



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

AUG 18 2026

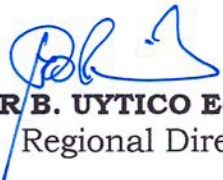
REGIONAL MEMORANDUM

No. 875 s. 2026

**NOMINATION OF PARTICIPANTS FOR THE CONDUCT OF SIPNAYAN:
ADVANCING NUMERACY THROUGH CONCRETE-PICTORIAL-ABSTRACT (CPA)
LEARNING**

To: Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. Attached is DM-OULS-2026-334 from the Office of the Undersecretary for Learning Systems dated August 3, 2026 titled Conduct of SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning.
2. Attention is particularly invited to paragraphs 1 – 10 and Enclosures 1-6 of the said Memorandum.
3. In compliance with the said Memorandum, all Schools Division Offices (SDOs) are directed to encode the details of their respective nominees through this link [SIPNAYAN NOMINEES.xlsx](#) on or before August 24, 2026.
4. Equal Opportunity Principle (EOP) shall be exercised to underscore the Department's policy of no discrimination against any personnel for professional learning and development regardless of age, gender, civil status, disability, region, ethnic group, and political beliefs.
5. For clarifications, contact **Ms. Katherine Y. Sedillo – CES -HRDD** or **Mr. Zegric S. Laguda – SEPS- NEAP -R.**
6. Immediate dissemination of and compliance with this Memorandum are directed.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl: As stated
Reference: Advisory, DM_OUHRDD-2026-0334
To be indicated in the Perpetual Index
under the following subjects:
PERFORMANCE
ZSL/HRDD-RM- : Nomination For The Conduct of SIPNAYAN. 163/August 18,2026

TRAINING

ORIENTATION



Address: Batinguel, Dumaguete City, 6200
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Email Address: nir@deped.gov.ph
Website: depednir.net



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026- 334

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs/NEAP R Focal Persons
All Others Concerned

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **CONDUCT OF SIPNAYAN: ADVANCING NUMERACY THROUGH CONCRETE-PICTORIAL-ABSTRACT (CPA) LEARNING**

DATE : 03 August 2026

1. The National Educators Academy of the Philippines (NEAP) is committed to strengthening the quality of Mathematics education in the Department of Education (DepEd) through professional development programs that address the evolving learning needs of teachers and learners. As DepEd's primary training arm, NEAP recognizes the importance of developing strong foundational numeracy skills and promote innovative, research-informed approaches to Mathematics instruction that foster conceptual understanding and mathematical proficiency among learners. In view of this, NEAP shall implement the **SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning**, a professional development program designed to enhance teachers' pedagogical content knowledge and instructional practices anchored on the Singapore Math framework.
2. Specifically, the objectives of the training activities are as follows:
 - a. Enhance participants' pedagogical content knowledge and instructional competence in implementing the Concrete-Pictorial-Abstract (CPA) approach for Key Stage 2 Mathematics instruction.
 - b. Equip participants with effective strategies, tools, and instructional practices anchored on the Singapore Math framework to promote conceptual understanding, problem-solving, and mathematical communication among learners.
 - c. Prepare participants to serve as trainers and instructional leaders who can effectively cascade and support the implementation of SIPNAYAN across Schools Division Offices, ensuring quality, coherence, and sustainability of numeracy interventions.

- Relative to this, NEAP invites the participation of qualified Education Program Supervisors and Master Teachers to the following activities:

ACTIVITY	DATE & VENUE	TARGET PARTICIPANTS
SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning - Cluster 1	September 6-11, 2026 (Inclusive of travel dates) <i>Venue: Region VII</i>	One (1) Master Teacher per SDO across all Regions TOTAL: 221 Participants
SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning - Cluster 2	October 11-16, 2026 (Inclusive of travel dates) <i>Venue: Baguio Teachers' Camp, Baguio City</i>	One (1) Education Program Supervisor per SDO across all Regions TOTAL: 221 Participants

- Regional Offices shall endorse participants and RO PMT members to the NEAP **Central Office using the prescribed template** (see *Enclosure 1*) and the said list must be uploaded via OneDrive link: <https://tinyurl.com/Sipnayan-EndorsementPax> until **28 August 2026**.
- In preparation for the said activity, an **Online Orientation** will be conducted with the **Central Office PMT and endorsed RO-PMT members** on **3 September 2026 at 10:00 a.m.** via Microsoft Teams.

