



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

REGIONAL MEMORANDUM

No. 632, s. 2025

NOV 14 2025

**WORKSHOP ON THE CRAFTING OF THE NEGROS ISLAND REGION
INSTITUTE OF SPORTS MEDICINE OPERATIONS MANUAL (NIR ISMOM)**

To: Schools Division Superintendents
All Others Concerned

1. In line with DepEd Order No. 28, s. 2018 titled, Oplan Kalusugan sa Department of Education and in accordance with Executive Order No. 64, series of 1993, which declares the national policy of "Sports for All", this Office, through the Education Support Services Division - School Health and Nutrition Unit, shall conduct the **Workshop on the Crafting of the Negros Island Region Institute of Sports Medicine Operations Manual (NIR ISMOM)** on **November 24-26, 2025** at **Northland Resort and Hotel, Manapla, Negros Occidental**.
2. This activity aims to:
 - a. establish standardized protocols and procedures for the development, prevention, management, and rehabilitation of sports-related injuries within Negros Island, ensuring consistent and high-quality healthcare services for athletes;
 - b. enhance the capacity and competence of sports medicine practitioners through the dissemination of best practices, guidelines, and training facilitated by the operations manual; and
 - c. promote collaboration among sports organizations, medical professionals, and stakeholders to support the overall development and well-being of athletes in Negros Island through coordinated sports medicine services.
3. The list of expected participants to this activity and the proposed program matrix can be found in the enclosures.
4. The participants are expected to bring laptop and extension cord.
5. The food and accommodation of the participants shall be charged against the ROP-MOOE while the travel and other incidental expenses against the local funds, all subject to the usual accounting and auditing rules and regulations.



Address: Batinguel, Dumaguete City, 6200
Telephone Nos:
Email Address: nir@depd.gov.ph
Website: <https://tinyurl.com/nir-gov-ph>



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6. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

HEALTH EDUCATION
ORIENTATION

POLICY
PROGRAMS

MJM/ESSD/DEPEDNIR/Workshop on the Crafting of the Negros Island Region Institute of Sports Medicine Operations Manual (NIR ISMOM)
_____/November 13, 2025



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Enclosure 1 of RM_____,s. 2025

**WORKSHOP ON THE CRAFTING OF THE NEGROS ISLAND REGION
INSTITUTE OF SPORTS MEDICINE OPERATIONS
MANUAL (NIR ISMOM)
November 24-26, 2025
Northland Resort and Hotel, Manapla, Negros Occidental**

Activity Matrix

Day 1 – November 24, 2025

Time	Activities
7:00 – 12:00 NN	Arrival and Registration
12:01 – 1:00 PM	LUNCH
1:01 – 2:00 PM	Opening Program and Amenities
2:01 – 5:00 PM	Session 1
5:01 – 5:30 PM	Debriefing Sessions
END OF DAY 1 ACTIVITIES	

Day 2 – November 25, 2025

Time	Activities
7:45 – 8:00 AM	Management of Learning
8:01 – 10:00 AM	Session 2 and Workshop 1: Governance, Organization, and Core Services
10:01 – 12:00 NN	Presentation and Critiquing of Outputs
12:01 – 1:00 PM	LUNCH BREAK
1:01 – 3:00 PM	Session 3 and Workshop 2: SOPs, Health & Safety, Data Management
3:01 – 5:00 PM	Presentation and Critiquing of Outputs
5:01 – 5:30 PM	Debriefing Sessions
END OF DAY 2 ACTIVITIES	

Day 3 – November 26, 2025

Time	Activities
7:00 – 8:00 AM	Management of Learning
8:01 – 11:00 AM	Session 4 and Workshop Ethics, Partnerships, and M&E
10:01 – 12:00 NN	Presentation and Critiquing of Outputs
12:01 – 1:00 PM	LUNCH BREAK
1:01 – 2:00 PM	Next Steps / Ways Forward/ Closing Program
2:01 PM onwards	Home Sweet Home



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INSTITUTE OF SPORTS MEDICINE OPERATIONS MANUAL (NIR ISMOM)**
November 24-26, 2025
Northland Resort and Hotel, Manapla, Negros Occidental

