

Republic of the Philippines

Department of Education NEGROS ISLAND REGION

NOV 1 2 2025

REGIONAL MEMORANDUM

No. 619 , s. 2025

DISSEMINATION AND IMPLEMENTATION OF THE COLLECTION, CONSOLIDATION, AND VALIDATION OF REPORTED LEARNER RIGHTS AND PROTECTION CONCERNS FOR S.Y. 2024-2025

To: Schools Division Superintendents
All Others Concerned

- 1. This Office, through the Education Support Services Division (ESSD), disseminates the attached Memorandum OM-OUOPS-2025-11-05770, titled "Collection, Consolidation, and Validation of Reported Learner Rights and Protection Concerns for S,Y, 2024-2025," dated September 17, 2025, which is self-explanatory.
- 2. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO Edd, CESO III

Regional Director

Encl.: As Stated Reference: As Stated

To be indicated in the <u>Perpetual Index</u> under the following subject:

INSTRUCTIONAL MATERIALS

PROCEDURES

FMD/ESSD/ Dissemination and Implementation of the Memorandum DM-OUOPS-2025-11-05770 ____/November 5, 2025







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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM DM-OUOPS-2025 - //

TO

: Regional Directors

Schools Division Superintendents

School Heads

Regional and Division Learner Rights and Protection Focal Persons

All Others Concerned

FROM

: MALCOLM S. GARMA

Undersecretary for Governance

SUBJECT : COLLECTION, CONSOLIDATION, AND VALIDATION

REPORTED LEARNER RIGHTS AND PROTECTION CONCERNS

FOR S.Y. 2024-2025

DATE

: September 17, 2025

The Bureau of Learner Support Services-Learner Rights and Protection Division (BLSS-LRPD) is mandated to lead in the planning, implementation, coordination, monitoring, and evaluation of programs, projects, and activities related to learner rights and protection at all governance levels of the Department.

As one of its fundamental mandates, the BLSS-LRPD monitors and evaluates (M&E) programs that uphold the rights and protection of learners across all levels of governance. As part of its M&E responsibilities, the BLSS-LRPD systematically prepares, maintains, and submits data on incidents and conditions affecting learners. These data are vital in shaping future policies, programs, advocacy campaigns, and other initiatives aimed at promoting learner welfare.

Further, under the different learner rights and protection (LRP) policies1 of the Department, as amended by DepEd Order (D.O.) No. 3, s. 2021,2 all schools shall submit data on reported learner rights and protection concerns, which shall then be consolidated and validated by the Schools Division and Regional Offices (SDO and RO).

In light of the foregoing considerations, this Office earnestly calls for the attention and active cooperation of the schools, Schools Division Offices, and Regional Offices in the timely collection, consolidation, and validation of the reported LRP incidents

² Creation of the Child Protection Unit and the Child Rights in Education Desk in the Department of Education.





¹ D.O. Nos. 40, s. 2012, and 18, s. 2015.

for **School Year (S.Y.) 2024-2025**, recognizing the critical importance of accurate and complete data submission.

Implementation Phases

To ensure the accuracy and completeness of data, the collection, consolidation, and validation process shall be divided into three (3) phases:

Phase	Procedure	Expected Output
Phase 1: Collection and Consolidation	Step 1: The school shall fill in the School-Based Consolidation Data Sheet (Annex A-E of this memorandum).	Signed school-based consolidation data sheet
	Step 2: The school shall transfer the data from the School-Based Consolidation Data Sheet to the Google Forms link provided herein by answering it.	Accomplished Google Forms through the link provided herein
	Step 3: The Central Office (Operations Strand-BLSS-LRPD) shall consolidate the data submitted by the schools and disaggregate the number of reported incidents per Regional and Division level. The disaggregated data by governance level shall be released to the field offices for the validation of focal persons from the ROs and SDOs.	Consolidated data by the Central Office (Operations Strand- BLSS-LRPD) using the data submitted by the schools
Phase 2: Validation	Step 4: The focal persons from RO and SDO shall validate the data released by the Central Office (Operations Strand-BLSS-LRPD).	Validated data by the focal persons from RO and SDO
	Step 5: The ROs shall consolidate the validated data.	Consolidated data validated by the focal persons from RO and SDO
Phase 3: Analysis and Interpretation	Step 6: The focal persons from RO and SDO shall analyze and interpret the data.	Analyzed and interpreted LRP data (Regional level)
	Step 7: The LRPD shall collect and review the analysis and interpretation of LRP data.	Consolidated and complete reports on LRP incidents with analysis and interpretation

