall release updated advisory/ies prior to the Convergence to further orient the participants on the program's overall flow of activities and additional guidelines.

#### **B. Participation of Participants from BARMM**

1. The Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) is highly encouraged to participate in the said event.
2. The travel expenses, personal insurance, and other incidental expenses of BARMM participants shall be charged to their local funds.
3. All BARMM participants shall be accommodated in the billeting areas together with their respective regional representatives.
4. No registration fee shall be collected from participants from BARMM to cover venue rental, training kits, and meals.



**C. Participation of the Regional Youth Formation Coordinators (RYFCs), Technical Assistant I for Youth Formation, and Members of the Pambansang Samahan ng mga Tagahubog ng Pilipinas (PSTP)**

1. The RYFCs, Technical Assistant I for Youth Formation, and National PSTP Officers shall serve as part of the Technical Working Group in the Convergence. The LearnCon PH Secretariat shall coordinate with them on their specific duties and responsibilities.
2. In cases where the RYFCs cannot participate in the LearnCon PH 2025, the Regional Director shall designate an alternate RYFC to serve. The alternate RYFC shall not be a chaperone assigned to SDO delegates.

**II. CONVERGENCE PROPER**

**A. Arrival of Participants**

1. All participants shall arrive at their assigned billeting areas on **Sunday, October 26, 2025**, from 1:00 p.m. to 5:00 p.m.
2. Participants traveling by air, by boat, and by land shall proceed directly to their assigned billeting areas and will be accommodated by the Registration Committee.
3. Upon arrival, all participants must present their identification card (school ID for learner participants, while employee ID for chaperones) to the Secretariat for attendance, verification, room assignments, and kit distribution.

**B. No Registration Fee**

No registration fee shall be collected and/or charged to all delegates for participating in the LearnCon PH 2025. Furthermore, no fees shall be collected for other purposes associated with participating in the LearnCon PH 2025, such as, but not limited to, the provision of meals, processing of documents, transportation, accommodation in billeting schools, and admission to facilities and venues.

**C. Billeting and Accommodation**

1. All participants will be billeted at the identified public schools in Dumaguete City. Accommodation will be available from **1:00 p.m. on Sunday, October 26, 2025**, until **12:00 p.m. on Friday, October 31, 2025**.
2. The LearnCon PH Secretariat shall communicate to the regions the assigned billeting schools for the participants.

3. Any other expenses incurred while at the LearnCon PH 2025 venues, such as phone calls, internet connectivity, personal meal orders, and the like, will not be covered by the organizers and must be charged to the participants' own account. Participants must also bring their own personal hygiene kits and personal medicine.

**D. Meals**

1. The first meal to be served is lunch on Sunday, October 26, 2025, while the last meal will be breakfast on Friday, October 31, 2025.
2. Additional advisory/ies on the mechanisms for meal distribution shall be communicated to all regional offices and SDOs prior to the LearnCon PH 2025.

**E. Activities**

1. The program of activities will be followed as planned. In case of changes, the organizers will inform the participants during plenary sessions to guide them throughout the program. Only announcements made by the LearnCon PH Secretariat and organizers shall be recognized as official.
2. The Secretariat shall duly respond to the questions and concerns of the participants, especially those not covered by previously released communications.

**F. Participation**

1. All delegates shall actively participate and engage in all the activities and sessions. Participants are highly encouraged to interact and collaborate with each other.
2. The LearnCon PH Secretariat, resource persons, and activity facilitators shall guide the participants through the activities and sessions and shall respond to queries and concerns about the activities.

**G. Event Rules**

1. The Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), in consultation with the LearnCon PH Secretariat, is the head authority on all matters pertaining to Convergence.
2. To ensure everyone's health, safety, and well-being, all participants must adhere to the minimum public health standards and protocols and to the learner rights and protection guidelines. Participants shall also be guided by the event's contingency plan throughout the activity.
3. All participants, organizers, partners, and service providers involved in the LearnCon PH 2025 shall adhere to the principles of social inclusion, recognizing diversity of backgrounds and identities. The BLSS-Youth Formation Division and the LearnCon PH Secretariat shall establish

necessary arrangements, rules, and regulations to ensure safe spaces for all participants, especially the learners.

4. If there are additional rules and regulations, the LearnCon PH Secretariat will immediately inform the participants for guidance. Only rules and regulations released by BLSS-YFD and the LearnCon PH Secretariat shall be recognized as official.

#### **H. Roles and Responsibilities**

To ensure that everyone is held accountable for their own actions during the event, everyone is expected to carry out the following minimum assigned duties and responsibilities. To cite:

- a. Learner participants shall:
  - a.1. actively participate in LearnCon PH 2025 activities;
  - a.2. contribute to the creation of session outputs, provide relevant inputs, and constructive feedback as directed by the session facilitators and resource persons;
  - a.3. maintain the cleanliness and orderliness of the billeting areas and other event venues;
  - a.4. practice decorum all throughout the event;
  - a.5. communicate issues and concerns to the assigned chaperones or the LearnCon PH Secretariat in a polite and respectful manner;
  - a.6. follow the prescribed dress codes and LearnCon PH ID during sessions;
  - a.7. not bring or possess prohibited articles, such as but not limited to deadly weapons, drugs, alcohol, toxic and noxious substances, cigarettes, and pornographic materials into the LearnCon PH 2025 premises (event venue or billeting areas), and
  - a.8. perform other tasks assigned/requested by the LearnCon PH Secretariat.
- b. Chaperones shall:
  - b. 1. ensure that learner participants are safe and are able to enjoy themselves throughout the event. Chaperones are the persons to whom the learners should look for guidance, protection, clarification, and support;
  - b.2. assist and serve as mentor to the learner participants during the pre-work activity phase;
  - b. 3. exercise parental authority and responsibility—to the extent allowed by the law and existing DepEd policies—over the learners under their supervision, instruction, and custody; authority shall apply to all authorized activities whether inside or outside the premises of the LearnCon PH 2025



venues and billeting areas

b. 4. ensure that emergency contact details are readily available and can be contacted, whenever necessary;

b.5. maintain a calm and composed behavior in cases of emergency and in stressful situations;

b. 6. appropriately address any misbehaviors from learners and other participants and be able to escalate concerns to the appropriate offices or persons, whenever necessary;

b. 7. practice decorum, pro-social behavior, and non-violent discipline upon the learner participants all throughout the event; in no case shall corporal punishment be inflicted upon the participants;

b. 8. be knowledgeable with the safeguarding policies and procedures, event rules, and other safety and security protocols required of them to perform;

b.9. protect learner participants from bad company and prevent them from acquiring habits detrimental to their health, participation, and morals;

b.10. confiscate prohibited articles, as enumerated above, brought into the event premises by learner-participants, and turn the items over to and refer the violation to any member of the Safety and Security Committee

b.11. perform duties imposed on them by existing Department of Education (DepEd) policies, as substitute parents or guardians.

**I. Security and Valuables**

1. All participants must take care of their own personal belongings and refrain from leaving their valuables unattended throughout the event. The LearnCon PH Secretariat will not be held liable for any loss or damage of personal belongings while in the event.
2. Should there be any untoward incidents during the event, the participants shall inform the LearnCon PH Secretariat as soon as possible for immediate action.

**J. Attire**

All participants must wear decent and non-revealing clothing (e.g., organization or club shirt, collared shirt, long sleeves and slacks, pencil cut, and below the knee skirts).

<b>Day</b>	<b>Date</b>	<b>Attire</b>
1	Monday, October 27, 2025	<i>Regional Attire</i>
2	Tuesday, October 28, 2025	<i>LearnCon PH Shirt</i>
3	Wednesday, October 29, 2025	<i>Business attire / organization shirt</i>
4	Thursday, October 30, 2025	<i>Business attire / organization shirt</i>

**K. Wearing of Identification card (ID)**

LearnCon PH 2025 IDs must always be worn for security reasons. No one shall be permitted to enter the LearnCon venues without ID.

**L. Health and Safety Protocols**

1. All learner participants and chaperones are presumed to be in good health. Those who are exhibiting any symptoms of illness shall inform the LearnCon PH Secretariat about their medical conditions and needs and shall be discouraged from attending the event of activity.
2. The LearnCon PH Secretariat shall address the medical needs of the participants. Expenses in this regard shall be charged against LearnCon 2025 contingency fund and/or the participants' own account. For safety and for any emergency, medical staff will be stationed at the venue and in billeting areas for the entire duration of the event.
3. For the health and safety of all participants, the LearnCon PH 2025 shall abide by the following conditions:

**a. Pre-Event**

a.1. A designated isolation area must be identified in case a participant manifests any sign or symptom of any communicable disease.

a.2. The LearnCon PH Secretariat shall coordinate with the Department of Health (DOH) or host City Health must be done to ensure the availability of health personnel and seek the support of and partner with mental health associations in respective areas, if possible, to assist in ensuring the mental wellness of the entire delegation.

a.3. Respective billeting schools are responsible for ensuring sanitation in the sleeping areas, comfort rooms, and other public use facilities, as stipulated in existing DepEd policies.

a.4. The host city shall ensure 24/7 availability of medical provision.

**b. At the Billeting Areas**

b. 1. The delegation is responsible for reporting any signs and symptoms of any communicable disease to the LearnCon PH 2025 Secretariat.

b.2. Learner participants and chaperones who exhibit symptoms of any communicable disease shall be immediately placed in an isolation area while preparing for transport to the appropriate facility.

b. 3. All participants shall follow the existing approved protocols of the billeting schools.

b.4. All participants are highly encouraged to wear face masks.



**c. During Event**

c.1. All event activities shall adopt safety protocols prescribed by the LearnCon PH Secretariat.

c.2. LearnCon PH Secretariat shall monitor any delegate who exhibits flu-like symptoms.

c. 3. Throughout the activities, both the participants and working committees are still encouraged to wear face masks, except when eating or drinking.

c. 4. Physical distancing shall be observed whenever possible.

**d. Post-Event**

The host region and the delegation shall aid the participants with symptoms of any communicable disease and other medical issues, particularly when the delegation member is hospitalized and advised by the medical practitioner not fit to travel.

