



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

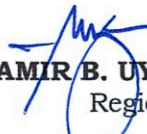
REGIONAL MEMORANDUM
No. 666, s. 2025

NOV 20 2025

**DISSEMINATION OF MEMORANDUM FROM THE OFFICE OF THE
UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS (OULLA-2025-
2553) RE: JOINT ASSESSMENT AND PLANNING WITH THE DEPARTMENT OF
ENVIRONMENT AND NATURAL RESOURCES ON PRESIDENTIAL
PROCLAMATIONS AND SPECIAL PATENTS TITLING FOR PUBLIC SCHOOLS**

TO: All Schools Division Superintendents
All Others Concerned

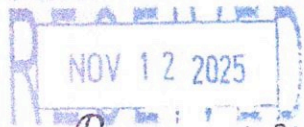
1. Attached is a copy of the Memorandum from the Office of the Undersecretary for Legal and Legislative Affairs (OULLA-2025-2553) regarding the Conduct of Joint Assessment and Planning with the Department of Environment and Natural Resources on Presidential Proclamations and Special Patents Titling for Public Schools," which will be held on **November 26-28, 2025** within Metro Manila.
2. The activity is part of the implementation of the 4th Memorandum of Agreement (MOA 4) between the Department of Education (DepEd) and the DENR, involving the facilitation of the issuance of Presidential Proclamations and Special Patents for six hundred sixty (660) untitled DepEd school sites, and other commitments of DENR-Land Management Bureau (LMB) in support of DepEd's titling efforts.
3. Travel expenses shall be charged to local funds subject to existing accounting, and auditing rules and regulations.
4. The participants are likewise reminded to bring their laptops and other necessary materials for the learning sessions. The deadline for registration is on November 15, 2025 through the link indicated in the attached Memorandum. For further inquiries, coordinate with Ms. Jolina S. Gammad at 0927 791 4230 or sto@depd.gov.ph.
6. Immediate dissemination of and compliance with this Memorandum are desired.

for: 
RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: As stated



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By: Rey Time: 1:20
Doc. #: STO
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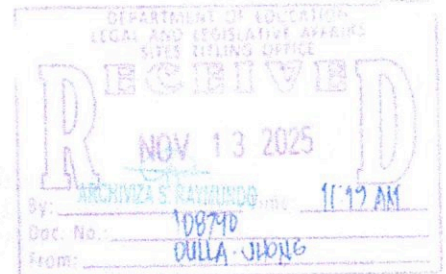


Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

MEMORANDUM

OULLA-2025-2883



**TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION LEGAL OFFICERS
ALL OTHERS CONCERNED**

FROM : ATTY. FILEMON RAY L. JAVIER
Undersecretary for Legal and Legislative Affairs

ATTY. CHRISTIAN E. RIVERO *AGA*
Director IV
Supervising Director, Sites Titling Office
Office of the Undersecretary for Legal and Legislative Affairs

**SUBJECT : JOINT ASSESSMENT AND PLANNING WITH THE DEPARTMENT OF
ENVIRONMENT AND NATURAL RESOURCES ON PRESIDENTIAL
PROCLAMATIONS AND SPECIAL PATENTS TITLING FOR PUBLIC
SCHOOLS**

DATE : NOV 13 2025

The Sites Titling Office under the Office of the Undersecretary for Legal and Legislative Affairs will be conducting the activity titled "Assessment with the Department of Environment and Natural Resources (DENR): Joint Assessment and Planning on Presidential Proclamations and Special Patents Titling for Public Schools," scheduled on 26-28 November 2025 within Metro Manila.

This activity is part of the implementation of the 4th Memorandum of Agreement (MOA 4) between the Department of Education (DepEd) and the DENR, involving the facilitation of the issuance of Presidential Proclamations and Special Patents for six hundred sixty (660) untitled DepEd school sites, and other commitments of DENR-Land Management Bureau (LMB) in support of DepEd's titling efforts.

The activity aims to serve as a forum to: a) discuss and establish a uniform understanding of DENR Administrative Order (DAO) No. 2015-01, dated 4 March 2015 or the Guidelines for the Processing and Issuance of Special Patents for Public School Sites under Republic Act No. 10023;¹ to facilitate the approval of survey and titling of the 660 school sites covered under MOA 4; b) discuss the transfer of funds to all concerned Regional Offices relative to the issuance of Presidential Proclamations and/or Special Patents (Titles) over school sites; c) identify and address issues and concerns on the titling of school sites; and d) assess the physical accomplishments of the DENR-DepEd School Sites Titling Project under MOAs 1, 2

¹ RA No. 10023 "An Act Authorizing the Issuance of Free Patents to Residential Lands"



& 3, pursuant to DAO No. 2015-01. It will also set additional targets and commitments for the titling of public school sites under DENR jurisdiction.

In this regard, all Regional and Division Offices are requested to send **one (1) representative** who is directly involved in school sites matters. In case the Division Lawyer is not available, the Technical Assistant (TA) may attend, provided that a Travel Authority is secured and a written justification for attendance is submitted.

Participants' travel and incidental expenses shall be charged to their respective local funds, subject to the existing budgeting, accounting, and auditing rules and regulations.

Participants are required to register online at <https://forms.gle/iRsmKVj8YJKhMSUFA> on or before **November 15, 2025**. Registered participants will be issued certificates after the event, while those who register late will have their certificates forwarded through the Records Division to their respective Regional or Division Offices.

For further details or information, please contact Ms. Jolina S. Gammad at 0927 791 4230 or via email at sto@deped.gov.ph.

For your information and compliance

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Doc No. 108790