



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

SEP 03 2026

REGIONAL MEMORANDUM

No. 946, s. 2026

**INVITATION TO ONLINE RE-ORIENTATION ON THE USE OF THE
VERIFIER'S LEDGER**

To: Schools Division Superintendents
All Other Concerned

1. Attached is Unnumbered Memorandum dated September 1, 2026, entitled "Invitation to Online Re-Orientation on the Use of the Verifier's Ledger," issued by the Employee Account Management Division (EAMD), Finance Service, Department of Education, which is self-explanatory.
2. All concerned personnel are directed to join the online re-orientation through the corresponding meeting link provided.
3. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION BUREAUS AND OFFICES

ASD/PS/LAS/RM-Dissemination-Invitation to Online Re-Orientation-Verifier's Ledger



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Website: <https://depednir.net/>



Republic of the Philippines
Department of Education
EMPLOYEE ACCOUNT MANAGEMENT DIVISION

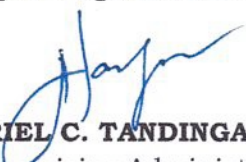
MEMORANDUM

EAMD-2026-_____

September 01, 2026

FOR : **REGIONAL DIRECTORS**
DepEd Regional Office No. VI, VII, VIII, NIR

DEPED VERIFIERS
DepEd Regional Office No. VI, VII, VIII, NIR

FROM : 
ARIEL C. TANDINGAN
Supervising Administrative Officer
Officer-in-Charge
Finance Service – Employee Account Management Division

SUBJECT : **INVITATION TO ONLINE RE – ORIENTATION ON THE USE OF THE VERIFIER'S LEDGER**

In line with the Department's continuing efforts to improve the implementation of its Automatic Payroll Deduction System (APDS) Program, and relative to the issuance of the DepEd Memorandum dated August 12, 2026, "Mandatory Use of the DepEd-APDS Verifier's Ledger Version 2.0", this Office will conduct an online re-orientation on the use of this system.

This Office respectfully invites all designated DepEd Verifiers for an online re-orientation on the use of the Verifier's Ledger specifically the latest version which can accommodate/verify loans with payment terms up to seven (7) years.

The said online re-orientation will cover the following agenda:

1. Verification of APDS Verifier Accounts

- Identify APDS Verifiers with issues and concerns on their verifiers account.
- Provide guidance on the process for account creation and/or activation.

2. Verifier's Ledger Walkthrough

- Step-by-step walkthrough of the process of using the Verifiers Ledger.
- Discussion of the applicable procedures and reminders in processing transactions using the Verifiers Ledger

3. Open Forum

- Address questions, concerns, and clarifications raised by the APDS Verifiers.
- Discuss common issues encountered during the use of the APDS Verifier's Ledger.



Address: 17/F Techzone Building, Gil Puyat Avenue, Makati City
Email Address: usec.financebpm@depd.gov.ph

The schedule and meeting link of the online re-orientation are as follows:

Date and Time: September 4, 2026, at 1:30 PM – 3:30 PM

Meeting Link: Cluster 4 and 5 - <https://tinyurl.com/VL-Re-Orientation-C4C5>

Meeting Link: Cluster 4 and 5 - <https://tinyurl.com/DVLReOrientationC45>

Thank you.