



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION (NIR)

REGIONAL MEMORANDUM

No. 972 s. 2026

SEP 08 2026

CORRIGENDA AND ADDENDUM TO REGIONAL MEMORANDUM NO. 765, S. 2026, TITLED "OPERATIONAL GUIDELINES ON THE TRANSITION TO PERMANENT GOVERNMENT RECOGNITION FOR PRIVATE SENIOR HIGH SCHOOLS"

TO: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Relative to Regional Memorandum No. 765, s. 2026 dated July 22, 2026, titled "Operational Guidelines on the Transition to Permanent Government Recognition for Private Senior High Schools (SHS)," this Office issues the succeeding corrigenda and addendum on the Monitoring, Evaluation, and Inspection Team (MEIT) composition, official division code conventions, and regional capacity building, respectively.

2. The **MEIT** shall consist of a **minimum of three (3) members** and a **maximum of seven (7) members**, composed of **at least one (1) Regional Office (RO) representative** and **two (2) Schools Division Office (SDO) representatives** preferably from among the following:

Designation	Unit	Office
Chief Education Supervisor	QAD	RO
Chief Education Supervisor	CLMD	RO
Education Program Supervisor	QAD	RO
Education Program Supervisor	CLMD	RO
Engineer/ DRRM Officer	ESSD	RO
Chief Education Supervisor	SGOD	SDO
Chief Education Supervisor	CID	SDO
Education Program Supervisor	CID	SDO
Senior Education Program Specialist (SEPS-SMME)	CID	SDO
Private Schools in Charge	SGOD	SDO
Senior High School Focal	CID	SDO
Education Facilities in Charge	SGOD	SDO

3. Official application tracking and coding conventions must strictly adopt the official Regional Office Code (NIR) and Division Codes listed in **Annex A** attached to this Memorandum.

4. A **Regional Virtual Orientation** for all designated RO and SDO MEIT members shall be conducted on October 15, 2026, 8:30 a.m. to 5:00 p.m. via MS Teams link: <https://tinyurl.com/4vd52nu4>. This activity will orient team members on standardized scoring using the 4-point Likert scale, inspection tools, report generation, and compliance verification under DO No. 012, s. 2026.



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5. All other provisions of Regional Memorandum No. 765, s. 2026 not inconsistent with this issuance remain in full force and effect.
6. Travel and other incidental expenses incurred in the conduct of monitoring, evaluation, and inspection activities shall be charged against available local funds, subject to the existing accounting and auditing rules and regulations.
7. For queries and clarifications, contact Glenda G. Cadelina, OIC-Education Program Supervisor, Quality Assurance Division, at 09511505571 or via email at glenda.cadelina@deped.gov.ph.
8. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

References: Regional Memorandum No. 765, s. 2026; DepEd Order No. 012, s. 2026; DepEd Order No. 88, s. 2010

To be indicated in the Perpetual Index under the following subjects:

AMENDMENT

PRIVATE EDUCATION

SENIOR HIGH SCHOOL PROGRAM

NIR/QAD/Memo/ggc



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ANNEX A: Standardized Regional and Schools Division Office Codes
(DO No. 012, s. 2026)

Regional Office Code (ROCODE): NIR

Region Name: Negros Island Region

RO CODE	REGION NAME	SDO CODE	DIVISION NAME
NIR	Negros Island Region	NGO	Negros Occidental
NIR	Negros Island Region	NGE	Negros Oriental
NIR	Negros Island Region	SIQ	Siquijor
NIR	Negros Island Region	BAC	Bacolod City
NIR	Negros Island Region	BGI	Bago City
NIR	Negros Island Region	BAI	Bais City
NIR	Negros Island Region	BAY	Bayawan City
NIR	Negros Island Region	CDZ	Cadiz City
NIR	Negros Island Region	CNL	Canlaon City
NIR	Negros Island Region	DUM	Dumaguete City
NIR	Negros Island Region	ESC	Escalante City
NIR	Negros Island Region	GUI	Guihulngan City
NIR	Negros Island Region	HIM	Himamaylan City
NIR	Negros Island Region	KAB	Kabankalan City
NIR	Negros Island Region	LCR	La Carlota City
NIR	Negros Island Region	SAG	Sagay City
NIR	Negros Island Region	SCC	San Carlos City
NIR	Negros Island Region	SIL	Silay City
NIR	Negros Island Region	SIP	Sipalay City
NIR	Negros Island Region	TNJ	Tanjay City
NIR	Negros Island Region	TSY	Talisay City
NIR	Negros Island Region	VIC	Victorias City

Important: Disregard Annex A of the preceding RM No. 765, s. 2026.



