



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

JUN 05 2026

REGIONAL MEMORANDUM

No. 547 s. 2026

**DOWNLOADING OF FUNDS FOR TRAVEL EXPENSE RELATIVE TO THE
CONDUCT OF THE REGIONAL TRAINING ON THE REVISED GRADES 6, 9,
AND 10 CURRICULUM AND STRENGTHENED SENIOR HIGH SCHOOL
IMPLEMENTATION**

To: OIC-Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. Relative to the implementation of the Revised Grades 6, 9, and 10 Curriculum and the Strengthened Senior High School Training Program, this Office informs the Schools Division Offices (SDOs) of the downloading of funds intended for the travel expenses of participants, facilitators, and members of the Program Management Team participated in the said activities.
2. The downloaded funds shall be utilized strictly for authorized travel-related expenses in accordance with existing government accounting and auditing rules and regulations, including applicable provisions of the Department of Budget and Management (DBM), Commission on Audit (COA), and Department of Education (DepEd) policies.
3. In cases where the downloaded funds are insufficient, available HRDD local funds may be utilized, subject to existing guidelines and applicable accounting and auditing rules and regulations.



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4. The Schools Division Superintendents are hereby directed to:
- ensure the proper utilization and timely disbursement of the downloaded funds;
 - facilitate the immediate release of travel allowances and other authorized expenses to the concerned participants;
 - submit the required financial and liquidation reports in accordance with existing guidelines; and
 - ensure that all expenses incurred are necessary, lawful, and directly related to the conduct of the training program.
5. The participants and concerned personnel are likewise reminded to observe existing travel policies and to submit the necessary supporting documents for liquidation purposes within the prescribed period.
6. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated

Reference:

To be indicated in the Perpetual Index

under the following subjects:

SEMINAR

PROGRAMS

TRAININGS

ZSL/HRDD-RM- : Downloading of travel expenses for the RTOT/June 4,2026



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ANNEX A

Detailed School Division Offices Allocation by Activity and Expense Item

TRAVEL EXPENSE ONLY

	Schools Division Office	REGIONAL TRAINING OF DIVISION TRAINERS ON THE REVISED GRADE 6 CURRICULUM	REGIONAL TRAINING OF DIVISION TRAINERS ON THE REVISED GRADE 9 CURRICULUM	REGIONAL TRAINING OF DIVISION TRAINERS ON THE REVISED GRADE 10 CURRICULUM	RESOURCE PERSONS AND PROGRAM MANAGEMENT TEAM	TOTAL AMOUNT TO BE DOWNLOADED PER SDO
1.	BACOLOD CITY	37,200	25,200	34,800	75,600	Php 172,800
2.	BAGO CITY	32,400	22,800	32,400	14,400	102,000
3.	BAIS CITY	33,600	22,800	32,400	20,400	109,200
4.	BAYAWAN CITY	36,000	22,800	32,400	13,200	104,400
5.	CADIZ CITY	34,800	22,800	32,400	8,400	98,400
6.	CANLAON CITY	28,800	20,400	30,000	7,200	86,400
7.	DUMAGUETE CITY	36,000	25,200	33,600	14,400	109,200
8.	ESCALANTE CITY	32,400	20,400	30,000	12,000	94,800
9.	GUIHULNGAN CITY	31,200	20,400	28,800	7,200	87,600
10.	HIMAMAYLAN CITY	33,600	20,400	30,000	19,200	103,200
11.	KABANKALAN CITY	33,600	22,800	33,600	7,200	97,200
12.	LA CARLOTA CITY	32,400	22,800	32,400	9,600	97,200
13.	NEGROS OCCIDENTAL	46,800	31,200	39,600	20,400	138,000
14.	NEGROS ORIENTAL	46,800	33,600	39,600	36,000	156,000
15.	SAGAY CITY	33,600	22,800	32,400	10,800	99,600
16.	SAN CARLOS CITY	37,200	24,000	34,800	26,400	122,400
17.	SILAY CITY	31,200	20,400	30,000	7,200	88,800
18.	SIPALAY CITY	30,000	21,600	31,200	9,600	92,400
19.	SIQUIJOR	44,400	31,200	39,600	9,600	124,800
20.	TALISAY CITY	28,800	20,400	30,000	12,000	91,200
21.	TANJAY CITY	34,800	21,600	31,200	10,800	98,400
22.	VICTORIAS CITY	34,800	22,800	31,200	9,600	98,400
	TOTAL					Php 2,372,400 . 00



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Detailed School Division Offices Allocation by Activity and Expense Item

TRAVEL EXPENSE ONLY				
		NATIONAL TRAINING OF REGIONAL TRAINERS ON THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM	REGIONAL TRAINING OF DIVISION TRAINERS ON THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM (Participants, Resource Persons and PMTs)	TOTAL
1.	BACOLOD CITY	36,000	63,600	Php 99,600
2.	BAGO CITY	12,000	63,600	75,600
3.	BAIS CITY	24,000	54,000	78,000
4.	BAYAWAN CITY	24,000	64,800	88,800
5.	CADIZ CITY	-	56,400	56,400
6.	CANLAON CITY	24,000	56,400	80,400
7.	DUMAGUETE CITY	60,000	67,200	127,200
8.	ESCALANTE CITY	48,000	58,800	106,800
9.	GUIHULNGAN CITY	36,000	55,200	91,200
10.	HIMAMAYLAN CITY	24,000	58,800	82,800
11.	KABANKALAN CITY	12,000	60,000	72,000
12.	LA CARLOTA CITY	36,000	58,800	94,800
13.	NEGROS OCCIDENTAL	-	63,600	63,600
14.	NEGROS ORIENTAL	36,000	67,200	103,200
15.	SAGAY CITY	12,000	61,200	73,200
16.	SAN CARLOS CITY	60,000	69,600	129,600
17.	SILAY CITY	24,000	60,000	84,000
18.	SIPALAY CITY	12,000	60,000	72,000
19.	SIQUIJOR	12,000	60,000	72,000
20.	TALISAY CITY	24,000	57,600	81,600
21.	TANJAY CITY	24,000	63,600	87,600
22.	VICTORIAS CITY	12,000	60,000	72,000
23.	TOTAL			1,892,400



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