**M. Insurance**

Pursuant to DepEd Order No. 66, s. 2017, titled, "Implementing Guidelines on the Conduct of Off-Campus Activities," all participants are required before their travel dates to secure their travel insurance at their own expense covering inclusive dates of travel from point of departure to Dumaguete City, and back, either group or individual, before proceeding to the LearnCon PH 2025.

**N. Learners' Rights and Protection**

1. The DepEd, through the LearnCon PH Secretariat, and the Learner Rights and Protection Division (LRPD), shall ensure that all activities and venues are conducive and that the best interest of the learner participants shall be the paramount consideration in all decisions and actions involving them. To provide special protection to learner-participants who are gravely threatened or endangered by circumstances, the DepEd Child Protection Policy (DepEd Order 40, s. 2012) shall be fully adopted before, during, and after the LearnCon PH 2025. Yet, the participatory rights of the learners in the implementation of this policy and in all proceedings affecting them, whether they be victims or aggressors, either directly, or through a representative, are recognized.
2. The LearnCon PH 2025 shall be in accordance with the safeguarding guidelines to minimize risk, guarantee safe space, and ensure positive experience for all delegates, organizers, and others involved in the event. Further, through the safeguarding guidelines, appropriate preventive, protective, and remedial measures will be properly implemented.
3. Accordingly, the DepEd and LearnCon PH Secretariat reiterates the zero-tolerance policy for any act of child abuse, exploitation, violence, discrimination, bullying, and other forms of abuse. Hence, a Child Protection Desk shall be fully operationalized through the Child Protection Committee (CPC) in all venues and billeting schools.



## O. Feedback and Evaluation

To have a worthwhile LearnCon PH experience, participants should complete the feedback and evaluation form in exchange for certificates.

## III. EVENT HIGHLIGHTS

- A. **Pre-work Activity** (Learner Situationer and Insights Report): A separate briefer and template of the pre-work activity shall be disseminated at least one month prior to the conduct of LearnCon PH 2025.

Through this pre-work activity, learner-participants shall develop a Report detailing school and/or community issues and best practices; their own informed commentary on how such affects the learner population; and proposed ways forward. In accomplishing the Report, learner-participants shall coordinate and interact with their fellow learners, subject-teachers, club or organization teacher-advisers or mentors, and/or school heads.

This activity is designed to not only enhance learners' participation during LearnCon PH 2025, but also to initiate community-level conversations. The pre-work serves as a thinking exercise and a foundation for the learners' active involvement in the various action planning event segments enumerated below.

- B. **National Career Expo Kick-off for School Year 2025-2026:** With the theme **"Discovering DREAM Pathways"**, it aims to empower Filipino learners to unlock their full potential by guiding them to develop skills, seize opportunities, and make informed decisions as they navigate career and lifelong learning pathways.

As part of the Career Expo, the **LANDAS Toolkit** will also be launched by highlighting its practical use in helping learners reflect on their goals, make informed choices, and confidently chart their life and career paths. The launch will give participants a closer look at how the toolkit promotes career readiness through values-based guidance, engaging activities, and tools that truly put the learner at the center.

The LearnCon PH 2025 National Career Expo shall have the following schedule of activities:

<b>Date and Time</b>	<b>Activity</b>
October 26, 2025 3:00 – 5:00 p.m.	Ingress of Booths and Exhibits
October 27-28, 2025 8:00 – 4:00 p.m.	Plenary Sessions and Career Expo
October 28, 2025 4:01 – 7:00 p.m.	Egress of Booths and Exhibits

For questions and concerns, please coordinate with the LearnCon PH Secretariat via email at [learnconph@deped.gov.ph](mailto:learnconph@deped.gov.ph).

- C. **Welcome Night (Learners' Night):** A vibrant kickoff to LCPH 2025 to celebrates the energy, creativity, and spirit of Filipino learners. This fun-filled activity that brings together participants from across the country in a night of music, culture, games, and meaningful connections
- D. **Simultaneous Sessions:** Sessions focusing on the learner support thematic areas of leadership, governance, and civic engagement; health and well-being; gender and social inclusion; climate action, environmental protection, and agriculture; innovation, entrepreneurship, and future readiness; and culture, arts, and peace.
- E. **Learners' Congress:** This segment will equip young participants with essential knowledge on policymaking, governance, and civic engagement, while providing a venue to identify key youth issues, develop policy recommendations, and engage with stakeholders in meaningful decision-making at various levels.
- F. **Project Pitching:** The selected projects / action plans during the simultaneous session will have the opportunity to showcase their ideas in front of a live audience and a panel of experts with a seven-minute time limit for each presentation. This invaluable opportunity facilitates feedback, support, and potential funding avenues, fostering the growth and enhancement of their endeavors.
- G. **Youth Leaders Forum:** It empowers young leaders to reflect on their role in nation-building by deepening their understanding of meaningful participation and evaluating their environments against global standards through insights from a panel of youth advocates and experts.

#### IV. COMMITTEES

1. LearnCon PH 2025 Secretariat shall facilitate the formation of the following recommended Committees at the national level with counterparts from the DepEd Negros Island Region (NIR), and Schools Division Office of Dumaguete City for the effective implementation of the said DepEd Memorandum:

<b>I. Steering Committee (Central Office Level)</b>	
<b>Chairperson:</b>	<b>Malcolm S. Garma</b> Undersecretary for Operations
<b>Co-Chairperson:</b>	<b>Georgina H. Yang</b> Assistant Secretary for Operations
<b>Vice-Chairperson:</b>	<b>Dr. Miguel Angelo S. Mantaring</b> Director IV

	Bureau of Learner Support Services
<b>Members:</b>	<ol style="list-style-type: none"> <li><b>Felino O. Castro V</b> Director IV Disaster Risk Reduction and Management Service</li> <li><b>Dr. Gina L. Cruz,</b> Senior Education Program Specialist Officer-in-Charge BLSS-Youth Formation Division</li> </ol>
<b>II. Management Working Committee</b>	
<b>Chairperson:</b>	<b>Dr. Miguel Angelo S. Mantaring</b> Director IV Bureau of Learner Support Services
<b>Vice Chairperson:</b>	<b>Dr. Gina L. Cruz,</b> Senior Education Program Specialist Officer-in-Charge BLSS-Youth Formation Division
<b>Over-all Event Coordinator:</b>	<b>Gina R. Viduya</b> Project Development Officer II BLSS-Youth Formation Division
<b>Administrative Group Coordinator:</b>	<ol style="list-style-type: none"> <li><b>Clare Michelle I. Paclibar</b> Project Development Officer II BLSS-Youth Formation Division</li> <li><b>Aeman A. Llantada</b> Technical Assistant II BLSS-Youth Formation Division</li> </ol>
<b>Technical Group Coordinator:</b>	<ol style="list-style-type: none"> <li><b>Jemalyn Beatriz V. Aceveda</b> Project Development Officer II OIC-Assistant Chief BLSS-Youth Formation Division</li> <li><b>Shiela Mae C. Mariano</b> Technical Assistant II BLSS-Youth Formation Division</li> </ol>

Technical Group	Administrative Group
<i>Sub-committees:</i> <ol style="list-style-type: none"> <li>Programs</li> <li>Creatives</li> <li>Communications</li> <li>Secretariat</li> <li>Guest Relations</li> </ol>	<i>Sub-committees:</i> <ol style="list-style-type: none"> <li>Food and Accommodation</li> <li>Supplies and Logistics</li> <li>Resource Mobilization</li> <li>Transportation</li> <li>Safety and Security</li> </ol>

- A Technical Working Group shall be convened with other DepEd Central offices to help implement the event.

3. The Regional Director of the host region may designate a personnel or employee to assist the LearnCon PH 2025 Secretariat and LGU Negros Oriental and Dumaguete City in the event's planning, organization, implementation, and evaluation.
4. The Schools Division Office of Dumaguete City, through its Schools Division Superintendent or SDO personnel authorized by the latter, and in consultation with the LGU, RO, and national Secretariat, may designate personnel to assist the LearnCon PH 2025 Secretariat, LGU Negros Oriental, LGU Dumaguete City, and DepEd NIR in the event's preparation, organization, implementation, and evaluation.
5. Furthermore, the RO/SDO may tap or forge partnerships and collaboration with local communities/barangays or partner organizations with the authorization of the office head or person-in-charge if the probable partners are provided with a clear set of tasks to be completed accordingly.

**References:**

Department of Education. DepEd Memorandum No. 29, s. 2024- Learners' Convergence PH 2024. Pasig City: Department of Education, 2024.

Department of Education. DepEd Memorandum No. 033, s. 2023- Learners' Convergence PH 2023. Pasig City: Department of Education, 2023.

Department of Education. DepEd Memorandum No. 44, s. 2022- Philippine Youth Convergence 2022. Pasig City: Department of Education, 2022.

Department of Education. DepEd Order No. 40, s. 2012- DepEd Child Protection Policy. Pasig City: Department of Education, 2012.