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REGIONAL MEMORANDUM

No. 765 s. 2026

JUL 22 2026

**OPERATIONAL GUIDELINES ON THE TRANSITION TO PERMANENT
GOVERNMENT RECOGNITION FOR PRIVATE SENIOR HIGH SCHOOLS (SHS)**

TO: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. This Office, through the Quality Assurance Division (QAD), directs all Schools Division Offices (SDOs) within the Negros Island Region to strictly adopt and enforce the standardized operational procedures for transitioning private Senior High Schools from temporary permits to permanent Government Recognition. SDOs shall act as the primary gatekeepers in the receipt and preliminary validation of all application documents.
2. Pursuant to DepEd Order (DO) No. 012, s. 2026, a one-year transition period is established for School Year (SY) 2026–2027 to move all private SHSs to full recognition. This mandate addresses the existing policy gap where institutions have operated under provisional permits for over a decade. SDOs are reminded that the maximum "permit status" for any track is six school years; failure to secure recognition within this timeframe necessitates program closure.
3. The primary objective of this transition is to ensure institutional credibility and programmatic stability. Most critically, only private SHSs that secure Government Recognition within SY 2026–2027 shall be eligible to accept new Grade 11 SHS Voucher Program (SHSVP) beneficiaries starting SY 2027–2028.
4. To achieve these outcomes, the following regional strategies are hereby implemented:
 - a. Standardized Regional Coding: All applications must be assigned a unique code following the NIR convention: NIR-SHS-GRC-SDO###;
 - b. SDOs must use official codes (e.g., BAC for Bacolod City), see Annex A;
 - c. Procedural Rigor (10-Day Windows): SDO-SGOD must complete the validation of documentary completeness within 10 working days of receipt;
 - d. If deficiencies are noted, a Return Slip (Annex H of DO 12, s. 2026) must be issued; schools then have exactly 10 working days to comply or face automatic application denial;
 - e. Dual-Track Processing:
 - i. Automatic Grant (SY 2026-2027 only): For FAAP-accredited or PEAC-certified schools (Substantial Compliance+), SDOs shall validate proof of eligibility. The RO-QAD will handle internal verification of legal and subsidy findings, and



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- ii. Regular Application: Schools must undergo a full Ocular Inspection by the Monitoring, Evaluation, and Inspection Team (MEIT), using the 4-point Likert Scale.
 - f. MEIT Composition: Regional MEIT must include at least one RO representative and two authorized SDO representatives (typically from SGOD and CID).
 - g. Ethical Compliance: SDOs shall strictly enforce the Zero-Fee Policy; no fees shall be collected for processing recognition applications.
 - h. Any submission of fraudulent documents constitutes prima facie ground for the revocation of recognition.
 - i. Learner Safeguards: In the event of program closure, SDOs are primarily responsible for ensuring voucher portability and the immediate release of learner records without additional fees.
5. DO No. 88, s. 2010 remains applicable in a suppletory manner for governance matters not explicitly covered by the new SHS-specific guidelines, provided they are not inconsistent with DO 012, s. 2026.
6. The full text of DepEd Order No. 12, s. 2026 can be viewed and downloaded through the DepEd portal at [<https://tinyurl.com/wbnzv67j>].
7. For queries and clarifications, contact Glenda G. Cadelina, OIC-Education Program Supervisor, Quality Assurance Division, at 09511505571 or via email at glenda.cadelina@deped.gov.ph.
8. Immediate dissemination of and strict compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

References: DepEd Order No. 012, s. 2026; DepEd Order No. 88, s. 2010
To be indicated in the Perpetual Index under the following subjects:

- ACCREDITATION
- PERMITS
- POLICY
- PRIVATE EDUCATION
- RULES AND REGULATIONS
- SENIOR HIGH SCHOOL PROGRAM

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Annex A. List of Schools Division Office (SDO) Codes

SDO	SHS Transaction Code	SDO	SHS Transaction Code
1. Bacolod City	BAC	12. La Carlota City	LCC
2. Bago City	BGO	13. Negros Occidental	NOC
3. Bais City	BAI	14. Negros Oriental	NOR
4. Bayawan City	BAY	15. Sagay City	SAG
5. Cadiz City	CAD	16. San Carlos City	SCC
6. Canlaon City	CAN	17. Silay City	SIL
7. Dumaguete City	DGT	18. Sipalay City	SIP
8. Escalante City	ESC	19. Siquijor	SIQ
9. Guihulngan City	GUI	20. Talisay City	TAL
10. Himamaylan City	HIM	21. Tanjay City	TAN
11. Kabankalan City	KAB	22. Victorias City	VIC