Note: The Memorandum for Phases II and III will be released after the commencement of Phase I

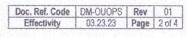
In view of the foregoing matters, all public and private elementary and secondary schools, together with the focal persons of BLSS-LRPD from the SDOs and ROs, are hereby instructed to observe the following guidelines for **Phase I: Data Collection and Consolidation:**

Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600

Email Address: ouops@deped.gov.ph | Website: www.deped.gov.ph

Telephone Nos.: (02) 8633-5313; (02) 8631-8492





I. Timeline for the Collection and Consolidation of Data The collection and consolidation process for the S.Y. 2024-2025 data shall begin in the fourth quarter of this year and shall close on **December 15**, 2025.

II. Data to be Collected and Consolidated

- a. Number of incidents of child abuse, violence, exploitation, neglect, bullying, children-at-risk (CAR), and children in conflict with the law (CICL);
- b. Number of schools with localized child protection policies, and antibullying policies; and
- c. Number of schools with established child protection committees (CPC).

III. Manner of Data Collection

All public and private elementary and secondary schools shall collect the reported LRP incidents in their respective schools. To ensure the accuracy of data, schools shall observe the following guidelines:

- a. Reporting/Listing of LRP incidents should be based on the definition provided under D.O. Nos. 40, s. 2012, and 18, s. 2015, as well as the Revised Implementing Rules and Regulations of Republic Act No. 10627, otherwise known as the "Anti-Bullying Act of 2013." School heads/administrators and guidance counselors/guidance designates are highly encouraged to review the said policies to ensure that the data to be provided is accurate.
- All LRP concerns to be reported/listed should have documentation (i.e., with incident/narrative reports, intervention plan, intake sheets, and other documents showing referral to partner agencies);
 and
- c. School heads/ administrators and guidance counselors/guidance designates shall be held liable for concealment of LRP incidents.

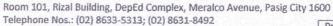
IV. Manner of Data Consolidation

- a. All public and private elementary and secondary schools shall consolidate the data collected using the **School-Based Consolidation Data Sheet** and submit it to the Central Office (Operations Strand-BLSS-LRPD) through Google Forms.
- b. The Central Office (Operations Strand-BLSS-LRPD) shall consolidate the submitted data by the schools. The data shall be disaggregated per RO and SDO, which shall then be released to the field offices for validation by the LRPD Focal Persons.

V. Manner of Submission

a. The school shall submit its report to the Central Office (Operations Strand-BLSS-LRPD) by completing the Google Form and attaching the School-Based Consolidation Data Sheet (Annexes A-E) and the corresponding documentation of the reported LRP





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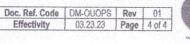
- incidents (i.e., incident/narrative reports, intervention plan, intake sheets, and other documents showing referral to partner agencies).
- b. Schools may download the School-Based Consolidation Data Sheet from https://tinyurl.com/4vhn4sxf.
- Separate Google Form links will be provided for Elementary, Junior High School, and Senior High School levels. Each school is required to accomplish the appropriate form based on the school levels they offer (i.e., School ABC is offering Elementary and Junior High School. Therefore, School ABC shall accomplish the forms for Elementary and Junior High School). Schools may access the designated forms through the following links:
 - i. Kindergarten: https://tinyurl.com/4brr9bzk
 - ii. Elementary: https://tinyurl.com/2m7m8jab
 - iii. Junior High School: https://tinyurl.com/35xjr6ch
 - iv. Senior High School: https://tinyurl.com/5e9ebm4e

All ROs and SDOs are encouraged to disseminate the foregoing information by issuing regional and division memoranda. Finally, all LRPD Focal Persons are enjoined to collaborate with each other to implement this Memorandum.

For queries and clarifications, you may contact Dr. Miguel Angelo S. Mantaring, Director IV, Bureau of Learner Support Services, through weprotectlearners@deped.gov.ph (cc: blss.od@deped.gov.ph).

