



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION

JUN 11 2026

REGIONAL MEMORANDUM

No. 577 s. 2026

**UPDATES ON THE CONDUCT OF THE WRITESHOPS ON THE DEVELOPMENT OF RESOURCE PACKAGES FOR THE SCHOOL LEADERS' CIRCLE CATALOG**

To: OIC-Assistant Regional Director  
Schools Division Superintendents  
Regional Functional Division Chiefs  
All Others Concerned

1. Attached is an Advisory from National Educators Academy of the Philippines dated June 8, 2026 titled Updates on the Conduct of the Writeshops on the Development of Resource Packages For The School Leaders' Circle Catalog.
2. Attention is particularly invited to paragraphs 1 – 5 and Enclosure 1 of the said Advisory.
3. Equal Opportunity Principle (EOP) shall be exercised to underscore the Department's policy of no discrimination against any personnel for professional learning and development regardless of age, gender, civil status, disability, region, ethnic group, and political beliefs.
4. For clarifications, contact **Ms. Katherine Y. Sedillo – CES -HRDD** or **Mr. Zegric S. Laguda – SEPS- NEAP -R.**
6. Immediate dissemination of and compliance with this Memorandum are directed.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl: As stated  
Reference: Advisory, DM\_OUHROD-2026-165  
To be indicated in the Perpetual Index  
under the following subjects:  
PERFORMANCE PROGRAMS ORIENTATION  
ZSL/HRDD-RM- : Updates on the Conduct of the Writeshops on the Development of Resource Packages of the School Leaders' Circle Catalog 114/June10,2026



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## Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

**ADVISORY**  
08 June 2026

*Updates on the Conduct of the Writeshops on the Development of Resource Packages for the School Leaders' Circle CATALOG*

In reference to Memorandum DM-OULS-2026-165 with the subject **Conduct of the Writeshops on the Development of Resource Packages for the School Leaders' Circle CATALOG (Curated Advancement Trainings and Leadership Opportunities for Growth)**, please be informed that the schedule for the Writeshop on the Development of the Resource Packages for School Leaders' Circle (SLC) CATALOG – Phase 1 shall remain the same as indicated in the memorandum.

The venue of the activity will be at **Axiaa Hotel, Quezon City, Metro Manila**.

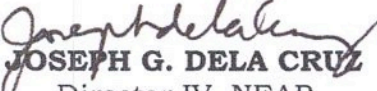
The **Opening Program** will be held on **Monday, June 15, 2026, at 1:00 p.m.** All field writers are advised to arrive at the venue no later than 12:00 noon on the same day. Breakfast will be the first meal to be served.

See the attached **updated list of field writers** and **indicative program flow** for this event.

As part of the initial preparation for the writeshop, all field writers are requested to accomplish the **Writers' Kickoff Task** prior to the conduct of the activity, which includes identifying real school-based cases or scenarios related to their assigned skill, supported by reliable regional data, and preparing a 3–5-page write-up describing the background, context, key issues, and possible actions related to the selected case.

Should you have immediate concerns and/or clarifications, you may contact **Ms. Ailene F. Duterte** or **Mr. Billy Rei M. Pagba**, Senior Education Program Specialists of NEAP through email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.

For immediate dissemination and appropriate action.

  
**JOSEPH G. DELA CRUZ**  
Director IV, NEAP



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**LIST OF PARTICIPANTS**

**I. Program Management Team (PMT)**

NAME	POSITION	STATION
USec. Carmela C. Oracion	Undersecretary for Learning Systems	Learning Systems Strand
Dir. Michael Joseph P. Cabauatan	Director III	NEAP-OD
Carlos B. Llamas, III	Program Development Officer (PDO) V	NEAP
Ailene F. Duterte	Senior Education Program Specialist (SEPS)	
Billy Rei M. Pagba	Senior Education Program Specialist (SEPS)	
Rizza A. Pereyra	Senior Education Program Specialist (SEPS)	
Jessica Kristel C. Abeleda	Education Program Specialist (EPS) II	
Arlu Bernard J. Cabanero	Education Program Specialist (EPS) II	
Jufael P. Pulvosa	Program Development Officer (PDO) II	
Ma. Cecilia S. Ferraz	Program Development Officer (PDO) II	
Toni Rose H. Rosales	Technical Assistant II	
Bradley B. Aniñon	Technical Assistant II	
Pinky C. Perez	Technical Assistant II	
Trisha Imare T. Lunar	Technical Assistant II	
Maria Elena B. De Acosta	Administrative Officer V	
Nole D. Curachea	Administrative Assistant II	