Enclosure No. 2 to DepEd Memorandum No. 096, s. 2025

**LEARNERS' CONVERGENCE PH 2025**

Dumaguete City, Negros Oriental, Philippines  
October 27-30, 2025

**SCHOOLS DIVISION OFFICE PRE-REGISTRATION FORM**

Name of Division: \_\_\_\_\_ Region: \_\_\_\_\_

Representation	Name of Learner/Chaperone <small>(First Name, Middle Initial, Last Name)</small>	Sex	Birthdate <small>(mm/dd/yy)</small>	Age	Grade Level	Complete Name of School	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency			
											Name	Relationship	Contact Number	
Leadership, Governance, and Civic Engagement Learner-Representative <small>(1 pax only)</small>														
Health and Well-being Learner-Representative <small>(1 pax only)</small>														
Gender and Social Inclusion Learner-Representative <small>(1 pax only)</small>														
Climate Action, Environmental Protection, and Agriculture Learner-Representative <small>(1 pax only)</small>														
Innovation, Entrepreneurship, and Future Readiness Learner-Representative <small>(1 pax only)</small>														

*Handwritten mark*

Representation	Name of Learner/Chaperone <small>(First Name, Middle Initial, Last Name)</small>	Sex	Birthdate <small>(mm/dd/yy)</small>	Age	Grade Level	Complete Name of School	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency			
											Name	Relationship	Contact Number	
Culture, Arts, and Peace Learner-Representative <small>(1 pax only)</small>														
Learner representing Alternative Learning System (ALS) <small>(1 pax only)</small>														
Learner representing Indigenous People (IP) <small>(1 pax only)</small>														
Learner representing Learner with Disability <small>(1 pax only)</small>														
Chaperones <small>preferably PDO designated as YFC assigned by the Schools. Division Superintendent</small> <small>(3 pax only)</small>														

Approved by:

\_\_\_\_\_  
 Schools Division Superintendent  
 (Signature over Printed Name)

4

Notes:

1. An endorsement letter, saved in one PDF file, must be submitted to the respective Regional Office via email on or before **September 22, 2025**, along with the completed documents (Accomplished SDO Pre-Registration Form, signed Parental Consent and Waiver Form, Medical Certificate, and identification cards.)
2. Please input the same information of the participants in this Microsoft Sheet through this link, **<https://tinyurl.com/LCPH25-Registration>**
3. you may access the editable forms (Pre-registration, Confirmation, and Parent's Consent Form) here, **<https://tinyurl.com/LCPH25-Requirements>**





**Enclosure No. 3**

**PARENTAL CONSENT WAIVER and RELEASE**

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, acknowledge that I have been informed of the details of the conduct of the **LEARNERS' CONVERGENCE PHILIPPINES 2025**, and state/declare that:

1. I give Full Consent for our child/ward \_\_\_\_\_ to participate in the LEARNERS' CONVERGENCE PHILIPPINES 2025 (LearnCon PH 2025) to be conducted by the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) of the Department of Education (DepEd) on October 27–30, 2025 in Dumaguete City, Negros Oriental;
2. I understand that my child/ward's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school, which may expose my child/ward to communicable diseases, notwithstanding the precautions undertaken by the implementing team to avoid such exposure.
3. I acknowledge that our child/ward's participation in this activity is completely voluntary and he/she may decline to participate at any time for any reason. Aware of the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and permit my child/ward to attend this activity.
4. To the best of my knowledge, my child/ward is in good physical condition and I confirm that he/she does not have any symptoms for communicable disease.
5. I will not allow our child/ward to participate in the LearnCon PH 2025 if he/she or any member of my household develops any symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the LearnCon PH 2025, if he/she or any members of my household test positive for any communicable disease.
6. I give full permission to any video/audio recording or picture taken of my child/ward during the conduct of the LearnCon PH 2025; for purposes of documentation my child/ward's images, contribution, or performance may be used in any publication created by or for the BLSS-YFD and to release this material through DepEd official platforms, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012.
7. I agree to and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

*gh*

**LEARNER-PARTICIPANT CONSENT, WAIVER and RELEASE**

1. I, \_\_\_\_\_, agree to participate with the consent of my parent/s and/or legal guardian in the LEARNERS' CONVERGENCE PHILIPPINES 2025 (LearnCon PH 2025) to be conducted by the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) of the Department of Education (DepEd) on October 27–30, 2025 in Dumaguete City, Negros Oriental
2. I give permission to DepEd and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear, to be used for the communications and various public campaigns of DepEd be it in print, broadcast, and/or electronic media, at the event and location stated above, subject to limitations of applicable and relevant laws, rules, and regulations.
3. I conform/agree to the collection and/or processing of my personal information and data, that are necessary to successfully host the LearnCon PH 2025 event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012.
4. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein.
5. With full understanding, I freely and voluntarily give my consent to my participation in the activity.

---

Name of Learner-Participant

---

Name of School

---

Age

---

Date



8. To the extent allowed by law and rules, I agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity.
9. With full understanding, I freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I sought the views of my child/ward and he/she has expressed his/her willingness to participate in the activity; and
10. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually sign it voluntarily as my own free act and deed.

Signed this \_\_\_\_ day of \_\_\_\_\_ 2025 at \_\_\_\_\_, Philippines.

---

Signature of Parent/Guardian over  
Printed Name

---

Contact Details (Mobile Number)

---

Name of Child/Ward

---

Date

26



Enclosure No. 4 to DepEd Memorandum No. 096, s. 2025

**LEARNERS' CONVERGENCE PH 2025**  
 Dumaguete City, Negros Oriental, Philippines  
 October 27-30, 2025

**REGIONAL CONFIRMATION FORM**

Region: \_\_\_\_\_ Office Contact Number(s) (if any): \_\_\_\_\_  
 Office Email: \_\_\_\_\_ Regional Youth Formation Coordinator / Phone Number: \_\_\_\_\_

Representation	Name of Learners/Chaperones	Sex	Birthdate (mm/dd/yy)	Age	Grade Level	Complete Name of School & Division	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency			
											Name	Relationship	Contact Number	
Incoming DFSSIG Presidents (SY 2024-2025)	1.													
	2.													
	3.													
Private School Learner-Representatives	1.													
	2.													
	3.													
Learners representing health-related organization	1.													
	2.													
	3.													

*Handwritten mark*

Representation	Name of Learners/Chaperones	Sex	Birthdate (mm/dd/yy)	Age	Grade Level	Complete Name of School & Division	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency			
											Name	Relationship	Contact Number	
Learners representing sports-related organization	1.													
	2.													
	3.													
Learners representing Learners' Rights and Protection - related organization	1.													
	2.													
	3.													
Learners representing Disaster Risk Reduction and Management-related organization	1.													
	2.													
	3.													
ALS Learner-Representative	1.													
	2.													
	3.													
IP Learner-Representative	1.													
	2.													
	3.													
	1.													

mp



**Enclosure No. 5**

**Learners' Convergence Philippines 2025**  
Dumaguete City, Negros Oriental | October 27-30, 2025

**INDICATIVE PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Activity</b>	<b>Focal</b>
<b>Day 1   October 27, 2025   Arrival, Opening Program, BKB Launching, and NCEX Kick-off</b>		
06:00 a.m. – 9:00 a.m.	Arrival and Registration of Participants	Host Region/ Division
09:01 a.m. – 09:30 a.m.	Preliminaries Presentation of Attendees Opening Salvo Pambansang Awit Prayer Regional Hymm Bagong Pilipinas Hymm	Host Region/ Division/ TWG
09:31 a.m. – 09:45 a.m.	Welcome Remarks  <b>Dr. Ramir B. Uytico, CESO III</b> Regional Director, DepEd NIR	
09:46 a.m. – 10:00 a.m.	Message of Support  <b>Manuel "Chaco" Longa Sagarbarria (TBC)</b> Governor, Negros Oriental	
10:01 a.m. – 10:15 a.m.	Message and Presentation of Keynote Speaker  <b>Hon. Sonny M. Angara</b> Secretary of Education	
10:16 a.m. – 10:30 a.m.	Keynote Message  <b>Hon. Ferdinand R. Marcos Jr. (TBC)</b> President of the Republic of the Philippines	
10:31 a.m. – 10:40 a.m.	<b>Landas Career Guidance Toolkit</b> <b>Launching</b> via Audio Visual Presentation	BLSS-Youth Formation Division
10:41 a.m. – 11:00 a.m.	<b>National Career Expo Kick-off SY 2025-2026</b> (Ribbon Cutting)	Resource Speakers
11:00 a.m. – 12:00 n.n.	<b>Photo Opportunity</b>	
12:01 p.m. – 01:00 p.m.	Lunch	
01:01 p.m. – 01:30 p.m.	Travel to Cluster Venues	TWG
01:31 p.m. – 01:45 p.m.	Inspirational Speech	Invited Resource Speaker

01:01 p.m. – 03:00 p.m.	Action Plan Building ( <i>Continuation</i> )	Invited Resource Speakers and Participants
03:01 a.m. – 03:15 a.m.	Health Break	
03:16 p.m. – 05:00 p.m.	Presentation & Commitment Ceremony	Invited Resource Speakers and Participants
05:01 p.m. – 06:00 p.m.	Travel to Billeting Schools	TWG and Participants
06:01 p.m. – 07:00 p.m.	Dinner	
07:00 p.m. – 09:00 p.m.	Film Showing/ Stakeholders' Night	Resource Speaker and TWG
10:01 p.m. – onwards	Lights Off	

<b>Time</b>	<b>Activity</b>	<b>Focal</b>
<b>Day 3   October 29, 2025   Learners' Congress</b>		
06:30 a.m. – 07:30 a.m.	Breakfast	
07:31 a.m. – 08:00 a.m.	Travel to Simultaneous Venues	TWG and Participants
08:01 a.m. – 08:30 a.m.	Preliminaries Nationalistic Song Prayer Energizer/ MOL	TWG
08:31 a.m. – 09:30 a.m.	Plenary Session 1: Policy 101 – Understanding How Policies Are Made	Invited Resource Speakers
09:31 a.m. – 10:00 a.m.	Workshop No. 1: Policy Labs (Issue Scoping)	Invited Resource Speakers and Participants
10:01 a.m. – 10:15 a.m.	Health Break	
10:16 a.m. – 11:15 a.m.	Plenary Session 2: “From Idea to Impact” – Writing a Policy Proposal or Resolution	Invited Resource Speakers
11:16 a.m. – 12:00 n.n.	Workshop No. 2: Labs (Writing & Refinement)	Invited Resource Speakers and Participants
11:01 p.m. – 01:00 p.m.	Lunch Break	
01:01 p.m. – 01:15 p.m.	Afternoon Icebreaker/ Exercise	TWG
01:16 p.m. – 03:00 p.m.	Parliamentary Procedure Discussion	Invited Resource Speakers
03:01 p.m. – 03:15 p.m.	Health Break	

Time	Activity	Focal
03:16 p.m. – 05:00 p.m.	Simulation Activity	NFSSLG, Invited Resource Speakers and Participants
05:01 p.m. – 06:00 p.m.	Return to Billeting Schools	TWG and Participants
06:01 p.m. – 08:00 p.m.	Dinner	
10:00 p.m. – onwards	Lights Off	TWG