Participants

Regional Office	Anthony H. Liobet JD, CESO V	Assistant Regional Director
	Ma. Lira Cynthia B. Quejada	CES, ESSD
	Mark Jason S. Mendoza, MD	Medical Officer IV
	Felix III Mosqueda, RN	PDO IV
	Engr. Kristine Fernandez	Engineer II
	Engr. Marlon Bongcasan	PDO II
	Janema Pinili	Nuritionist-Dietician II
	G.L. Haro	CES, CLMD
	Eric Bacolado	EPS-MAPEH
	Atty. Ron Villanueva	Chief, Legal Unit
	Sol Grace Timola	Chief - FTAD
	Jose Ernie M. Buelos	EPS-English
	Mayleen Farinas	EPS-Math
	Katherine Sedillo	Chief - HRTD
	Raffy Berina	EPS-HRTD
	Allan Bautista	EPS-HRTD
	Serafin Farinas	Chief, PPRD
	Joey Ian Singson	PPRD
	Melvin Ninal	Chief, QAD
	John Albert Recto	QAD
SDO Bais City	Bernadette A. Susvilla, CESO V	SDS
SDO Sagay City	Dannie Clark M. Uguil, CESE	SDS
SDO Sipalay City	Dondy A. Depositario, PhD	ASDS
SDO Siquijor City	Juliet J. Tuala	ASDS
SDO Dumaguete City	Joesan Ramos	CID Chief
SDO Kabankalan City	Xyzette Ganza, PhD	CID Chief
SDO Bago City	Orlando Jr. G. Cezar	SGOD Chief
SDO Bayawan City	Verna I Saldo, EdD	SGOD Chief
SDO Sagay City	Ma. Theresa Bingcang	SGOD Chief
SDO San Carlos City	Arnold C. Mancao	Division Sports Officer
SDO Escalante City	Rodly Lim	Division Sports Officer
SDO Cadiz City	Ian Sevellejo	Division Sports Officer



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NEGROS ISLAND REGION

SDO Guihulngan City	Jessie Colegio	Division Sports Officer
SDO Himamaylan City	Katrina Selda	EPS English
SDO La Carlota City	Citrobelle Aldeguer	EPS English
SDO Canlaon City	Jovito Ocag	EPS MAPEH
SDO Negros Oriental	Dan Alar	EPS MAPEH
SDO Bayawan City	Sheena Lenore Parreño	Medical Officer III
SDO Bago City	Emily Merzo-Zerrudo, MD	Medical Officer III
SDO Negros Occidental	Hobart Bautista, MD	Medical Officer III
SDO Silay City	Vicente Gabales, MD	Medical Officer III
SDO Sagay City	Lisette Grace Cabalang, RN	Nurse II
SDO Bago City	Stephen John Faina, RN	Nurse II
SDO Bayawan City	Persee James Baybay, RN	Nurse II
SDO Victorias City	Jan Michael Almodiel, RN	Nurse II
SDO Tanjay City	Arman Canolas	Principal I
SDO Negros Oriental	Ranjel Estimar	Principal II
SDO Bacolod City	Dennis Estaniel	Principal IV
SDO Cadiz City	Pio Manlangit	Teacher-in-Charge

Technical Working Group

SDO Cadiz City	Ma. Aileen Bermudo	SEPS - HRTD
SDO Cadiz City	Nilbert Magno	EPS I - HRTD
SDO Cadiz City	Ma. Theresa Regalado	Administrative Assistant II
SDO Cadiz City	Ivy Mae Moscoso	Nurse II
SDO Cadiz City	Pia Montebon	Nurse II
SDO Cadiz City	Lemuel Basiya Jr.	Nurse II
SDO Cadiz City	Elmie Rose Liberato	Nurse II
SDO Cadiz City	Guel Buatros	Technical Assistant I
SDO Cadiz City	Ney Ann Gabrido	Technical Assistant I
SDO Cadiz City	Teodoro Miguel Perez	Technical Assistant I
SDO Negros Oriental	Deanne Beth Manaban	Nurse II
SDO Negros Oriental	Marianne Mae Manaban Ragas	Nurse II