**II. Field Writers (National Technical Working Group Members)**

	Name	Region	Position/ Designation	Development Workshop 1 of Learning Resource Package for SHDP June 15-19, 2026 (Axiaa Hotel, Quezon City)
1	Nixon Elahe	CAR	PSDS	✓
2	Nenita P. Sabino	CAR	Principal	✓



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3	Rosanna Dizon	CAR	PSDS	✓
4	Jayrerose Guevarra	CAR	PSDS	✓
5	Ferfel Rose Ann D. Lim	I	Principal	✓
6	Arlene B. Casipit	I	ASDS	✓
7	Elsie V. Mayo	I	Principal	✓
8	Christian A. Giron	I	Principal	✓
9	Joy S. Ferrer-Lopez	II	EPS	✓
10	Mary Ann L. Catindig	II	Principal	✓
11	Mylene Respicio	II	Principal	✓
12	Dolly C. Aguilar	II	Principal	✓
13	Mauricio Angeles	III	PSDS	✓
14	Roderick Tadeo	III	Principal	✓
15	Marie Flo M. Aysip	III	Principal	✓
16	Rosaline M. Tuble	III	Principal	✓
17	Angelo Uy	IV-A	PSDS	✓
18	Erickson Gutierrez	IV-A	PSDS	✓
19	Mary Jane Gonzales	IV-A	PSDS	✓
20	Evelyn Navia	IV-A	Principal	✓
21	Magdaleno R. Lubigan	IV-A	Principal	✓
22	Eleazar Magsino	IV-A	PSDS	✓
23	Jofit P. Dayoc	IV-A	ASDS	✓
24	Revalyn B. Echivarre	IV-B	Principal	✓
25	Roque F. Falible	IV-B	Principal	✓
26	Marylou Argamosa	V	Principal	✓
27	Annie B. Baylon	V	PSDS	✓
28	Cristobal A. Sayago	V	Principal	✓
29	Samuel Malayo	VI	ASDS	✓
30	Nestor Paul Pingil	VI	CES	✓
31	Caren D. Aliligay	VI	Principal	✓
32	Joliven S. Maratas	VI	EPS	✓
33	Darwin A. Haro	VI	Principal	✓
34	Marlowe S. Revolteado	VII	PSDS	✓
35	Rosa H. Cabotaje	VII	EPS	✓
36	Gemma H. Tangoan	VII	Principal	✓
37	Aura O. Aguilar	VIII	Principal	✓
38	Raphi T. Añoover	VIII	EPS	✓
39	Hera Paz B. Yamson	VIII	Principal	✓
40	Ma. Glenda D. Suyomm	VIII	Principal	✓



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41	Roger Z. Rochar	NIR	ASDS	✓
42	Eiggy D. Yap	NIR	ASDS	✓
43	Dee Marie J. Dela Victoria	NIR	PSDS	✓
44	Jay Garry T. Tangente	NIR	PSDS	✓
45	Sheila B. Tabuena	NIR	PSDS	✓
46	Lyna H. Basri	IX	ASDS	✓
47	Mardie A. Acotanza	IX	PSDS	✓
48	Alma Belarmino	IX	PSDS	✓
49	Enerio E. Ebisa	X	ASDS	✓
50	Said M. Macabago	X	PSDS	✓
51	Mary Ann P. Allera	X	ASDS	✓
52	Josie T. Bolofer	XI	ASDS	✓
53	Jose Allan Suganob	XI	Principal	✓
54	Noel P. Mamac	XI	Principal	✓
55	Shirley A. Landawe	XII	Principal	✓
56	Roy Tribunalo	XII	Principal	✓
57	Reylan R. Alas	CARAGA	Principal	✓
58	Laila F. Danaque	CARAGA	ASDS	✓
59	Glorian B. Ederosas	CARAGA	ASDS	✓
60	Analou O. Hermocilla	CARAGA	EPS	✓
61	Fernando A. Dones, Jr.	CARAGA	EPS	✓
62	Rexan O. Bolotaolo	CARAGA	Principal	✓
63	Filmore Caballero	NCR	CES	✓
64	Archie Azucenas	NCR	PSDS	✓
65	Mary Ann Margarete Morden	NCR	PSDS	✓
66	Diana Flor D. Eco	NCR	Principal	✓
67	Manolo G. Peña	NCR	Principal	✓
68	Mary Jane Fernando	NCR	Principal	✓
69	Corazon N. Caculitan	NCR	Principal	✓
70	Rizza A. Pereyra	NCR	SEPS	✓
71	Ailene F. Duterte	NCR	SEPS	✓
72	Billy Rei M. Pagba	NCR	SEPS	✓