Time	Activity	Focal
<b>Day 4   October 30, 2025   Project Pitching Exercise, Panel Discussion, and Closing Program</b>		
06:30 a.m. – 07:30 a.m.	Breakfast	
07:31 a.m. – 08:00 a.m.	Travel to Main Venue	TWG
08:01 a.m. – 08:30 a.m.	Preliminaries AVP Prayer Energizer	TWG
08:31 a.m. – 12:00 n.n.	<b>Project Pitching Exercise</b>	Participants and Resource Speakers
12:01 p.m. – 01:00 p.m.	Lunch Break	
01:01 p.m. – 01:10 p.m.	Icebreaker	
01:11 p.m. – 01:30 p.m.	<b>Plenary Discussion:</b> Understanding the Children and Youth Participation Landscape	Resource Speaker
01:30 p.m. – 02:30 p.m.	<b>Panel Discussion: Pathways to Participation</b>	Resource Speakers
03:31 p.m. – 04:00 p.m.	<b>Presentation of NFSSLG Newly Elected Officers and Board Members for SY 2025-2026</b>	TWG/ NFSSLG
04:01 p.m. – 04:30 p.m.	Closing Messages  <b>Dr. Miguel Angelo S. Mantaring</b> Director IV, Bureau of Learner Support Services  <b>Anthony H. Liobet</b> Assistant Regional Director, DepEd Negros Island Region	
04:31 p.m. – 04:40 p.m.	AVP-Event Highlights	

## Annex A

### Program Management Team

LearnCon PH 2025 Secretariat shall facilitate the formation of the following recommended Committees at the national level with counterparts from the DepEd Negros Island Region (NIR), and Schools Division Office of Dumaguete City for the effective implementation of the said DepEd Memorandum:

<b>I. Steering Committee (Central Office Level)</b>	
<b>Chairperson:</b>	<b>Malcolm S. Garma</b> Undersecretary for Governance and Operations
<b>Co-Chairperson:</b>	<b>Georgina H. Yang</b> Assistant Secretary for Operations
<b>Vice-Chairperson:</b>	<b>Dr. Miguel Angelo S. Mantaring</b> Director IV Bureau of Learner Support Services
<b>Members:</b>	<ol style="list-style-type: none"><li><b>Felino O. Castro V</b> Director IV Disaster Risk Reduction and Management Service</li><li><b>Dr. Gina L. Cruz,</b> Senior Education Program Specialist Officer-in-Charge BLSS-Youth Formation Division</li></ol>
<b>II. Management Working Committee</b>	
<b>Chairperson:</b>	<b>Dr. Miguel Angelo S. Mantaring</b> Director IV Bureau of Learner Support Services
<b>Vice Chairperson:</b>	<b>Dr. Gina L. Cruz,</b> Senior Education Program Specialist Officer-in-Charge BLSS-Youth Formation Division
<b>Over-all Event Coordinator:</b>	<b>Gina R. Viduya</b> Project Development Officer II BLSS-Youth Formation Division
<b>Administrative Group Coordinator:</b>	<ol style="list-style-type: none"><li><b>Clare Michelle I. Paclibar</b> Project Development Officer II BLSS-Youth Formation Division</li><li><b>Aeman A. Llantada</b> Technical Assistant II BLSS-Youth Formation Division</li></ol>
<b>Technical Group Coordinator:</b>	<ol style="list-style-type: none"><li><b>Jemalyn Beatriz V. Aceveda</b> Project Development Officer II OIC-Assistant Chief BLSS-Youth Formation Division</li><li><b>Shiela Mae C. Mariano</b> Technical Assistant II BLSS-Youth Formation Division</li></ol>

<b>TECHNICAL GROUP</b>	
<b>PROGRAM</b>	Develop the overarching program of activities, including special and side events; and provide maximum support to the Central and Regional Office in the implementation and delivery of the program of activities.
<b>CREATIVES</b>	Manage national-level creative development branding, and media promotion providing guidance to all counterparts in the host region and division; and adapt promotional materials to reflect regional nuances and manage local media coverage.
<b>COMMUNICATIONS</b>	Lead the preparation and issuance of correspondences for the LCPH 2025; facilitate reporting and documentation efforts; and ensure accurate and timely documentation during the LCPH 2025.
<b>SECRETARIAT</b>	Develop a standardized registration and evaluation process; spearhead in the preparation and distribution of certificates and kits for the participants; and establish clear mechanisms in on-site registration and event evaluation.
<b>GUEST RELATIONS</b>	Establish protocols for guest relations, VIP handling, and hospitality; and monitor the provision of meals, accommodation, and transportation for all VIPs and speakers based on the list provided by the Central Office.

<b>ADMIN GROUP</b>	
<b>FOOD &amp; ACCOMMODATION</b>	Ensure adequate food and lodging arrangements for participants; assess food requirements and accommodation needs as provided by the Central Office; and implement food and accommodation plans, considering cultural sensitivities and food restrictions.
<b>SUPPLIES &amp; LOGISTICS</b>	Consolidate all supplies and logistical requirements, including its technical specifications; provide assistance in the management of supplies and logistics; and process the procurement of supplies, materials, and collaterals of the LCPH 2025.
<b>RESOURCE MOBILIZATION</b>	Lead the preparation and issuance of correspondences for the LCPH 2025; facilitate reporting and documentation efforts; and ensure accurate and timely documentation during the LCPH 2025.
<b>TRANSPORTATION</b>	Monitor the provision of transportation in mobilizing the participants, speakers, and TWG members during the entire LCPH 2025; develop a comprehensive transportation mechanism for the LCPH 2025; and coordinate with local transport providers to ensure smooth transit of all participants.
<b>SAFETY &amp; SECURITY</b>	Establish national-level child protection, medical, and DRRM support protocols; customize child protection and medical support plans based on regional needs; and implement child protection measures and coordinate medical support during the LCPH 2025.

Time	Activity	Focal
08:31 a.m. – 12:00 n.n.	<b>Project Pitching Exercise</b>	Participants and Resource Speakers
12:01 p.m. – 01:00 p.m.	Lunch Break	
01:01 p.m. – 01:10 p.m.	Icebreaker	
01:11 p.m. – 01:30 p.m.	<b>Plenary Discussion:</b> Understanding the Children and Youth Participation Landscape	Resource Speaker
01:30 p.m. – 02:30 p.m.	<b>Panel Discussion: Pathways to Participation</b>	Resource Speakers
03:31 p.m. – 04:00 p.m.	<b>Presentation of NFSSLG Newly Elected Officers and Board Members for SY 2025-2026</b>	TWG/ NFSSLG
04:01 p.m. – 04:30 p.m.	Closing Messages <b>Dr. Miguel Angelo S. Mantaring</b> Director IV, Bureau of Learner Support Services <b>Anthony H. Liobet</b> Assistant Regional Director, DepEd Negros Island Region	
04:31 p.m. – 04:40 p.m.	AVP-Event Highlights	
04:41 p.m. – 05:40 p.m.	Awarding of Certificates	
05:41 p.m. – 06:30 p.m.	Return to Billeting Schools	
06:31 p.m. – 07:30 p.m.	Dinner	





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

---

FOR : **ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**OTHER RELEVANT AND CONCERNED OFFICES**

FROM : **MALCOLM S. GARMA** *garmam*  
Undersecretary  
Office of the Undersecretary for Governance and Operations

SUBJECT : **ADVISORY ON THE CONDUCT OF LEARNERS' CONVERGENCE**  
**PHILIPPINES 2025 IN DUMAGUETE CITY, NEGROS ORIENTAL**

DATE : OCTOBER 20, 2025

---

Pursuant to **Department Memorandum No. 096, s. 2025**, titled "**Learners' Convergence Philippines 2025**," with the theme "**#GalingKabataan: Boses Mo, Bukas Natin!**" to be held from **October 27 to 30, 2025**, in Dumaguete City, Negros Oriental, the Department of Education (DepEd) reaffirms its commitment to empowering learners as partners in governance, leadership, and nation-building.

This Convergence is designed to bring together learners, youth leaders, and education stakeholders from across the country for a four-day face-to-face engagement that champions inclusive participation, collaborative learning, and shared leadership. The program will highlight key areas such as civic engagement, gender and social inclusion, environmental sustainability, innovation and future-readiness, peacebuilding, and culture and the arts.

Through meaningful workshops, dialogues, and interactive sessions, learners will be empowered to share their insights, propose concrete solutions to local and national issues, and build solidarity with fellow youth advocates from diverse backgrounds.

A key feature of the Convergence is the **National Career Expo (NCEx) for School Year 2025-2026**, which will provide learners with direct access to industry representatives, entrepreneurs, higher education institutions (HEIs), technical education providers, and potential employers. This segment aims to help learners explore post-graduation pathways aligned with their skills, aspirations, and potential contributions to national development.



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [ouops@deped.gov.ph](mailto:ouops@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

Ultimately, LearnCon PH 2025 is more than just a gathering but it is a transformative platform that affirms the role of learners as co-creators of an inclusive, empowered, and sustainable future. In line with DepEd's mandate to nurture well-rounded, informed, resilient, and civic-minded individuals, this initiative continues to serve as a safe and meaningful space for developing learner leadership

With this, the Office of the Undersecretary for Governance and Operations (OUGOPS), through the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) is pleased to provide the following information relative to the conduct of the activity:

### **I. SAFETY, SECURITY, AND LEARNER PROTECTION**

In response to recent natural events, including earthquakes in Cebu and Davao Oriental and tropical weather systems, the Department, in coordination with PAGASA, PHIVOLCS, and local authorities, confirms that Negros Island Region (NIR), including Dumaguete City, has not been directly affected. As of October 16, 2025, no damage or significant aftershocks have been reported from the October 10 earthquake, and PAGASA forecasts indicate no active tropical cyclones or storm warnings in the area, only isolated rain showers and localized thunderstorms. Local authorities and the City Disaster Risk Reduction and Management Office (CDRRMO) remain on alert and continue precautionary monitoring. Therefore, there are no reported conditions or advisories that would hinder the safe conduct of the Learners' Convergence in Dumaguete City.