Meeting Link: <https://tinyurl.com/Orientation-SIPNAYAN>



- The board and lodging expenses of participants under Cluster 1 shall be charged against the downloaded FY 2026 Teacher Quality Development Program (TQDP) Fund, while board and lodging for Cluster 2 shall be charged against the NEAP CO FY 2026 TQDP Fund. Transportation expenses, per diem, and other incidental costs of all participants shall be charged to the respective Regional Office, Schools Division Office, school, or local funds, subject to the usual accounting and auditing rules and regulations.
- Participants are entitled to non-monetary compensation, such as vacation service credits in accordance with DepEd Order No. 013, s. 2024 "Revised Guidelines on the Grant of Vacation Service Credits for Teachers" or DepEd Order No. 009, s. 2025 "Amendment to DepEd Order No. 009, s. 2024 (Implementing Guidelines on

the School Calendar and Activities for the School Year 2024-2025),” or compensatory time-off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 “Non-Monetary Remuneration for Overtime Services Rendered.” Compensatory time-off shall apply to non-teaching and teaching-related personnel only if they will not receive per diem. It shall be noted, however, that travel time must not be included in the computation of Compensatory Overtime Credit. The applicable benefit shall be granted when any of the related activities fall on weekdays, holidays, or during work suspensions.

8. Participants are reminded to bring their own maintenance medication, laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket WIFI, etc.).
9. For reference, attached are the following:
 - a. **Enclosure 1** – Endorsement of Participants and PMT Members
 - b. **Enclosure 2** – Program Management Terms of Reference
 - c. **Enclosure 3** – Allocation List per RO
 - d. **Enclosure 4** – List of Participants/Program Management Team
 - e. **Enclosure 5** – Indicative Program of Activities
 - f. **Enclosure 6** – Meal Provision Guide
10. Should you have questions and concerns, please coordinate with Ms. Joy S. Magalona, Senior Education Program Specialist of NEAP-PDD through email at joy.magalona001@deped.gov.ph/neap.pdd@deped.gov.ph or landline (02) 8715-9919.
11. For immediate dissemination and appropriate action.



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Enclosure 1

ENDORSEMENT OF PARTICIPANTS AND PMT MEMBERS

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 1
September 6-11, 2026 | Region VII*

Region: _____

The Regional Office of [Insert Region] respectfully endorses the following individuals (participants and PMT members) to participate in the implementation of SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning - Cluster 1 who met the required Qualification Standards (QS):

List of Endorsed Participants (Check Qualifications, for reference)

	NAME	SEX (F/M)	DESIGNATION	SCHOOL	DIVISION	DEPED EMAIL
Master Teacher						
1.						

SDO PMT Members (for Bohol only)

	NAME	SEX (F/M)	DESIGNATION	DIVISION	DEPED EMAIL
1.					
2.					
3.					
4.					
5.					

All endorsed personnel have undergone a thorough evaluation at the regional and division levels and have met the necessary QS aligned with the objectives of the activity.

We look forward to the Central Office's confirmation and further instructions.

Thank you for your continued support.

Endorsed by:

(HRDD Chief Full Name and Signature)
Date:



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ENDORSEMENT OF PARTICIPANTS AND PMT MEMBERS

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 2
October 11-16, 2026 | Baguio Teachers Camp, Baguio City*

Region: _____

The Regional Office of [Insert Region] respectfully endorses the following individuals (participants and PMT members) to participate in the implementation of SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning - Cluster 1 who met the required Qualification Standards (QS):

List of Endorsed Participants (Check Qualifications, for reference)

	NAME	SEX (F/M)	DESIGNATION	SCHOOL	DIVISION	DEPED EMAIL
Education Program Supervisor						
1.						

RO PMT Member (*for CAR, RI, RII, RIII, RIV-A only)

	NAME	SEX (F/M)	DESIGNATION	DIVISION	DEPED EMAIL
1.					

Note: 1 endorsed RO PMT per identified Region

All endorsed personnel have undergone a thorough evaluation at the regional and division levels and have met the necessary QS aligned with the objectives of the activity.

We look forward to the Central Office's confirmation and further instructions.

Thank you for your continued support.