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**ACTIVITY MATRIX**

**Writershop on the Development of the Resource Packages for the  
 School Leaders' Circle CATALOG (Phase 1)**  
 Axiaa Hotel, Brgy. Bungad, Quezon City | June 15-19, 2026

DAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
TIME					
8:30 - 8:45 AM	<b>Arrival of Participants</b>	<b>Management of Learning</b>			
8:45 - 9:00 AM					
9:00 - 9:15 AM		<b>Session 3: Case Writing Process and Methodologies</b>  Case: Parable of the Saddhu	<b>Session 4: Principles and Standards in Developing Instructor's Notes</b>  Case: Bridging Leadership and Transformation in Dumingag, Zamboanga del Sur, Philippines	<b>Continuation of Workshop 2</b>	<b>Workshop 3: Simulation of Case Teaching Materials:</b>  Holding the Space for Learning with the Case Method
9:15 - 9:30 AM					
9:45 - 10:00 AM					
10:00 - 10:15 AM	<b>Registration</b>	<b>BREAK</b>			
10:15 - 10:30 AM		<b>Continuation of Session 3: The Case Learning Paradigm</b>	<b>Continuation of Session 4: Use of Frameworks</b>	<b>Continuation of Workshop 2</b>	<b>Continuation of Workshop 3</b>
10:30 - 10:45 AM					
10:45 - 11:00 AM					
11:00 - 11:15 AM					
11:15 - 11:30 AM					
11:30 - 11:45 AM					
11:45 - 12:00 PM					
12:00 - 1:00 PM	<b>LUNCH</b>				
1:00 - 1:15 PM	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Prayer</li> <li>• Acknowledgments</li> <li>• Opening Message</li> <li>• Special Messages</li> <li>• Program Overview</li> <li>• Program Matrix</li> <li>• Norms</li> <li>• Reminders</li> </ul>	<b>Workshop 1: Case Scenario Development</b>	<b>Workshop 2: Instructor' Notes Development</b>	<b>Session 5: Presentation and Feedbacking of Outputs</b>	<b>Reminders, End-of-Day Evaluation, and Closing Program</b>
1:15 - 1:30 PM					
1:30 - 1:45 PM					
1:45 - 2:00 PM					
2:00 - 2:15 PM	<b>Session 1: Writershop Orientation</b>				
2:15 - 2:30 PM					
2:30 - 2:45 PM					
2:45 - 3:00 PM					
3:00 - 3:15 PM	<b>BREAK</b>				
3:15 - 3:30 PM	<b>Session 2: Introduction to Case Teaching Material</b>	<b>Continuation of Workshop 1</b>	<b>Continuation of Workshop 2</b>	<b>Continuation of Session 5</b>	<b>Departure from Venue</b>
3:30 - 3:45 PM					
3:45 - 4:00 PM					



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4:00 - 4:15 PM	Case: Experiential Learning and the Case Method				
4:15 - 4:30 PM					
4:30 - 4:45 PM	<b>Reminders and End-of-Day Evaluation</b>	<b>Reminders and End-of-Day Evaluation</b>	<b>Reminders and End-of-Day Evaluation</b>	<b>Reminders and End-of-Day Evaluation</b>	
4:45 - 5:00 PM					