To further ensure the safety and well-being of all participants, the LearnCon PH 2025 Secretariat issues the **Safety, Security, and Learner Safeguarding Protocols and Guidelines (ANNEX A)**. In view of the expected increase in passenger and vehicular traffic during the All Saints' and All Souls' Day observance, all delegations are strongly advised to plan travel early, secure transportation and accommodation in advance, and allow buffer time for possible delays due to traffic rerouting, long queues at terminals, and limited on-site parking.

Regions and Schools Division Offices shall instruct parents, guardians, and learners to confirm travel and lodging arrangements, bring required travel and medical documents, monitor PAGASA weather updates, and promptly inform the LearnCon Secretariat of any travel changes or emergencies. Should learners and their guardians find it necessary to adjust travel schedules, such as arriving or departing earlier, they may seek assistance from their respective Regional and Schools Division Offices, as well as the LearnCon Secretariat.



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [ouops@deped.gov.ph](mailto:ouops@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

---

## II. PARTICIPATION

Participation in the Learners' Convergence PH 2025 remains voluntary and subject to the discretion and consent of parents or guardians. As stipulated in the DM 096, s. 2025:

1. The Parental Consent and Waiver Form is required for every learner delegate. This waiver extends to possible risks which may be attributed to *force majeure* or natural disasters and environmental risks including earthquakes, volcanic threat, among others.
2. Parents or guardians retain the right to withhold or withdraw consent if they deem it necessary.
3. Schools Division Offices shall communicate this clarification to all concerned parents and learners.

The Department fully respects the right of parents and guardians to make decisions prioritizing the welfare and safety of their children.

## III. ADMINISTRATIVE MATTERS

This Office provides the following administrative matters relative to the conduct of the activity:

1. Meals and Accommodation of Participants

Meals	Accommodation	Date
First Meal – Lunch	Check-in	Sunday, October 26, 2025
Last Meal – Breakfast	Check-out	Friday, October 31, 2025

2. All participants and members of the Field Support Technical Working Group (TWG) shall be accommodated at the following billeting schools:

Regions	Billeting School	Address
Region 3	Ramon Pastor Teves Memorial – Dumaguete Science High School	Saint Ignatius Street, Dumaguete City, Negros Oriental
Region 9, 10, BARMM, and CARAGA	South City Elementary School	Real St, Dumaguete City, Negros Oriental
Region 4A, 7, and NCR	Dumaguete City National High School	Dumaguete City, Negros Oriental



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [ouops@deped.gov.ph](mailto:ouops@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

Region 5, 7, and 8	City Central Elementary School and Calindagan Elementary School	Sta. Catalina Street, Dumaguete City, Negros Oriental
Region 11 and 12	North City Elementary School	Brgy Piapi E J. Blanco Dr, Dumaguete City, Negros Oriental
Region 1, 2, 4B, and CAR	West City Elementary School (Regular, Exceptional, Science)	JP Teves St, Dumaguete City, Negros Oriental
Region 6 and NIR	Negros Oriental National High School	Kagawasan Avenue, Dumaguete City, Negros Oriental

3. To facilitate better coordination and supervision, the LearnCon PH 2025 Secretariat will not entertain arrangements for private accommodations for any participant.
4. The provision of vehicles for the participants shall be from October 26 to 31, 2025 and must only be to/from the billeting schools to the different venues of the Convergence.
  - a. The Regional Youth Formation Coordinators (RYFCs) or his/her designated Regional Transportation Coordinator shall closely coordinate with the assigned Transportation Coordinators in their respective billeting schools.
  - b. For easier mechanisms, the transportation vehicles to be utilized during the LearnCon PH 2025 shall be marked with appropriate signage and a designated focal person in the billeting schools.

5. Each participant will be provided with a mattress, which will be pre-arranged at their designated billeting school. To ensure comfort, participants are advised to bring their own pillow, blanket, or any additional sleeping items they may need. Additionally, all participants are requested to bring personal hygiene kits, necessary medications, and a basic emergency kit (e.g., whistle, flashlight) to support their health and safety throughout the event.

6. Any other arrangements not covered in DepEd Memorandum for Learners' Convergence Philippines 2025 and as indicated above shall be charged to the participants' personal account.

7. All participants are requested to like and follow the official Facebook page [<https://tinyurl.com/LearnConPHOfficialFBPage>] and official website [<https://learncon.depednir.net/>], which will serve as the primary platforms for announcements, advisories, and event-related updates. In addition, each learner-



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [ouops@deped.gov.ph](mailto:ouops@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

participant is expected to have an active Google account, which will be used for submitting outputs and participating in activities during the sessions.

8. The required daily attire/ dress code is as follows:

Date	Attire
October 26, 2025 (Day 0)	For Travel (both learners and chaperones) > Casual Attire
October 27, 2025 (Day 1)	For Opening Program (both learners and chaperones) > Regional Shirt For Career Expo and Learners' Night > Smart Casual Attire
October 28, 2025 (Day 2)	For Thematic Simultaneous Session > Learners: LearnCon PH 2025 Official Shirt (white) For Film Showing > Casual Attire > Chaperones: Smart Casual Attire
October 29, 2025 (Day 3)	For Learners' Congress (both learners and chaperones) > Smart Casual Attire
October 30, 2025 (Day 4)	For Project Pitching, Youth Leaders Forum and Closing Program (both learners and chaperones) > Smart Casual Attire

9. All learner-participants, under the guidance and mentorship of their respective chaperones, are expected to accomplish the **Pre-Work Activity: Situational Analysis** prior to their arrival in Dumaguete City, as detailed in **Annex B**. This activity is designed to encourage participants to reflect on and assess the current conditions, challenges, and opportunities within their respective schools and communities. The outputs will serve as valuable inputs during the Thematic Simultaneous Sessions and the Learners' Congress, ensuring that discussions are anchored in real-life contexts and experiences.

Additionally, all learner-participants are requested to complete the Online Form for the **"Voice of the Youth"** initiative through the following link: <https://tinyurl.com/LCPH2025-VoiceoftheYouth> **on or before 25 October 2025**. This form is designed to capture the insights, perspectives, and aspirations of the learners on key issues affecting their schools and communities. The responses will be consolidated and used to enrich the discussions during the different event segments of LCPH, ensuring that the voices of the participants are meaningfully represented and integrated into the program's outcomes.



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [oucpas@deped.gov.ph](mailto:oucpas@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

10. A series of **Thematic Simultaneous Sessions** will be facilitated by various external partners on **Tuesday, October 28, 2025**, from **8:00 a.m. to 5:00 p.m.** Participant assignments for the said activity are outlined as follows:

Session	Participant
<b>TSS1: PAMUMUNO:</b> Leadership, Governance, and Civic Engagement	Learners representing Leadership, Governance, and Civic Engagement
<b>TSS2: KALUSUGAN:</b> Health and Well-being	Learners representing Health and Well-being
<b>TSS3: KASARIAN:</b> Gender and Social Inclusion	Learners representing Gender and Social Inclusion
<b>TSS4: KAPALIGIRAN:</b> Climate Action, Environmental Protection, and Agriculture	Learners representing Climate Action, Environmental Protection, and Agriculture
<b>TSS5: PAGPAPAUNLAD:</b> Innovation, Entrepreneurship, and Future Readiness	Learners representing Innovation, Entrepreneurship, and Future Readiness
<b>TSS6: PAMANA:</b> Culture, Arts, and Peace	Learners representing Culture, Arts, and Peace

- a. The learners-advocates under Indigenous People (IP), Learner with Disability (LWD), and Alternative Learning System (ALS) will be distributed to the different thematic areas. The complete list of participants in each simultaneous session shall be announced through your respective Field Support Technical Working Group, Facebook Page, and posted in all billeting schools.
- b. The Regional Youth Formation Coordinator shall distribute the chaperones per region to the different simultaneous session venues to accompany the learners throughout the activity.
- c. All learner-participants are requested to bring basic art and craft materials such as used magazines, colored paper, classroom scissors, paste, and other similar items, which will be used during the session.

11. The LearnCon PH 2025 will employ digital means of learning and assessment through online forms, cloud-based storage, word processing, and other platforms. All learner-participants and chaperones are required to have adequate data allocation in their mobile devices to connect to internet-based platforms during LearnCon sessions. Communication expenses relative to this activity may be charged to local funds and/or other available sources of funds, subject to the usual accounting and auditing rules and regulations. Chaperones are also required to bring DepEd-issued laptops as available resources that their learner-participants can use.



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
 Email Address: [ouops@deped.gov.ph](mailto:ouops@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)





Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

12. Participants must be at their billeting rooms before the set time for lights off.

### **IV. NATIONAL FEDERATION OF SUPREME SECONDARY LEARNER GOVERNMENT (NFSSLG) ELECTIONS**

The National Federation of Supreme Secondary Learner Government (NFSSLG) Elections for School Year 2025–2026 will be held on **Monday, October 26, 2025 from 1:00 pm to 5:00 pm** at the Conference Room, Schools Division Office of Dumaguete City, Negros Oriental. All newly elected Regional Federation of Supreme Secondary Learner Government (RFSSLG) Presidents from the eighteen (18) regions are expected to arrive in Dumaguete City on the morning of October 26, 2025, and participate in the elections, accompanied by their respective Regional Youth Formation Coordinators (RYFCs) or designated Alternate RYFCs. The oath-taking ceremony for all newly elected NFSSLG Officers and Board Members will take place during the Closing Program on Thursday, October 30, 2025, from 8:00 a.m. to 12:00 p.m. Attendees are requested to wear either formal attire or cultural attire.

For concerns and clarifications, kindly contact **Dr. Gina Lopez-Cruz**, Senior Education Program Specialist and Officer-In-Charge of the BLSS-YFD through telephone number 86379814 or email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph) (cc: [learnconph@deped.gov.ph](mailto:learnconph@deped.gov.ph)).