Endorsed by:

(HRDD Chief Full Name and Signature)

Date:



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Enclosure 2

**PROGRAM MANAGEMENT TEAM
TERMS OF REFERENCE**

Program Management Team members assigned to session rooms are expected to carry out the following tasks to ensure the smooth, effective, and learner-centered implementation of the program:

1. Assist the Central Office - Program Management Team (NEAP-PMT) in supervising the overall implementation of the program within the assigned session room, ensuring a constructive and engaging learning environment.
2. Coordinate with resource persons and/or learning area experts to ensure that the program is delivered in alignment with the approved instructional design and session objectives.
3. Establish a conducive learning atmosphere by initiating unfreezing activities, aligning participant expectations, and setting learning norms at the start of the program.
4. Monitor and respond to emerging learning needs and challenges within the session room, referring complex issues to the Program Lead as necessary for resolution or escalation.
5. Facilitate the execution of scheduled learning activities and provide logistical and instructional support for any required adjustments.
6. Ensure the proper administration of both pre-test and post-test assessments, in accordance with the program's assessment protocols.
7. Document the learning sessions accurately, including key discussions, activities, insights, and participant engagement. Capture relevant photographs to support program documentation and reporting.
8. Assist in the distribution of learning materials and necessary supplies, ensuring participants have access to required resources throughout the training.
9. Ensure the completion and submission of daily attendance sheets and daily evaluation forms by participants to designated NEAP personnel.



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Enclosure 3

ALLOCATION LIST PER RO

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 1 and Cluster 2
September 6-11, 2026 - Region VII | October 11-16, 2026 - Baguio Teachers Camp,
Baguio City*

Region	Cluster 1 (Master Teachers)	Cluster 2 (Supervisors)
Region I	14	14
Region II	9	9
Region III	21	21
Region IV-A	25	25
Region IV-B	7	7
Region V	13	13
Region VI	8	8
Region VII	12	12
NIR	21	21
Region VIII	13	13
Region IX	9	9
Region X	14	14
Region XI	11	11
Region XII	8	8
CARAGA	12	12
CAR	8	8
NCR	16	16
TOTAL	221	221



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Enclosure 4

PROGRAM MANAGEMENT TEAM COMPOSITION

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 1 and Cluster 2*

*September 6-11, 2026 - Region VII | October 11-16, 2026 - Baguio Teachers Camp,
Baguio City*

No.	Name	Position	Office/SDO/Region
1	Alexander Simagala	Project Development Officer IV	NEAP- PDD Program Management Team
2	Alvin B. Fulgencio	Project Development Officer IV	
3	Joy S. Magalona	Senior Education Program Specialist	
4	Hanifa Hadji T. Abas	Education Program Specialist II	
5	Dia Sielo D. Carabaña	Education Program Specialist II	
6	Lourdes U. Arguelles	Education Program Specialist II	
7	Eric Sarmiento	Administrative Officer V	
8	Ash Airel V. Cristobal	Technical Assistant II	
8	Paolo Alinojan	Technical Assistant II	
9	Loverly O. Seda	Technical Assistant II	
10	Adison Lozano	Technical Assistant II	
11	Cielmer Bolante	Technical Assistant II	
12	Densehl Allen Majadillas	Technical Assistant II	



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Enclosure 5

INDICATIVE PROGRAM OF ACTIVITIES

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 1
September 6-11, 2026 | Region VII*

Time	Day 0 Sept 6, 2026 (Sunday)	Day 1 Sept 7, 2026 (Monday)	Day 2 Sept 8, 2026 (Tuesday)	Day 3 Sept 9, 2026 (Wednesday)	Day 4 Sept 10, 2026 (Thursday)	Day 5 Sept 11, 2026 (Friday)
8:00 am – 8:15 am	Travel time	MOL	MOL	MOL	MOL	MOL
8:15 am – 8:30 am						
8:30 am – 8:45 am						
8:45 am – 9:00 am		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
9:00 am – 9:15 am						
9:15 am – 9:30 am						
9:30 am – 9:45 am		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
9:45 am – 10:00 am						
10:00 am – 10:15 am		Health Break	Health Break	Health Break	Health Break	Health Break
10:15 am – 10:30 am						
10:30 am – 10:45 am		Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Workshop Proper:
10:45 am – 11:00 am						
11:00 am – 11:45 am		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
11:45 am – 12:00 pm						
12:00 pm – 1:00 pm		Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00 pm – 1:15 pm	Check in and Registration:					
1:15 pm – 2:00 pm		Continuation of Session:	Continuation of Session:	Continuation of Session:	Continuation of Session:	Continuation of Workshop Proper:
2:00 pm – 2:15 pm						
2:15 pm – 2:30 pm						



