



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

NOV 14 2025

REGIONAL MEMORANDUM

No. 638, s. 2025

**SUBMISSION OF LIST OF PRIVATE ENTITIES APPLYING FOR AUTOMATIC
PAYROLL DEDUCTION SYSTEM (APDS) ACCREDITATION**

TO: Schools Division Superintendents
All Other Concerned

1. Attached is an email from Employee Account Management Division dated November 12, 2025 regarding the Submission of List of Private Entities Applying for Automatic Payroll Deduction System (APDS) Accreditation, which is self-explanatory.
2. Attention is particularly invited to the attached form marked as Annex A of the said email.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
POLICY
ACCREDITATION
PAYMENT

ASD/PS/AGS/REGIONAL MEMO -Dessimination-Memorandum-EAMD- Submission of List of Private Entities
Applying for APDS Accreditation



Address: Batinguel, Dumaguete City, 6200

Telephone Nos:

Email Address: nir@deped.gov.ph

Website: <https://tinyurl.com/nir-gov-ph>

List of Private Entities Applying for APDS Accreditation

DepEd Regional Office No. _____

Name of Private Entity	Type of Deduction (Loan, MAS, Insurance)	Principal Office (Complete Address)	Official Company Email Address	Contact Person and Designation	Contact Number

Prepared By:

Signature over Printed Name
and Designation

Approved By:

Signature over Printed Name
and Designation