#### References:

- DepEd Memorandum No. 096, s. 2025 — Administration and Conduct of the Learners' Convergence PH 2025
- Advance Advisory — LearnCon PH 2025
- PAGASA Regional Forecast, 16 October 2025
- PHIVOLCS Earthquake Information, 10 October 2025 (Davao Oriental Earthquake)
- Dumaguete City DRRMO Situation Report, October 2025



16<sup>th</sup> floor, Techzone Building, 213 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [duangy@deped.gov.ph](mailto:duangy@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)



## **Annex A**

### **Safety, Security and Child Safeguarding Protocols and Guidelines**

To ensure the safety, security, and well-being of all participating learners, chaperones, technical working groups, and service providers and a positive experience at the Learners Convergence Philippines 2025, the following detailed protocols and guidelines shall be adhered to by all individuals involved in the event:

#### **A. General Information**

1. For safety and emergency, there will be a 24/7 Help Desk (consisting of Learners Rights and Protection Focal, Safety and Security Personnel, and Medical Team) stationed at all venues, including billeting schools, for the entire duration of the event to provide immediate support, intervention and referral mechanisms as the need may arise.
2. The Help Desk shall have a counseling room and open area for possible learner activities (e.g. playing venue, coloring area, and/or other recreational activity for learner participants).
3. There shall be female safety and security personnel (both from DepEd and government armed forces) to be detailed in all billeting and activity venues.
4. The event shall abide to:
  - a. DepEd Order No. 32, s. 2019, "National Policy Framework on Learners and Schools as Zones of Peace," that provides guidance in conducting activities involving government forces inside schools.
  - b. DepEd Order No. 39, series of 2022, "Health and Safety Protocols in Light of the COVID 19 Pandemic," that guides ensuring the health, safety, and well-being of learners and DepEd personnel as it applies to learner formation-related activities including convergence.
  - c. DepEd Order No. 13, s. 2017, "Policy and Guidelines on Healthy Food and Beverage Choices in Schools and DepEd Offices," to ensure the promotion and development of healthy eating habits among learners and DepEd personnel.
  - d. DepEd Order No. 40, s. 2012, "DepEd Child Protection Policy," to minimize risk, guarantee safe space, and ensure a positive event or activity experience` for all participants, organizers, and others who are involved in the event or activity in a non- discriminatory manner, ensuring equal treatment and access regardless of gender, disability, religion, ethnicity or other characteristics. Further, through the safeguarding guidelines, appropriate preventive, protective, and remedial measures will be properly implemented.
  - e. DepEd Order No. 55, s. 2013, "Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10627 otherwise known as the Anti- Bullying Act of 2013," to address bullying concerns

that may transpire during the events and/or billeting quarters. The said DO, further strengthens the implementation of the DepEd Child Protection Policy.

- f. DepEd Order No. 18, s. 2015, "DepEd Guidelines and Procedures on the Management of Children-at-Risk (CAR) and Children in Conflict with the Law (CICL)," to address possible incidents of violence involving learners /participants ensuring that they are protected and their rights are respected.
  - g. DepEd Order No. 32, s. 2017, "Gender-Responsive Basic Education Policy," to ensure that in all sporting activities and events, the principles of gender equality, gender equity, gender sensitivity, non- discrimination, and human rights provision and governance of basic education are strictly observed.
  - h. DepEd Order No. 31, s. 2022, "Child Rights Policy: Adopting the Rights- Based Education Framework in Philippine Basic Education," ensuring that in all sporting activities and events learner/participants are recognized as rights holders and adults (i.e. coaches, trainers, parents, and/or chaperones) are duty-bearers who have corresponding obligations to uphold the rights of our learners.
  - i. DepEd Office Memorandum No. OM-OUOPS-2024-05-01115 "Guidelines on the Implementation of the Safe Spaces Act in Basic Education" ensuring the strict implementation of Republic Act No. 11313 or the "Safe Spaces Act," promoting the protection of learners participants from gender-based sexual harassment and violence.
5. A designated isolation area shall be provided in case a participant manifests any sign or symptom of CoVID-19 or any communicable disease during the entire activity.
  6. Drink plenty of water and rest periodically to maintain your energy and focus. Designated water stations shall be available at all venues, including billeting schools, for the entire event.
  7. Practice caution in consuming food and beverages not included in the meals provided during the event. In case of diarrhea, stomachache, allergic reactions, or food poisoning, proceed to the nearest Help Desk for medical assistance. Medical expenses shall be charged against the event contingency and/or personal funds, depending on the medical case.
  8. Stores within 100 meters of all venues, including billeting schools, shall remain tobacco-free.
  9. All participants and individuals rendering services for the event must secure and wear the LCPH Identification Cards, especially during the conduct of activities to help the event staff, safety & security personnel, and fellow participants identify you easily. Ensure that the bearer's emergency contact information, emergency hotlines, and local transportation fares are placed in the

ID holder.

10. All participants and individuals must familiarize themselves with the emergency exits and procedures at the billeting and activity venues. Participate in the evacuation drill to be conducted in your respective billeting and activity venue.
11. In case of an emergency, listen carefully and act quickly according to instructions given by event staff or safety and security personnel.
12. Keep your personal belongings secure and with you. Never leave your bags or valuables unattended to prevent theft or loss. Avoid bringing valuable items unless necessary. Bring only what is essential to minimize the risk of loss.
13. For lost and found items, report immediately to the Help Desk.
14. Standard classrooms shall accommodate not more than 80% capacity to avoid congestion (DepEd Order 34, s. 2022).
15. Use only the designated transportation service provided by the event organizers. During travel, use a seatbelt (if available) and sit comfortably. Adhere to all safety rules during travel to avoid accidents and injuries.
16. Be cautious about sharing personal information online and offline. Protect your privacy by not disclosing personal details and actual locations during the event (including ingress and egress) on social media, within the venue/vicinity, and other platforms.
17. Everyone shall ensure respectful, non-violent, and non-sexual interactions during the event. This applies, but is not limited, to:
  - a. adult participants to learner participants;
  - b. adult participants to fellow adult participants;
  - c. learner participants to fellow learner participants; and
  - d. learner participants to adult participants.Further, the use of foul and vulgar language is prohibited.
18. Treat everyone with respect and follow the event's code of conduct. Behave courteously and respectfully towards everyone at the event. Any form of indecent acts or language will not be tolerated and will be sanctioned accordingly.
19. Obtain informed consent from fellow participants, learners' parents, legal guardians, or teachers before photographing or filming a child and submit it to the LCPH Secretariat. The Learner Convergence Philippines staff, the Learner Convergence Philippines photographer or videographer must explain how the photograph or film will be used. This adheres to the existing child protection guidelines and policies of the agency. The Safety and Security Committee will ensure a copy or access to the consent forms.

20. Refrain from doing the following potentially dangerous activities or environments to keep yourself and others safe and reduce the risk of accidents, injuries, or other adverse incidents during the entire duration of the event:
  - a. Wandering alone in unfamiliar parts of the venue, billeting schools, or outside designated event areas, especially beyond curfew hours;
  - b. Entering restricted or off-limits zones;
  - c. Engaging in high-risk physical activities such as climbing structures, running in crowded areas, or roughhousing (acting or handling someone in a boisterous, violent manner);
  - d. Participating in activities that are not part of the official program without proper supervision;
  - e. Accepting invitations from strangers, unfamiliar individuals, or even family members or relatives (unless there is written permission signed by the authorized emergency contact person of the learner and verified by the chaperone) to leave the event areas or billeting schools or withdraw his/her participation to the event;
  - f. Getting into vehicles with unknown individuals or undesignated transport services;
  - g. Engaging in behaviors such as bullying, fighting, or other forms of violence;
  - h. Consuming alcohol, drugs, cigarettes, e-cigarettes, or any other controlled substances;
  - i. Taking any medications not prescribed to them by a medical professional.
  - j. Sharing personal information with strangers online or via social media;
  - k. Meeting in person with individuals they only know through the internet;
  - l. Ignoring safety warnings; and
  - m. Pushing or shoving in lines, especially in emergency situations.
21. Flammable materials or substances should be avoided at all event areas. If their use is necessary, proper safety precautions must be taken to ensure all participants' safety. Appropriate fire safety equipment and trained personnel should be readily available to handle any fire-related incidents promptly.
22. In situations where individuals get separated from their group or stranded at any of the event venues, the following protocols shall be observed:
  - a. A centralized location shall be designated at each venue to temporarily accommodate stranded individuals until they can be reunited with their group/chaperone.
  - b. The assigned staff shall monitor and assist stranded individuals, providing them with basic needs like water, snacks, etc.
  - c. A log shall be maintained of all stranded individuals, including their name, group/delegation, and the circumstances that led to them being stranded.
  - d. Protocols shall be established for locating the individual's

- group/chaperone and facilitating their safe reunification.
- e. Unaccompanied minors shall remain under constant supervision until reunited with their authorized guardians/chaperones.
- f. Contingency plans shall be in place for temporary accommodation if reunification is delayed.

23. Adult delegates/participants are highly required to observe the following:

- a. They should not share a room with the learner participants except for authorized chaperons;
- b. They should not engage in any form of inappropriate touching of the learner participants;
- c. They should not make sexually suggestive comments to a learner participant, even in fun;
- d. They should not allow allegations made by a learner participant to go unchallenged, unrecorded, or not acted upon;
- e. They should maintain a safe and appropriate distance from the learner participant;

24. Use umbrellas or raincoats/ponchos to protect yourself from rain or excessive sun exposure when moving between venues or activity areas protect yourself from rain or excessive sun exposure.