For immediate dissemination and compliance.





Effectivity

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School-Based Report on Incidents of Bullying School Year 20_ - 20_

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Forms of Bullying

Physical Bullying refers to unwanted physical contact (punching, shoving, pushing, kicking, slapping, ticking, headlocks, etc)

Wednal Bullphay refers to any act by deeds or words which debases, degrades, or demouns the intrinsic worth and dignity of a child as a human being.

Retalistion against a person who reports bullying, who provides information during an investigation of sulfying, or who is a witness to or has a reliable in formation about bullying.

Motives/Esture of the Bullying Incident

Social -the bullying act is carried out to hurt others or belittle another individual or group or reinforce social exclusion

seafar-based -the billying act humiliates or excludes a person on the basis of perceived or exclude sexual orientation and gender identity (SOOI)

Exactional damage - the bullying act causes damage to victim's payche and / or emotional wall-being

Effects of the Bullying Incident

Physical Harm refers to any injury or damage to a person's body (bruises, scratches, cuts, dialocations, sprains, etc.)

teem gloof Seledfe - an intentional but unsuccessful effort to end one's own life. This may involve actions to he overclosing on medication, cutting oneself, or engaging in other self-harming behaviors with the intent dis, but the person survives the attempt.

abelde - death caused by self-inflicted, intentional behavior with the goal of ending one's life (hanging, gesting poison, or jumping from a high place, etc.)

th - loss of life as a result of serious physical attacks (being stabbed, punched,physical altercation, etc.)

Psychological/Emedicanal - ary internal experience that affects a person's thoughts, feelings, and behavior, like persistent sachness, anxiety, low self-worth, entotional detachment, overthinking, mood swings, difficulty trusting others, excessive guilt, unuma-related responses, and audden emotional outbursts.

Validated by:

Date:

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Date:

(Name and Designation)

CONFIDENTIA

School-Based Report on Incidents of Child Abuse School Year 20__ - 20__

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	Bezzuel Abu	use refers to	o acts that	t are sexual in nat	Seawal Abuse refers to acts that are excual in nature such as rape, excual harasement, excually demouning remarks, forcing children to watch obscure publications or shows, etc; and	, soxually	y demess	ning rem	arks, forcing	hildren to w	atch obscore	publications or shows, etc; and						
	Verbal Abu	use refers to	any act b	g deeds or words	Verbal Abuse refere to any act by deeds or words which debases, degrades, or demeans the intrinsic worth and dignity of a child as a human being	s the intr	insic wo	rth and c	lignity of a ch	lid as a hum	an being							
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SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISH (CAR) School Year 20_-20_

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Section 57 of RA 9344 states that "Any conduct not considered an offense or not penalized if committed by an adult shall not be considered an offense and shall not be punished if committed by a child." Examples of status offenses include transcy, running away from home, violating curfex; undersge use of abohol, and general tragovernability. Presidential Decree 1863 otherwise known as the "Mendicancy Law of 1978" defined Mendicancy under Section 3 (a) "as any person, except those enumerated in Section 4 of this Decree, who has no visit neglects to apply himself to some lawful calling and instead uses begging as a means of living." II. Concrete descriptions of actions taken by the school to alleriate the risk factors of the CAR:	m home, violatin m home, violatin cy Law of 1978' c res begging as a n	not penalized if co g curfew, undersy lefined Mendican neans of living."	mmitted by an ac ge use of alcohol, by under Section cy under Section	and general w 3 (a) "as any p	e considered an offer ngovernability. erson, except those e	Section 57 of RA 9344 states that "Any conduct not considered an offense or not penalized if committed by an adult shall not be considered an offense and shall not be punished if committed by a child." Examples of status offenses include trunney, running away from home, violating outfew, undersgo use of abobol, and general ungovernability. Presidential Decree 1863 otherwise known as the "Mendicancy Law of 1978" defined Mendicancy under Section 3 (a) "as any person, except those enumerated in Section 4 of this Decree, who has no visible and legal means of support, or lawful employment and who is physically able to work neglects to apply himself to some lawful calling and instead uses begging as a means of living." II. Concrete descriptions of actions taken by the school to alleriate the tak factors of the CAR:	nployment and who is physically able to work
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