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2:30 pm – 2:45 pm	Opening Program and Pre-Test (Plenary)	Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
2:45 pm – 3:00 pm						
3:00 pm – 3:15 pm		Health Break	Health Break	Health Break	Health Break	Health Break
3:15 pm – 3:45 pm		Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:
3:45 pm – 4:00 pm						
4:00 pm – 4:30 pm						
4:30 pm – 4:45 pm						Closing Program
4:45 pm – 5:00 pm						
5:00 pm – 5:15 pm	End-of-Day Evaluation /PMT Debriefing	End-of-Day Evaluation/ PMT Debriefing	End-of-Day Evaluation /PMT Debriefing	End-of-Day Evaluation /PMT Debriefing	End-of-Day Evaluation /PMT Debriefing	End-of-Day Evaluation

- Check-in: 6 September 2026, 1:00 p.m.
- Check-out: 11 September 2026, 12:00 p.m.



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INDICATIVE PROGRAM OF ACTIVITIES

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 2
October 11-16, 2026 | Baguio Teachers Camp, Baguio City*

Time	Day 0 Oct. 11, 2026 (Sunday)	Day 1 Oct. 12, 2026 (Monday)	Day 2 Oct. 13, 2026 (Tuesday)	Day 3 Oct. 14, 2026 (Wednesday)	Day 4 Oct. 15, 2026 (Thursday)	Day 5 Oct 16, 2026 (Friday)
8:00 am – 8:15 am	Travel time	MOL	MOL	MOL	MOL	MOL
8:15 am – 8:30 am						
8:30 am – 8:45 am						
8:45 am – 9:00 am		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
9:00 am – 9:15 am						
9:15 am – 9:30 am						
9:30 am – 9:45 am		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
9:45 am – 10:00 am						
10:00 am – 10:15 am		Health Break	Health Break	Health Break	Health Break	Health Break
10:15 am – 10:30 am						
10:30 am – 10:45 am		Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Workshop Proper:
10:45 am – 11:00 am						
11:00 am – 11:45 am		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
11:45 am – 12:00 pm						
12:00 pm – 1:00 pm		Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00 pm – 1:15 pm	Check in and Registration:					
1:15 pm – 2:00 pm		Continuation of Session:	Continuation of Session:	Continuation of Session:	Continuation of Session:	Continuation of Workshop Proper:
2:00 pm – 2:15 pm						
2:15 pm – 2:30 pm						
2:30 pm – 2:45 pm		Session Proper:	Session Proper:	Session Proper:	Session Proper:	Workshop Proper:
2:45 pm – 3:00 pm						



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3:00 pm – 3:15 pm	Opening Program and Pre-Test (Plenary)	Health Break	Health Break	Health Break	Health Break	Health Break
3:15 pm – 3:45 pm		Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:	Continuation of Session Proper:
3:45 pm – 4:00 pm						Closing Program
4:00 pm – 4:30 pm						
4:30 pm – 4:45 pm						
4:45 pm – 5:00 pm	End-of-Day Evaluation/PMT Debriefing	End-of-Day Evaluation/PMT Debriefing	End-of-Day Evaluation/PMT Debriefing	End-of-Day Evaluation/PMT Debriefing	End-of-Day Evaluation/PMT Debriefing	End-of-Day Evaluation
5:00 pm – 5:15 pm						

- Check-in: 11 October 2026, 1:00 p.m.
- Check-out: 16 October 2026, 12:00 p.m.



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Enclosure 6

MEAL PROVISION GUIDE

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 1
September 6-11, 2026 Region VII*

Meals	Day 0 Sunday	Day 1 Monday	Day 2 Tuesday	Day 3 Wednesday	Day 4 Thursday	Day 5 Friday
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

*SIPNAYAN: Advancing Numeracy through Concrete-Pictorial-Abstract (CPA) Learning -
Cluster 2
October 11-16, 2026 | Baguio Teachers Camp, Baguio City*

Meals	Day 0 Sunday	Day 1 Monday	Day 2 Tuesday	Day 3 Wednesday	Day 4 Thursday	Day 5 Friday
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	