#### **B. For Learners**

1. As much as possible, please stay with your assigned buddy or group/delegation to make sure that no one is left alone or lost during the event and upon return to the assigned billeting school/station. If you get separated, immediately go to a designated Help Desk or contact your chaperone/event staff/safety and security personnel. All learner-participants are presumed to be in good health. Those who exhibit any symptoms of illness must report to the chaperones about their health concerns. Do not hesitate to seek help if you feel unwell or notice someone else who needs assistance. The following protocols shall be implemented to accommodate the needs of learners with disabilities and ensure their full participation:

- a. Ensure all event venues and facilities are accessible for learners with mobility disabilities, including ramps, elevators, accessible restrooms, etc.
- b. Provide sign language interpreters for learners with hearing impairments during all sessions and activities.
- c. Print materials in large print formats for learners with visual impairments. Arrange for assistants to guide them as needed.
- d. Designate calm rooms/quiet spaces for learners with sensory processing issues to take breaks as needed.
- e. Ensure dietary restrictions are accounted for learners with food allergies or special nutritional needs.
- f. Assign dedicated staff or volunteers to provide one-on-one assistance to learners with significant disabilities throughout the event.
- g. Provide clear communications and visual aids to ensure all

information is conveyed accessibly.

2. Report any suspicious online and offline activities to a chaperone. If you encounter any suspicious behavior online and offline, inform a responsible adult immediately. Should they receive a friend request or social media message from an adult participant, they are not obliged to accept or respond.
3. Be mindful of fellow learners' possible unhealthy behaviors and report to the chaperone for appropriate intervention.

### **C. For Chaperones**

1. Together with the assigned learners, attend the safety briefing and participate in the evacuation drill to be conducted at the assigned billeting school and activity venues.
2. Before the event's actual conduct and moving out of the official station, conduct a safety briefing with learners highlighting the emergency procedures and contact points. Establish a buddy system among assigned learners.
3. Accompany/Supervise the learners for the whole duration of the event and should never leave them unattended. During simultaneous sessions where chaperones will have their own activity, the event organizers will assign temporary chaperones for all learners in each session venue; however, chaperones shall still supervise the safe attendance and participation of their assigned learners until their return to their respective billeting schools. If the primary assigned chaperone(s) is/are unable to perform their duties and responsibilities due to medical emergency, injury, illness or other unforeseen circumstances, alternate chaperones shall be designated immediately to take over learner supervision. The transfer of responsibilities shall be properly documented and communicated to all concerned parties to ensure continuous monitoring and safety of learners.
4. Maintain a headcount of your assigned learners. Regularly check that all your assigned learners are present in the expected activity venue, especially during transitions between activities, or in the assigned billeting quarter/school, especially during curfew hours. Report the headcount to the safety and security committee after curfew hours.
5. Communicate the daily itinerary clearly and notify learners promptly about any changes.
6. Keep an open line of communication to share/report important information/updates/incidents with other chaperones, event organizers, and safety and security officers. Follow the ethical sharing/reporting protocols especially when handling confidential cases involving learners. Document and keep detailed records of any

incidents for accountability and future reference. Address all LRP reports and concerns through observance of 5Rs:

- a. Recognize – acknowledgment of the LRP concern raised
  - b. Record – ensure that the Intake Sheet Form is filled up or completion of an Incidental Report
  - c. Respond – Provide immediate intervention such as but not limited to counseling as may be needed, and lead in reactional activities for learner-delegates
  - d. Refer – endorse the LRP complaints to the proper agencies for immediate intervention or assistance
  - e. Report – ensure that all LRP concerns received and addressed are reported to the LRPO and the Learners’ Convergence Safety and Security sub-committee on learner protection.
7. Adhere to the DO 55 s. 2013 and DO 40 s. 2012 in relation to the psychological needs of the learners. In cases of child rights and protection concerns and violations, prepare and submit an intake sheet and incident report for appropriate action and intervention.
8. Ensure you have the emergency contact information for each learner, emergency hotlines for the event, and the location of the nearest medical facilities and emergency services.
9. Carry a basic first aid kit and be prepared to handle minor injuries or illnesses. Preferably, chaperones should be trained with the basic life support and first aid, Psychological First Aid (PFA), and Mental Health and Psychosocial Support (MHPSS).
- a. Coordinate with event transportation to ensure timely and safe travel for assigned learners. Accompany learners during transit to maintain supervision and assistance.
  - b. Supervise online activities to prevent exposure to inappropriate content or risky interactions. Teach learners about digital privacy and the potential dangers of oversharing.
  - c. Exercise parental authority and responsibility over the child while under their supervision, instruction, and custody. Authority and responsibility shall apply to all authorized activities whether inside or outside the premises of sporting events and venues.
  - d. Keep them in their company and support, educate, and instruct them by the right precept and good example.
  - e. Give them support, advice and counsel, companionship.
  - f. Enhance, protect, preserve, and always keep them physically and mentally healthy.
  - g. Protect them from bad company and prevent them from acquiring habits detrimental to their health, studies, and morals.
  - h. Represent them in all matters affecting their interests.
  - i. Inculcate the value of respect and obedience.
  - j. Practice positive and non-violent discipline, as may be required under the circumstances; provided, that in no case shall corporal punishment be inflicted upon them.

- k. All incidents and cases shall be reported to the Safety and Security Committee, through channels at the DepEd-Central Office.
- l. Continuously monitor the learners for any potential after-event intervention or needs.

**D. Safety and Security Committee (including health, medical, and learners' well-being)**

**Pre-event:**

1. Conduct a thorough risk assessment to identify potential hazards and vulnerabilities specific to the event. Conduct a detailed inspection of the venue and billeting schools to identify potential safety and security risks and ensure all safety measures are in place.
2. Develop comprehensive emergency response and contingency plans that include emergency procedures, evacuation plans, and communication protocols, to handle emergencies and disasters effectively.
3. Set up clearly marked help desks and first aid stations staffed with trained personnel and functional equipment (e.g., two-way radios, megaphones) and supplies.
4. Familiarize yourself with the emergency response plans for fire, medical emergencies, natural hazards, and other critical incidents developed by the Safety and Security Committee and the Local DRRM Office.
5. Know the locations of all exits and evacuation routes. Assist in evacuating learners, chaperones, event organizers, service providers, and other event guests, if necessary.
6. Ensure all Committee members are trained on basic emergency response, including first aid, fire safety, and evacuation procedures and familiar with communication protocols, including the use of radios and emergency contact numbers. Respond promptly to medical emergencies and provide necessary assistance until professional help arrives.
7. Provide a detailed briefing to all staff and volunteers on security procedures, emergency protocols, and their specific roles.

**Event proper:**

1. Ensure the visible presence of all Committee members to deter potential safety and security threats or hazards. Always conduct yourself with integrity, courtesy, and respect. Always be alert and attentive.
2. Wear the proper uniform and always carry identification.

3. Use clear and concise language. In emergency situations, ensure all instructions are unambiguous.
4. Follow the established protocol for reporting incidents, suspicious activities, and security breaches.
5. Use appropriate radio procedures and codes. Keep communication brief and to the point.
6. Ensure all personnel and visitors wear the LCPH prescribed identification cards and implement access control measures (ID verification). Always verify the identity/check identification cards of all participants, event organizers, service providers, other personnel and visitors before granting access to event venues and billeting schools. Check that they are in the authorized individuals listed in the LCPH Participants Master List.
7. Monitor and control the number of attendees to avoid overcrowding and ensure compliance with venue capacity limits.
8. Ensure all emergency exits are clearly marked, unobstructed, and known to all staff, volunteers, and attendees.
9. Maintain accurate logs of entry and exit of individuals, vehicles, and deliveries.
10. Monitor surveillance systems effectively. Report and document any suspicious activity.
11. Use non-violent methods to de-escalate conflicts whenever possible.
12. Call for backup when a situation is beyond your control or poses a high risk.
13. Respond immediately to incidents. Prioritize safety and security of individuals over property.
14. Document all incidents accurately and in detail. Include time, date, location, and individuals involved.
15. Cooperate with law enforcement and emergency services. Provide them with necessary information and support.
16. Regularly inspect fire safety equipment. Ensure that fire exits are clear and accessible. Be familiar with the locations and usage of fire extinguishers.
17. Conduct and participate in evacuation drills. Ensure all personnel are aware of safety and evacuation procedures.
18. Conduct regular audits of learners' attendance, inspect billeting quarters/rooms, hold debriefing sessions or medical check-ups, and

provide relaxation activities.

19. Ensure that all actions to protect participants are in the child's best interest.

**Post-event:**

1. Conduct a post-event review to analyze incidents and identify areas for improvement.
2. Review the established feedback mechanism for participants, event organizers, service providers, and other concerned individuals in relation to safety and security aspects of the event.

**E. Service Providers**

1. Facilitate a pre-departure orientation on learner safety rules.
2. Ensure all service providers wear identifiable uniforms and LCPH prescribed identification cards for easy recognition.
3. Maintain clear communication channels among all service providers and with event organizers.
4. Participate in safety and security and child safeguarding briefing to be conducted by the LCPH Secretariat and sign the Child Safeguarding Acknowledgement Receipt (AR) and receive the prescribed LCPH identification card. No service providers shall be allowed to render service for the event without a signed AR.
5. Participate in regular coordination meetings with event organizers to stay updated on safety protocols and any changes to the event plan.
6. Maintain logs for all incidents, including injuries, equipment malfunctions, and other safety and security concerns.
7. Report any incidents to event security and organizers immediately. Follow clear protocols for reporting incidents, suspicious activities, and emergencies.
8. Participate in a post-evaluation conference to analyze incidents and identify areas for improvement.

**For Catering Service Providers**

1. Adhere to strict food safety standards, including proper handling, storage, and temperature control of food.
2. Ensure catering staff follow rigorous personal hygiene practices.
3. Prepare a separate menu for individuals with special dietary requirements.
4. Keep the catering area clean and dispose of waste properly to avoid contamination and pests.
5. Equip the catering area with fire extinguishers and train staff in

their use.

**For Lighting, Sound, and Visual Operators**

1. Regularly inspect all equipment for safety and functionality. Ensure all electrical installations meet safety standards.
2. Follow safe procedures for setting up and tearing down equipment. Use proper lifting techniques and equipment to avoid injuries.
3. Secure and manage cables to prevent tripping hazards. Use cable covers and signage as necessary.
4. Monitor and control sound levels to prevent hearing damage and comply with local noise regulations.
5. Ensure operators are familiar with the venue's emergency protocols and know how to quickly shut down equipment if needed.

