



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

AUG 06 2026

REGIONAL MEMORANDUM

No. 839, s. 2026

**IMPLEMENTATION OF THE WEEKLY CONJUNCTIVITIS SURVEILLANCE AND
RESPONSE REPORTING SYSTEM**

To: All Schools Division Superintendents
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), directs all Schools Division Offices (SDOs) to strengthen surveillance and response measures against conjunctivitis through the implementation of the **Weekly Conjunctivitis Surveillance Reporting System**, in view of the reported increase in conjunctivitis cases in parts of the Region.
2. The implementation of the reporting system aims to facilitate the timely monitoring of conjunctivitis cases and the implementation of appropriate response measures across SDOs. The information generated shall serve as the basis for regional situational assessment, monitoring of disease trends, and the provision of appropriate technical assistance and guidance, as necessary.
3. All SDOs are hereby directed to continue implementing appropriate preventive and control measures in schools, including, but not limited to, the following:
 - a. Strengthening health education and information dissemination on conjunctivitis prevention among learners, personnel, and parents;
 - b. Reinforcing proper hand hygiene and discouraging the sharing of personal items such as towels, handkerchiefs, and other materials that may facilitate disease transmission;
 - c. Advising learners and personnel exhibiting signs and symptoms of conjunctivitis to seek appropriate medical consultation and refrain from attending school until medically fit to return, as appropriate;
 - d. Coordinating with the concerned Local Government Units (LGUs), Local Health Offices, and other relevant stakeholders, whenever necessary; and
 - e. Implementing other appropriate infection prevention and control measures consistent with existing Department of Health (DOH) and DepEd policies.



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4. To establish the current conjunctivitis situation in each Schools Division Office, all SDOs shall submit an **Initial Situation Report** in the prescribed online reporting template on or before **August 14, 2026**. This report shall serve as the initial entry in the SDO's assigned reporting worksheet.
 5. Thereafter, all SDOs shall update their assigned online reporting worksheet by accomplishing the **Weekly Conjunctivitis Surveillance Report every Friday**, beginning **August 21, 2026**, until further notice. SDOs shall continuously update the same assigned online reporting worksheet throughout the surveillance period. Separate weekly files or reports need not be submitted.
 6. Schools Division Offices may adopt the most appropriate and practical mechanism for collecting reports from schools, including but not limited to Google Forms, shared spreadsheets, existing reporting systems, or other appropriate means, provided that the prescribed Regional reporting template is submitted to this Office within the required timeline.
 7. An **Enhanced Response Plan** shall likewise be submitted whenever any of the following conditions are met:
 - a. Conjunctivitis cases demonstrate an increasing trend for two (2) consecutive reporting weeks;
 - b. Classes are suspended due to conjunctivitis; or
 - c. Other circumstances warrant enhanced regional monitoring, as determined by the Schools Division Office or this Office.
- The Enhanced Response Plan shall describe the additional response measures, strategies, and planned interventions intended to address the increasing trend or identified public health concern.
8. This Office shall continuously monitor the submitted reports, assess regional disease trends, and provide appropriate technical assistance, recommendations, and further guidance, as necessary.
 9. The prescribed reporting templates for the Initial Situation Report, Weekly Conjunctivitis Surveillance Report, and Enhanced Response Plan are attached as Annexes A, B, and C, respectively, and shall form an integral part of this memorandum. The editable reporting templates may likewise be accessed through the official Google Drive link: <https://tinyurl.com/mrydfkh5>.
 10. Each Schools Division Office shall create one working copy of the SDO Reporting Template in the SDO Working Files folder, rename the file using the official name of the Schools Division Office, and use the same online worksheet for the entire duration of the surveillance period. The master template shall not be edited.
 11. The reporting templates include built-in instructions, protected fields, and drop-down selections to facilitate uniform reporting. Schools Division Offices are



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requested to carefully read and follow the accompanying instructions before accomplishing the online reporting worksheets.

12. SDOs shall continuously update their assigned online reporting worksheets. Submission of separate weekly hard copies or electronic copies of the accomplished reporting templates shall no longer be required unless otherwise directed by this Office.

13. Immediate dissemination of and compliance with this Memorandum are desired.

FOR:


RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: As Stated

Incl: As Stated

To be indicated in the Perpetual Index
under the following subjects:

HEALTH
PROGRAMS
STUDENTS

MMG/ESSD-RM/ Implementation of the Weekly Conjunctivitis Surveillance and Response Reporting System
/August 6, 2026



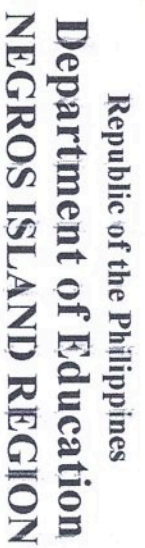
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ANNEX A: Initial Conjunctivitis Situation Report

INITIAL CONJUNCTIVITIS SITUATION REPORT – FIRST REPORTING WEEK ONLY	
SDO	
Reporting Week Ending	Aug 14, 2026
Reporting Focal Person / Office	
Existing School Reporting Mechanism	
Standard Measures Already Implemented	
Coordination Undertaken with LGU / Health Office	
Current Challenges, if any	
Other Baseline Information	
Date Updated	Aug 14, 2026
Prepared by	



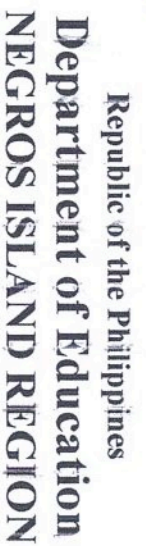
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SDO WEEKLY CONJUNCTIVITIS REPORT

[illegible]

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ANNEX C – Enhanced Conjunctivitis Response Plan

ENHANCED CONJUNCTIVITIS RESPONSE PLAN

Complete only when the trigger is met. Focus on additional measures intended to reverse the increasing trend.

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