**For Transport Providers**

1. Ensure all vehicles are well-maintained and meet safety standards. Perform pre-trip inspections.
2. Ensure drivers are trained in safe driving practices and emergency response procedures.
3. Provide safety briefings to passengers. Ensure all passengers use seat belts and follow safety instructions.
4. Designate safe and organized areas for pick-up and drop-off to avoid congestion and ensure pedestrian safety.
5. Equip vehicles with first aid kits, fire extinguishers, and emergency contact information.

**F. For Learner Convergence Philippines Presenters/Resource Person**

1. Presenters shall ensure that the visuals, words, and content presented in the Learner Convergence Philippines are age and developmentally appropriate, and follow the principles of non-discrimination, gender sensitivity, and inclusivity.
2. Presenters will have to acknowledge the diversity of the Learners Convergence Philippines participants and be sensitive about this.
3. If a certain topic discusses violence or any potentially distressing content, a trigger warning shall be placed at the start of the presentation.
4. Presenters shall also pay special attention to their language, ensuring that this is safe for learner participants.
5. All presentation materials should be vetted by the LCPH Program committee.

## **G. Turn-over of Physical Custody and Family Reunification Guidelines**

These guidelines should only be used in the following situations to ensure the safe and orderly reunification of learners with their families, relatives, or authorized individuals:

- a. end of event when learners should be picked up by their parents, guardians, or authorized individuals, or when learners should be dropped off by their chaperones at their respective residences or the nearest strategic safe location;
- b. emergency/unexpected situations especially medical emergencies;
- c. lockdowns due to security threats;
- d. learner's behavior that necessitates their removal from the event for disciplinary reasons;
- e. family emergency or unexpected need arises, requiring a learner to leave the event early;
- f. parental/legal guardian requests to pick up their learner before the scheduled end of the event for personal reasons.

The assigned chaperones shall adhere to the following guidelines and protocols:

1. Inform families about the turnover and reunification process before the event, including the location of the turnover/reunification area and required identification. Ensure continuous communication with families during the event via group chats, text alerts, or other means.
2. Ensure all individuals authorized to pick up learners have valid identification and are listed on the learner's emergency contact and information form. If an (authorized) individual is not listed in the learner's file, verify with the primary contact of the learner before releasing the learner.
3. For medical emergencies, disciplinary issues, or any other unexpected situations requiring the learner's removal from the event or early pick-up/drop-off, contact the parent/guardian immediately and coordinate the quickest way to reunite them with their child. Ensure all necessary medical information and incident reports are communicated clearly and completely to the parents/guardians.
4. Turnover/Reunification process should be done in an established secure area identified and supervised by the event staff (LRPO/Safety and Security personnel). Have the authorized individual sign the turnover/reunification log. Release the learner only after all checks are complete.
5. Maintain a log of all learners being turned over/reunified, including the time, name of the learner, and the individual they were released to.

6. Have consent forms signed by parents/guardians before the event, specifying who is authorized to pick up the learner.
7. In situations where participants get stranded during their travel from and to their official stations, the following protocols shall be observed:
  - a. Participants should report their situation including their locations, the number of stranded DepEd personnel, and learners, and their needs to the Safety and Security Personnel.
  - b. The concerned DRRM Coordinator in the area or responsibility where the stranded participants are located shall coordinate with their respective LGUs to provide basic needs and other resources and support to ensure their safety and well-being until they are permitted by the authorities for safe travels.
  - c. Ensure psychological first aid (PFA) and Mental Health and Psychosocial Support (MHPSS) are available in the turnover/reunification area for learners and families.
  - d. Double-check with the learner's immediate family the safe and completed turnover/reunification process.

## **ANNEX B**

### **LEARNERS' CONVERGENCE PHILIPPINES 2025**

Pre-Work-Activity

#### **INDIVIDUAL SCHOOL-COMMUNITY SITUATIONAL ANALYSIS REPORT**

##### **I. Rationale**

In preparation for the Learners' Convergence Philippines 2025 ("LearnCon PH 2025"), each learner-participant are required to accomplish a **School-Community Situational Analysis Report** ("SitAn") that reflects the following:

1. the learner-participants' school-community issues, problems, strengths, and good practices;
2. their own informed commentary on how such affect the learner population and other community members;
3. their informed observations on the school-community's existing actions and practices to solve the issues and problems; and
4. their ideas to solve the issues and problems as a learner and community member.

This pre-work shall serve as the learner-participants' reference across the LearnCon PH 2025 workshops (*e.g. simultaneous breakout sessions, Learners' Congress, and Project Pitching Exercise*).

##### **II. Guidelines for Completing the Pre-Work Activity**

###### **1. Topic Selection**

- a. The learner-participants shall prepare the School-Community Situational Analysis Report based on the following LearnCon Thematic Areas that they are a delegate of:
  - i. Leadership, Governance, and Civic Engagement
  - ii. Health and Well-being
  - iii. Gender and Social Inclusion
  - iv. Climate Action, Environmental Protection, and Agriculture
  - v. Innovation, Entrepreneurship, and Future Readiness
  - vi. Culture, Arts, and Peace
- b. Learner-participants are highly encouraged to write on a topic they deem important, are passionate about, and/or interests them. No personal, academic, or community experience they choose to create a report on is too small or irrelevant.
- c. As such, it is improper for administrators in the Regional Offices, Schools Division Offices, and Schools, and other concerned adults around the learner-participant, to force a topic onto any learner-participant.

## LEARNERS' CONVERGENCE PHILIPPINES 2025

### Pre-Work Activity Template

---

## PROJECT TITLE

*Name of Learner-Participant*  
*Names of School, SDO, and Region*

### Introduction

#### Guide Questions

- What is the main problem and what are its negative outcomes? (The problem and its effects)
- What is the context under which the problem arose? (Underlying causes and roots)
- Why is it important to pursue change relative to the problem identified? (Relevance)

### Problem Mapping

#### Guide Questions

- What are the prevalent issues in your school-community?
- How are learners and community members affected by these issues and problems?
- How are the learners and community members within the school-community affected by the problems?
- What causes these issues and problems?

### Current Actions and Best Practices

#### Guide Questions

- What organizations, institutions, or current programs are existing in the community that may help solve the problem?
- What are the current initiatives being undertaken to address the problem?
- Which of the pursued solutions worked and which did not?
- What are the reasons why the pursued solutions did not work?
- How did the learners and community members respond to the pursued solutions?

### Ideas to Solve the Problem

#### Guide Questions

- What ideas can you propose to solve the problem?
- What studies or reports can you share to support that the ideas may work?
- What physical, financial, and/legal supports are needed to realize your ideas?
- How can the members of the school-community help you to realize your ideas to solve the problem?

### References

- Aa
- Bb
- Cc

to the LearnCon PH 2025 Secretariat prior to the conduct of the LearnCon PH.

- b. Chaperones and other supervising adults shall encourage accomplishment of the SitAn Report to allow learner-participants to participate in the event with well-informed and grounded opinion on matters concerning them, their fellow learners, and their communities.
- c. Should the Regional Offices, Schools Division Offices, and/or Schools wish to consolidate, analyze, and publish the SitAn Reports for the offices' own reference the said offices shall secure the learner-participants' consent.
- d. In the creation of the learner-participants' SitAn Report, subject-area teacher, club or organization teacher-adviser or mentors, and/or other school administrators are highly encouraged to provide learner-participants with due guidance, protection, and access to relevant information, whenever appropriate and necessary.

### **III. Utilizing the Report during LearnCon PH 2025**

1. A copy of each individual learner's Report should be brought to the LearnCon PH 2025 event venues to serve as a reference during workshop sessions. LearnCon PH facilitators and secretariat shall collect accomplished SitAn Reports in key points during the LearnCon programming, to aid in the course of the sessions.
2. Provided that each SitAn Report is developed based on specific local contexts, learner-participants are highly encouraged to engage in meaningful conversations with their peers in the LearnCon PH, to compare and contrast their findings with others'.
3. By sharing commonalities and differences among the findings in their locality, in addition to cited data and literature, learner-participants are expected to situate better their community context in the larger national and global contexts, to gain a better understanding of the school-community's strengths and weaknesses, and to propose learner-led solutions to address these problems. Such is the main goal of the LearnCon PH 2025.

For questions and/or concerns, field personnel may contact the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) through email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph)

## **2. Report Completion**

- a. In drafting the Report, learner-participants are highly encouraged to:
  - i. Assess their own advocacy and interests within the Thematic Area that they are a delegate of;
  - ii. Gather formal and informal data from fellow learners, teachers in their school, parents, barangay officials and workers, and other community workers that may share grounded insights about the local issues, problems, strengths, and practices. Among others, data-gathering methods could include observations, interviews, historical document analysis.
  - iii. Develop insights and opinion based on own analysis of data.
  - iv. Support insights with global and national studies, literature, reports, and other resources from printed or digital platforms. Learner-participants shall, at all times, practice academic honesty and use proper in-text citation and referencing system.
- b. Learner-participants may choose the length and word count of their SitAn Report, but limiting it to around 3–5 pages is encouraged to avoid any form of distress during the process. Learner-participants may write using any language they are comfortable with and well-versed in.
- c. Existing research, essay, or any academic paper or work developed previously by the learner-participant as a subject-area requirement may be repurposed to aid the creation of the SitAn Report.
- d. A template of the SitAn Report is enclosed with this document to which learner-participants shall adhere to. Guide questions are also provided for reference.
- e. For reference, learner-participants may check policy notes and briefers published by academic, government, and non-government think-tanks, such as, but not limited to the following:
  - i. University of the Philippines Center for Integrative and Development Studies (UP-CIDS) through [www.cids.up.edu.ph](http://www.cids.up.edu.ph);
  - ii. Philippine Institute of Development Studies (PIDS) through [www.pids.gov.ph](http://www.pids.gov.ph);
  - iii. The Second Congressional Commission on Education through <https://edcom2.gov.ph/>; and
  - iv. IBON Foundation Resources through <https://www.ibon.org/category/resources/>.

## **3. Adult Supervision and Guidance**

- a. This SitAn Report shall not be evaluated through any numerical-based grading system and learner-participants are not required to submit this